



## NOTICE OF MEETING

### AND SUMMONS TO ATTEND

The meeting of Sprowston Town Council  
will be held in the Council Chamber at the Council Office, Recreation Ground Road, Sprowston  
NR7 8EW on Wednesday 26 June 2019 at 7.30pm

### AGENDA

Item No.

1. To receive declarations of interest.
2. To receive apologies for absence (proforma enclosed).
3. To confirm the minutes of the Council meeting held on 5 June 2019. Pages 1 - 6
4. To receive any Police Liaison Officer's report. Page 7
5. To receive correspondence & agree action/response arising from the minutes.
6. To receive any written/verbal reports from Sprowston County and District Councillors. Page 8
7. To adjourn the meeting to allow members of the public & Councillors with prejudicial interests to speak<sup>1</sup>.
8. To form a working group to work with the Town Clerk to draft a new four-year Business Plan for 2019 - 2023 (Mr J M Ward).
9. To consider altering the frequency of Town Council meetings to one per month (Mr J M Ward).
10. To consider supporting the implementation of a one-way system at Wroxham Road shopping parade forecourt car park. (Mrs J Leggett)
11. To receive the report of the Town Clerk and make decisions on: Pages 9 - 10  
3.1 Street Light Maintenance contract.  
4.1 AF Group (formerly Anglia Farmers) 2019 Annual General Meeting.
12. Adjourn the meeting for a short break.
13. To consider planning applications to 26 June 2019. Pages 11 - 12
14. To receive any written/verbal reports from the Council's Committees and Working Groups.
15. To receive any written and verbal reports from Members representing the Council on or at outside organisations.  
(i) Safer Neighbourhood Action Panel Minutes (Enclosed) (Mrs J Leggett).
16. To confirm the payment of accounts to 26 June 2019. Pages 13 - 14
17. To receive the schedule of credit card payments. Page 15
18. To receive the schedule of direct debits. Page 16
19. The Town Mayor will move that the press and public be excluded from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, would be disclosed to them.
20. To receive Broadland District Council's Planning Enforcement Update - May 2019 (Confidential). Pages 17 - 24

**Guy Ranaweera**  
Town Clerk

**21 June 2019**

**Footnote:**

<sup>1</sup> Members have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.

It should be noted that Councillors Mr J F Fisher and Mr J M Ward (Town Mayor) will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as both Councillors are on the Planning Committee of Broadland District Council they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website [www.sprowston-tc.gov.uk](http://www.sprowston-tc.gov.uk) (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## COUNCIL MEETING – 5 JUNE 2019

At the meeting of the Sprowston Town Council held at the Council Chamber, Recreation Ground Road, Sprowston on Wednesday 5 June 2019, the following Members were present:-

Mr J M Ward – Town Mayor

Mr A J Barton	-	Mr R J Knowles
Mr M G Callam	-	Mrs J Leggett
Ms D Coleman	-	Mr J H Mallen
Mrs B Cook	-	Ms C T Rumsby
Mr W F Couzens	-	Mr N Shaw
Mr S C Walker		

In attendance

Mr G Ranaweera	-	Town Clerk and Responsible Financial Officer
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2 members of the public were present

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### **19/139. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable pecuniary and other interests were received.

### **19/140. APOLOGIES FOR ABSENCE**

Written apologies for absence were received and accepted by the Council from Mr I Mackie and verbal apologies were received from Mrs B J Lashley and Mr J F Fisher.

### **19/141. MINUTES**

The Minutes of the Council's Annual meeting held on 15 May 2019, having previously been circulated to all Members, were confirmed subject to the following amendments

Minute 19/115 (1), **Replace** Colin Foulges **with** Colin Foulger.

Minute 19/131, 4.1, Broadland District Council - Community Infrastructure Levy (CIL), **add** On being put to the vote the motion was **CARRIED**.

and signed by the Town Mayor of the Council.

### **19/142. POLICE LIAISON OFFICER'S REPORT**

As no Police Liaison Officer's report had been received Council took the opportunity to discuss the SAM2 traffic speed statistics for Greenborough Road, Sprowston (enclosed). It was noted that apart from periods on Monday 1500hrs - 1600hrs and Wednesday 0600hrs - 1200hrs which were likely distorted by heavy rain, no significant increase in the volume of traffic were observed, nor were any significant or sustained instances of excessive speed recorded.

Mrs J Leggett gave a verbal report of the Sprowston and Old Catton Safer Neighbourhood Action Panel (SNAP) meeting of 3 June 2019, which she chaired.

**19/142. POLICE LIAISON OFFICER'S REPORT (CONTINUED)**

SNAP priorities relating to Sprowston, for last quarter were: Parking outside schools; Parking issues and concerns following the accident near Wroxham Road shops.

**19/143. CORRESPONDENCE**

**(a) Crime Statistics 1 - 30 April 2019**

Referring to Minute No.19/112, the Town Clerk reported that the Local Beat Manager PC Tupper advises that the 14 offences of "theft from motor vehicle" relate mostly to break-ins to works vans and the theft of tools. The problem does not seem to be local to Sprowston alone as there has also been a spate of break-ins to works van across Broadland and Norwich. Thieves have been driving around at night targeting vans where opportunity presents itself.

An email with detailed breakdown is enclosed with the Clerk's Report.

**(b) Greenborough Road Traffic Calming Measures**

Further to Minute 19/096, Greenborough Road - South Bound traffic SAM2 data enclosed was discussed under Minute 19/142.

**(c) Planning application 2019/0392 - Use of Pool and approved Pool Building for Private Hire at 25 Chenery Drive, Sprowston, NR7 8RR**

Further to Minute No.19/132 (c), planning application 2019/0394 to which this Council expressed strong objection, has been called into Broadland District Council's Planning committee on Wednesday 12 June 2019.

Any persons or representatives wishing to attend the planning committee must register their intention to speak by 5.00pm on Friday 7 June 2019.

A request has been received from residents of Chenery Drive for the Town Clerk or a nominated representative of the Council to put forward Sprowston town Council's objections at Broadland District Council's Planning Committee.

On the motion of Mr J M Ward, seconded by Mr J H Mallen it was **RESOLVED** to grant delegated authority to the Town Clerk to attend planning committee and represent the Council's objections to the above planning application (2019/0392).

**19/144. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A written report was received from Mr J M Ward.

**19/145. RESIDENTS' QUESTIONS**

On the motion of Mr R J Knowles seconded by Mrs J Leggett it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Town Mayor who would, assisted by the Town Clerk, reply.

Two residents, Mr Newman and Mr McGrotty commented on planning application 2019/0392 - Use of Pool and approved Pool Building for Private Hire at 25, Chenery Drive, Sprowston, NR7 8RR. Specifically:

**19/145. RESIDENTS' QUESTIONS (CONTINUED)**

- the majority of Chenery Drive residents still have strong concerns regarding this application
- the highway engineer's report to the Broadland District Council planning committee contained material errors
- representatives of the Chenery Drive residents will be attending Broadland District Council Planning Committee on 12 June 2019 to give their objections
- requested a meeting with the Town Clerk to discuss attendance and the planning committee, to which request the Town Clerk assented

**19/146. INTERNAL AUDIT REPORT (FINAL) 2018/2019**

The Town Clerk answered Members' questions regarding the Internal Audit Report (Final) 2018/2019.

Councillors congratulated and thanked the current Town Clerk, the previous Town Clerk and the Council's office staff for achieving a successful audit.

Members **RESOLVED** to accept the Internal Audit Report (Final) for 2018/19.

**19/147. REPORT OF THE TOWN CLERK**

**COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES**

**1.1 Collaboration with Norfolk Wildlife Trust**

Members noted this collaboration. Signage will be put up in the appropriate areas and publicity and awareness raising will go out via Sprowston Matters, Social Media and Noticeboards to inform residents.

**1.2 Sprowston Diamond Centre Usage**

Members noted that Broadland District Council had paid to hire Sprowston Diamond Centre as a counting station for the European elections.

**1.3 School Lane Nursery**

Following discussion, it was proposed by Mr J M Ward and seconded by Mr N Shaw to delegate authority to the Town Clerk to draw up and sign a lease or license for Chestnut Nursey Ltd, on the basis set out in the Clerk's Report.

On being put to the vote the motion was **CARRIED**.

**CEMETERY**

**2.1 No matters were reported**

**STREET LIGHTING**

**3.1 No matters were reported**

**CENTRAL ADMINISTRATION AND PERSONNEL**

**4.1 No matters were reported**

## **19/147. REPORT OF THE TOWN CLERK (CONTINUED)**

### **PLANNING AND TRANSPORTATION**

#### **5.1 Spixworth Parish Council Neighbourhood Plan**

Mr J M Ward and the Town Clerk advised Members that should they wish to comment on Spixworth Parish Council's Neighbourhood Plan they were welcome to submit these to the Town Clerk and he would be pleased to collate all such comments and forward them to Spixworth's Parish Clerk on behalf of Sprowston Town Council.

#### **ENCLOSURES**

- Letter from Spixworth Parish Council (22 May 2019)
- Email from PC Russell Tupper, Beat Manager Sprowston & Old Catton (26 May 2019)

## **19/148. MEETING ADJOURNMENT**

On the motion of Mr J M Ward, seconded by Mr R J Knowles it was **RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

## **19/149. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

#### **RESOLVED**

(a) to raise no objection to the following applications:

2019/0768 - directional signage with the site 4 x fascia signs and 1 x totem sign at Former Royal Observer Corps, Chartwell Road

2019/0786 - hip to gable conversion, front and rear dormers and erection of front porch at 153, Moore Avenue

2019/0814 - construction of a drive-thru coffee shop, alterations to car park, construction of new accesses, bin stores, and plant areas, provision of outside seating areas, alterations to landscaping and other associated works at Sprowston Retail Park, Salhouse Road

(b) to conditionally raise no objection to planning application 2019/0800 - variation of condition 2 of planning permission 2018/1000 - add dormer with high level windows to north-west roof at 11, Falcon Road East, subject to the new first floor windows being of obscured glass since they overlook a neighbour's property and gardens.

(c) to oppose the granting of planning application 2019/0425 - variation of condition 2 of permission 2015/1802 - alterations to the elevations and floorplans for proposed A3 unit at Former Royal Observer Corps, Chartwell Road on the following grounds: Generation of noise and disturbance to

**19/149. PLANNING (CONTINUED)**

- (d) neighbours, caused by position of commercial waste bins, air conditioning units and order point speaker post
- (e) to oppose the granting of planning application 2019/0758 - reserved matters application following grant of outline planning permission 2016/0498 for the phase 1 residential development comprising 251 houses and associated infrastructure and details reserved by conditions 25 (landscaping), 26 (tree protection), 27 (ground investigation) and 28 (archaeology) (EIA application) at Land to the South of Salhouse Road on the following grounds:
  - 1. Road system is inadequate: Ingress and egress to/from the development through only a single point via Salhouse Road is inadequate and likely to cause traffic strain on Salhouse Road.
  - 2. Inconvenience for pedestrians: Sections of Salhouse Road footway are not paved. This means pedestrians wishing to access the development from that direction would be required to walk on unmade muddy footways or on the road itself. Unless the inadequate footway on Salhouse Road is addressed, the likely increase in pedestrian numbers on Salhouse Road caused by this development would be unsafe.
  - 3. Failure to meet housing needs: the proposed 15% affordable housing is inadequate and falls below the guidance for affordable dwellings on new developments.
  - 4. Insufficient amenity land: The provided open space is mostly dominated by open ponds and is therefore of limited use. Furthermore, the specified post-and-rail fences around the ponds are easy to climb and are inadequate for the purposes of excluding children from the areas of water danger.

**19/150. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS**

No written reports were received.

**19/151. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

No written reports were received.

**19/152. PAYMENT OF ACCOUNTS**

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 5 June 2019 totalling £39,582.29 and answered Members' questions arising therefrom.

On the motion of Mr J H Mallen, seconded by Mrs J Leggett it was **RESOLVED** that payment of the accounts to 5 June 2019 totalling £39,582.29 be approved and the schedule authorising payment signed by Mr R Knowles and Mr J M Ward.

**19/153. SCHEDULE OF CREDIT CARD PAYMENTS**

Mr J H Mallen queried Invoice no. 1251-37158: Barclaycard payment to Progress fuels - Petrol: £113.53. The Town Clerk answered this was most likely payments for

**19/153. SCHEDULE OF CREDIT CARD PAYMENTS (CONTINUED)**

petrol mower fuel. The Town Clerk undertook to supply further information to Mr J H Mallen and the Town Mayor to address the query in full, after the meeting.

The schedule of credit card payments totalling £336.76 was approved and noted.

**19/154. SCHEDULE OF DIRECT DEBIT PAYMENTS**

Mr J H Mallen queried Invoice no. 673065 Direct Debit payment to Anglia Farmers - SSE Recreation Ground 29/12/2018 -27/03/2019: £1556.72. The Town Clerk answered this was most likely a direct debit bill payment for electricity used by buildings and lights on Sprowston Recreation Ground. The Town Clerk undertook to supply further information to Mr J H Mallen and the Town Mayor to address the query in full, after the meeting.

The schedule of direct debit payments totalling £1,720.84 was approved and noted.

There being no other necessary business the Town Mayor of the Council thanked Members for their attendance and declared the meeting closed.

**26 June 2019**

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**Town Mayor**



# Newsletter

Welcome to the newsletter for Sprowston



## Message from A/Inspector Matt Stuart

"An effective police service relies on engagement with, and support from, the local community. Beat Managers play a vital role providing the day to day link between the community they serve and the local policing team. I am delighted to see a number of new Beat Managers joining the team bringing all of their experience and enthusiasm to this important job. In my first month as the local Inspector I have been getting to know the team, understanding local and district policing issues, and meeting people in the community. Working together we can tackle crime and anti-social behaviour and ensure this area remains safe and peaceful."

## Crime Updates 1st-31st May 2019

Offence	Numbers	What could this entail
Arson	1	Damage caused as a result of fire.
Anti-Social Behaviour (ASB)	2	Harassment, alarm or distress is caused in a non-crime incident.
Burglary Business and Community	1	A person commits theft in a building or structure that is not lived in.
Burglary Residential	0	Entry and theft in a building or a structure that is lived in.
Criminal Damage	8	A person destroys or damages property belonging to someone else.
Domestic	3	Domestic incidents where a crime has not occurred. Parties are aged 16 or over and have been intimate partners or family members regardless of sexuality.
Hate Incident	0	Any incident where a crime has not occurred which the victim, or anyone else, thinks is based on someone's prejudice towards them because of their race, religion, sexual orientation, disability or because they are transgender.
Race or Religious aggravated public fear	0	Any crime determined to have a hate element as per above.
Possession of controlled substance	5	Unlawful possession of a drug classified in class A, B or C.
Possession of weapons	0	Unlawful possession of an article used as a weapon.
Public fear, alarm or distress	3	Public order offences e.g. from a verbal altercation to offences just short of violence.
Robbery	0	Includes a range of offences where force is used, threatened or the victim is put in fear.
Theft from a motor vehicle	7	Any item stolen that was in, on or attached to a motor vehicle.
Theft or unauthorised taking of a motor vehicle	1	Any motor vehicle including those abandoned.
Theft of pedal cycle	0	From a public place.
Theft from a person	1	Purse being taken from a handbag, or a mobile phone from a shopping basket.

16<sup>th</sup> June 2019

## **Report from Councillor John Ward**

### **Broadland District Council**

The former Start-rite shoe factory site on Mousehold Lane has been given planning permission by Norwich City Council for a 79 bed Care Home and 42 Supported Living homes. More than 100 jobs will be created.

The new Lord Lieutenant of Norfolk has been named as Lady Dannatt MBE who will succeed Sir Richard Jewson on his retirement on 5<sup>th</sup> August.

### **Norfolk County Council**

Maintenance and associated work started 10<sup>th</sup> June on the Broadland Northway. No road closure but there will be some lane closures. Work will be completed by the end of August.

Norfolk C.C. County Farms estate now extends to 16.900 acres of prime agricultural land across Norfolk. It is split into 61 individual estates ranging in size from 7 acres to 3457 acres and provides farming opportunities to 145 tenants with the average farm size being 120 acres.

90 new specialist school places for children with autism are set to be created at Norfolk's mainstream schools as part of NCC's £120m investment in Special Education Needs.

The Parish Partnership Scheme will be repeated in the financial year 2020/21. The County Council have allocated £325k and bids are invited for up to £25k. Closing date is 6 December 2019.

## COUNCIL MEETING – 26<sup>th</sup> June 2019

### Report of the Town Clerk

#### COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

##### **1.1 Falcon Road West**

Requests from the Head and parents at Falcon Junior School have been received for the Town Council's assistance in addressing poor road safety and dangerous parking outside the school. Council's options are limited as we have no powers over the highway, however the Town Clerk is arranging to meet with the School's Head and the Norfolk County Council Highways Engineer responsible for the area, to explore options, and report back as necessary.

#### CEMETERY

##### **2.1 No matters to report.**

#### STREET LIGHTING

##### **3.1 Street light maintenance contract**

Current street light maintenance contract with Cozens UK Ltd cost £600 + VAT per month and expires 31<sup>st</sup> July 2019.

To continue Cozen's contract for 2019-20 would cost £600 + VAT per month.

Pearce and Kemp Ltd have previously quoted £1015 per month to provide a similar service.

**Recommendation: Renew Street Lighting contract for 1 year with Cozens UK Ltd at £600 + VAT per month.**

#### CENTRAL ADMINISTRATION AND PERSONNEL

##### **4.1 AF Group (formerly Anglia Farmers) 2019 Annual General Meeting**

Option: To vote on Anglia Farmer's annual general meeting agenda items 6 through 10 (inclusive), either by nominating an attendee to the annual general meeting or by proxy vote.

See enclosure 6.1

#### PLANNING AND TRANSPORTATION

##### **5.1 Update on Blue Boar Lane Skate Park**

On 11<sup>th</sup> June, Town Clerk meet with Broadland District Council officers for an update on progress with the Skate Park. Current situation is that Persimmon Homes is yet to provide revised landscape drawings with details of the proposed Blue Boar Lane

cycle path, the skate park equipment and the play equipment intended for the skate park site. BDC officers will continue to chase Persimmon for the drawings. Persimmon have said they would be happy to present the re-worked landscaping plans, recreational spaces and culvert plans to Council.

**5.2 For information: Great & Little Plumstead Parish Council's comments to Broadland District Council on the following planning applications:**

**Planning application 2019/0485 – Land South of Salhouse Road - Reserved Matters Application for Details of Appearance, Layout, Landscaping and Scale of 367 dwellings following Outline Planning Permission 20170104 including details reserved by conditions 6 (Construction Parking), 7 (Construction Traffic Management Plan), 9 (Wheel Cleaning), 14 (Interim Travel Plan), 22 (Surface Water Drainage), 24 (Materials Management Plan - Minerals) and 29 (Contamination) (EIA Application)**

and

**Planning application 2019/0758 - Land to the South of Salhouse Road - Reserved Matters Application following grant of Outline Planning Permission 20160498 for the Phase 1 Residential Development comprising 251 Houses & Associated Infrastructure & Details Reserved by Conditions 25 (Landscaping), 26 (Tree Protection), 27 (Ground Investigation) & 28 (Archaeology) (EIA Application)**  
See enclosure 6.2

**5.3 Moore Avenue, Sprowston**

Norfolk County Council proposes to make a Temporary Traffic Order closing off Moore Avenue from its junction with North Walsham Road to its junction with Burma Road. Notification of these works has been posted on our Facebook page.  
See enclosure 6.3

**ENCLOSURES**

**6.1 AF Group (formerly Anglia Farmers) 2019 Annual General Meeting**

**6.2 Great and Little Plumstead Parish Council and Thorpe End Garden Village Residents Association - Comments to Broadland District re AAP Site GT7 – Land to South of Salhouse Road Planning Application No 20190485-(centre and south) reserved matters and 20190758 Salhouse Road South Phase 1 – (west) reserved matters.**

**6.3 Temporary Traffic Order affecting Moore Avenue, with map of affected area**

**Guy Ranaweera  
Town Clerk**

**Sproston Town Council**  
**PLANNING APPLICATIONS – 25 JUNE 2019**

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**Broadland DC App.No.** 2019/0392      **Location**  
25 Chenery Drive, Sproston, NR7 8RR

**Type:** Full Planning  
**Description:**  
Use of Pool and approved Pool Building (Under Planning Permission 20181670) For Private Hire

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**Broadland DC App.No.** 2019/0815      **Location**  
25 Mountbatten Drive, Sproston, NR6 7PJ

**Type:** Householder  
**Description:**  
First Floor Side Extension

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**Broadland DC App.No.** 2019/0837      **Location**  
Warren Residential Home, 157A Wroxham Road, Sproston, NR7 8AF

**Type:** Full Permission  
**Description:**  
Replacement of Existing Conservatory with Flat-Roofed Single Storey Extension

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**Broadland DC App.No.** 2019/0874      **Location**  
20 Greenborough Road, Sproston, NR7 9HQ

**Type:** Householder  
**Description:**  
Rear Conservatory

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**Broadland DC App.No.**  
2019/0968

**Location**  
126 Moore Avenue, Sprowston, NR6 7LQ

**Type:** Householder

**Description:**  
Erection of a Single Storey Front and Rear Extension and Garage

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**Broadland DC App.No.**  
2019/0969

**Location**  
16-22 Linacre Avenue, Sprowston, NR7 8PF

**Type:** Planning Application Outline

**Description:**  
Demolition of the Existing Premier Convenience Store and Erection of 3 Bungalows (Outline)

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**Sprowston Town Council**

**Payments**

**Meeting Date: 26 June 2019**

<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
15/06/2019	450522	Ben Burgess & Co Ltd <u>Details</u> Bearing, Pulley & Shaft	165.63	33.13	198.76	326
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
03/07/2019		Community Action Norfolk <u>Details</u> Play area inspection Course x 2	120.00		120.00	327
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
10/06/2019	2679	A.T.Coombes Associates Ltd <u>Details</u> Tree Pruning Cemetery	390.00	78.00	468.00	328
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
06/06/2019	8070276262	Copy it Digital Solutions <u>Details</u> Photocopies:30/04/2019-31/05/2019	46.95	9.39	56.34	329
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
13/06/2019	4373	Cozens (uk) Ltd <u>Details</u> Street Lighting Maintenance: May 2019	600.00	120.00	720.00	330
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
06/06/2019	607768	Flameskill Limited <u>Details</u> A/n Insp.&Test Alarm/Lightin Council Offices	120.00	24.00	144.00	331
06/06/2019	607769	A/n Insp.&Test Alarm/Lightin Pavilion, c/rooms	109.00	21.80	130.80	
06/06/2019	607770	A/n Insp.&Test Alarm/Lightin Grdmans stores	95.00	19.00	114.00	
			<b>324.00</b>	<b>64.80</b>	<b>388.80</b>	
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
13/06/2019	1009745558	Hays Recruitment Limited <u>Details</u> D.P.D :Temp. Ground Staff w/e 07/06/2019	180.04	36.01	216.05	332
<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
05/06/2019	665405	Intouch Systems <u>Details</u> 6x hosted Exchange 01/07/2019-01/08/2019	46.00	9.20	55.20	333
07/06/2019	665558	Broadband:Recreation Ground.Jun 2019	50.00	10.00	60.00	
07/06/2019	665578	Broadband:Diamond Centre.Jun 2019	150.00	30.00	180.00	
			<b>246.00</b>	<b>49.20</b>	<b>295.20</b>	

Sprowston Town Council

Payments

Meeting Date: 26 June 2019

<u>Invoice Date</u>	<u>Invoice No.</u>		<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
05/06/2019	059/73136624	Ridgeons Limited	134.23	26.85	161.08	334
		<u>Details</u>				
		Slabs,Sand,Cement				
		SLCC: Norfolk Local Councils				
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
27/06/2019		Taking on Local Services	36.00		36.00	335
12/07/2019		Norfolk Local Council 2019 Conference	49.50		49.50	
			<b>85.50</b>		<b>85.50</b>	

**TOTAL OF INVOICES**          2,292.35          417.38          2,709.73 Trf 60

Transfer:          STC Drawings a/c to Petty Cash

2,292.35          417.38          2,709.73

Transfer:          STC Active a/c to STC Drawings a/c

2,709.73 Trf 60

Transfer:          STC Active a/c to Salaries a/c

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Councillor

Councillor

Town Clerk



**Sprowston Town Council**

**Barclaycard Payments**

**Meeting Date: 26/06/2019**

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
11/06/2019	180237801-34	Tyre Repair Kit	24.16	4.49	28.99
11/06/2019	131371	Glue:(Tyre repair)	1.62	0.33	1.95
18/06/2019	125142421	One week to view Calendar	6.58	1.32	7.90
			<b>32.36</b>	<b>6.14</b>	<b>38.84</b>
		<b>Total of Payments</b>	<b>32.36</b>	<b>6.14</b>	<b>38.84</b>
		<b>Due by Direct Debit</b>			

Amazon uk

Sprowston Town Council	Direct Debit Payments	Meeting	Date: 26 June 2019
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>Amount</u> <u>DIRECT</u>
31/05/2019	5016398	85.93	103.12 DEBIT
		<u>VAT</u>	17.19
Angel Springs Ltd (T/A Waterlogic) Details			
Bottled Water, Cups: May 2019			
		<u>Net</u>	<u>Amount</u> <u>DIRECT</u>
31/05/2019	1103714763	59.20	62.42 DEBIT
31/05/2019	1103717332	17.33	18.27
31/05/2019	91454881	1.77	2.12
		<u>VAT</u>	4.51
Anglia Farmers Limited Details			
Cemetery : Haven Power May 2019			
Sparhawk:Haven Power May 2019			
Vodafone :Mobile May 2019			
		<b>78.30</b>	<b>82.81</b>
Total Gas & Power Details			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>Amount</u> <u>DIRECT</u>
08/06/2019	192333124/19	9.42	9.89 DEBIT
08/06/2019	192333113/19	194.68	233.61
08/06/2019	192333179/19	2,578.67	3,094.39
		<u>VAT</u>	515.72
		<b>2,782.77</b>	<b>3,337.89</b>
Veolia Enviromental Services Details			
All sites skip hire			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Net</u>	<u>Amount</u> <u>DIRECT</u>
31/05/2019	SIO1148140	287.25	344.70 DEBIT
		<u>VAT</u>	57.45
Total Direct Debits			
		<b>3,234.25</b>	<b>634.27</b>
			<b>3,868.52</b>