

COUNCIL MEETING – 28 AUGUST 2019

At the meeting of the Sprowston Town Council held at the Council Chamber, Recreation Ground Road, Sprowston on Wednesday 28 August 2019, the following Members were present: -

Mr J M Ward – Town Mayor

Mr M G Callam	-	Mr R J Knowles
Mrs B Cook	-	Mrs B J Lashley
Mr W F Couzens	-	Mr I J Mackie
Mr J F Fisher	-	Ms C T Rumsby

In attendance

Mr G Ranaweera	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

2 members of the public were present

19/211. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

Member	Minute No. and Heading	Nature of Interest
Ms C T Rumsby	Minute 19/215 (4) - Sprowston Youth Engagement Project	Trustee

19/212. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr A J Barton, Ms D Coleman, Mrs J Leggett and Mr S C Walker and verbal apologies from Mr N Shaw.

19/213. MINUTES

The Minutes of the Council's meeting held on 7 August 2019, having previously been circulated to all Members, were subject to the following amendment

19/200 (2), **delete** Chair and **insert** Chair

confirmed and signed by the Town Mayor of the Council.

19/214. POLICE LIAISON OFFICER'S REPORT

Norfolk Constabulary's Newsletter was unavailable.

19/215. CORRESPONDENCE

- (1) Planning Application 20190969; Demolition of the Existing Premier Convenience Store and Erection of 3 Bungalows (Outline), 16-22 Linacre Avenue, Sprowston

19/215. CORRESPONDENCE (CONTINUED)

Further to Minute No.19/167(d), an application to which the Council objected to, the Town Clerk reported that Broadland District Council had responded to their comments as follows:

It was considered possible to develop the site for three properties although it is noted that the indicative layout submitted with the application is likely to be changed.

There were no highway objections to the proposal or arrangement of driveways onto Linacre Avenue to justify changes at this stage, although details will be required as part of the reserved matters application.

The access from Blithemeadow Drive to Linacre Avenue will be required to be retained as part of the redevelopment of the site.

Permission has now been granted for the development proposed.

(2) Planning Application 20181082; Sub Division of Plot and Erection of Detached Dwelling (Outline), 26, Rosemary Road, Sprowston,

Further to Minute No.18/174 (a), an application to which the Council did not object to, the Town Clerk reported that an appeal had been made to the Secretary of State against Broadland District Council's decision to refuse permission for the above development (Appeal Ref: **APP/K2610/W/ 19/3228010**).

Anyone wishing to make further comments, or modify or withdraw previous representations can do so via the Planning Inspectorate website before 02 September 2019

(3) Sprowston Youth Engagement Project (SYEP) - Three Peaks Challenge

The Town Clerk reported a request from Clare Lincoln to sponsor SYEP to complete the Yorkshire Three Peaks Challenge to raise money for SYEP and the Norfolk and Norwich Association for the Blind.

Mrs B J Lashley commented that whilst the Town Council supported young people through the grant scheme it would be nice to recognise their hardworking endeavours.

RESOLVED that a grant of £200.00 be made to SYEP to help with running costs in accordance with its powers under Section 137 of the Local Government Act 1972.

(4) SAM2 Statistics

Further to Minute 19/197, Mr J M Ward asked if there had been any progress with the painting of 20MPH signage at Russell Avenue.

The Town Clerk responded that he had not yet received a response from Norfolk County Council's Highway Engineer.

19/215. CORRESPONDENCE (CONTINUED)

Mr J F Fisher advised that he had discussed this with Norfolk County Council's Highways Engineer who had intimated that he could see no problem with this suggestion.

(5) Sprowston War Memorial, St Cuthbert's Church

Referring to Minute 19/198 (1), Mr J M Ward enquired on the progress of work on the war memorial.

The Town Clerk replied that he had requested a quotation for the re-pointing of brickwork. As to the installation of a security frame Broadland District Council had advised him that it was out of keeping with memorial.

Discussions would continue with the Planning Authority.

(6) Semi-Independent Accommodation Project

Members noted the invitation to view the semi-independent accommodation for 16 and 17-year old care leavers at Bolton Road, Sprowston and meet the team.

19/216. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr J M Ward also verbally reported:

Broadland District Council

- (1) Broadland District Council are now taking nominations for this year's Community at Heart Awards. Details at www.broadland.gov.uk/heart
- (2) the Strumpshaw Recycling Centre has been enlarged and revamped and is now open to the public.

Norfolk County Council

- (3) Norfolk County Council has published a 20-page documents setting out the council's EU No Deal Exit Strategy.
- (4) 40 of the County's 47 libraries are offering extended opening hours since the beginning of the year.

The libraries are also offering a new E-Service giving free access to digital newspapers and magazines. Details at libraries news page.

- (5) on Sunday 25 August 2019 I attended County Hall for the 35th annual East Coast Truckers Convoy. 89 trucks were lined up and I helped to judge them together with Wally Webb, who is the founding patron of the charity, the Chairman of Norfolk County Council, the Chairman of Broadland District Council, the Lord Mayor of Norwich and the Sheriff of Norwich. Each truck contained at least one disabled child and their carer and we waived them off to Pleasurewood Hills.

19/216. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

Referring to Mr Ward's written report Mrs B J Lashley expressed concern regarding plans for a new railway halt at Broadland business Park being put on hold. She said that it was an integral part of the development and there must have been conditions.

Mr J F Fisher explained that land is still in the plan for a railway halt but the station was to be provided by operators.

A written report from Mrs J Leggett was received and noted.

19/217. RESIDENTS' QUESTIONS

On the motion of Mr J M Ward, seconded by Mr I J Mackie it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Town Mayor who would, assisted by the Town Clerk, reply.

Mr Moore queried why flats on Barkers Lane/Cozens Hardy Road were identified on maps in Sprowston yet flats located in other areas were not.

The Town Clerk advised that Mr Moore would need to contact the website provider.

The meeting was reconvened

19/218. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Pavilion Hire

Members considered the report of the Town Clerk regarding the pricing structure for Sprowston Pavilion in comparison to room hire at Sprowston Diamond Centre.

RESOLVED to implement the following pricing structure with immediate effect:

- Weekdays: £12.00 per hour plus VAT
- Weekend / Bank Holidays 9.00am to 6.00pm: £15.00 per hour plus VAT
- Weekend / Bank Holidays 6.00pm to 11.00pm: £60.00 per session plus VAT

1.2 Sprowston Youth Engagement Project (SYEP) Plastic Sculpture Project

Having discussed SYEP's request to install plastic sculptures at locations in Sprowston it was

RESOLVED to give SYEP permission to temporarily erect sculptures at Town Council owned locations subject to health and safety requirements and Town Clerk's final approval.

19/218. REPORT OF THE TOWN CLERK (CONTINUED)

1.3 Dogs in Windsor Park Gardens Open Space

Council noted a letter from a resident concerning uncontrolled dogs at Windsor Park Gardens and the resident's suggestion that dogs be kept on the leash whilst on the open space.

Mr R J Knowles commented that it could be very frightening for children if large unknown dogs approached.

Mrs B J Lashley questioned how dogs on a leash could be policed and suggested signage be erected near the children's enclosed play area asking for dogs to be kept on a lead.

Mr W F Couzens felt that self-closing gates would help keep dogs out of the fenced play area.

There was a lengthy debate where various suggestions were considered and it was

RESOLVED to erect signage to read Please Keep Dogs on a lead near play area.

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 No matters were reported

PLANNING AND TRANSPORTATION

5.1 Community Woodland Park at Racecourse Plantation - Invitation

Mr J F Fisher and Mr J M Ward reported they had already agreed their attendance at the site meeting to begin preliminary consultation with the developer with regard to the erection of up to 300 new homes at Racecourse Plantation, Thorpe St. Andrew.

The Town Mayor suggested Members contact the Town Clerk if they would also like to attend this meeting.

It was agreed for the Town Clerk to attend this meeting on behalf of the Council. The Town Clerk requested Councillors contact him with any queries they would like him to raise.

19/219. MEETING ADJOURNMENT

RESOLVED not to adjourn the meeting for a short break due to the early hour.

19/220. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2019/1253 - proposed front extension at 2, Yew Court

2019/1287 - rear conservatory at 35, Cromwell Road

(b) to oppose the granting of planning application 2019/1193 - change of use from A1 office to D1 education at 1F, Sapphire Business Park, Sapphire House, Roundtree Way on the grounds of the lack of information about the proposal.

(c) to strongly oppose the granting of planning application 2019/1223 - rear extension and outbuilding at Friends Dental Practice, 185, Wroxham Road on the grounds that:

It is an unneighbourly form of development, out of keeping with the area, not subservient to the original building and an overdevelopment of the site.

Furthermore, this property is close to a shopping parade and pedestrian crossing. Any expansion of the business, without considerable additional onsite parking, would add substantially to existing highway problems of poor visibility and obstruction of the pavement for neighbouring properties, road users and pedestrians.

19/221. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

No written reports were received.

19/222. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Mr R J Knowles apologised as the topic for the Broadland older peoples Partnership July meeting was not Matters of the Mind as he had previously reported.

Mrs B J Lashley reported on event at Sprowston Library raising funds for the sensory garden to be held on 14 September 2019, 1.00pm to 3.30pm.

19/223. PAYMENT OF ACCOUNTS

The Town Clerk and Responsible Financial Officer presented the schedule of accounts to 28 August 2019 totalling £6,780.08.

19/223. PAYMENT OF ACCOUNTS (CONTINUED)

In answer to Members questions the Town Clerk advised that:

Invoice Numbers 3,4,5,6 referred to temporary cover for groundsman due to long term absence.

Invoice number 30418 related to hub caps for the wheels on mobile football goal posts.

Invoice Number SIN032143 was a replacement slide following vandalism at Sparhawk Park.

On the motion of Mr J M Ward, seconded by Mr R J Knowles it was **RESOLVED** that payment of the accounts to 28 August 2019 totalling £6,780.88 be approved and the schedule authorising payment signed by Mr R J Knowles and Mr J M Ward.

19/224. SCHEDULE OF CREDIT CARD PAYMENTS

The schedule of credit card payments totalling £165.19 was approved and noted.

19/225. SCHEDULE OF DIRECT DEBIT PAYMENTS

The schedule of direct debit payments totalling £6,696.89 was approved and noted.

19/226. EXCLUSION OF PRESS AND PUBLIC

Mr J M Ward proposed, seconded by Mr I J Mackie to exclude the Press and Public from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006 would be disclosed to them and on being put to the vote the motion was **CARRIED**.

20/227. PLANNING ENFORCEMENT UPDATE - JULY 2019

Members noted Broadland District Councils Planning Enforcement Update July 2019.

Mrs B J Lashley expressed concern regarding the lack of progress with regard to a property on Mousehold Lane.

The Town Clerk reported that Broadland District Council's Enforcement had encountered IT problems preventing updates on some addresses. He also explained the current approach by the Enforcement department with regard to a property on North Walsham Road.

Further to Minute 20/174, the Town Clerk then reported on actions taken by the enforcement team with regard to two properties in Sprowston.

There being no other necessary business the Town Mayor of the Council thanked Members for their attendance and declared the meeting closed.

18 September 2019

Town Mayor