NOTICE OF MEETING
AND SUMMONS TO ATTEND

The meeting of Sprowston Town Council
will be held by remote means on Wednesday 26 August 2020 at 7.30pm

Members of the public may use the details below to attend this Zoom meeting
(password not required)

Online: https://us02web.zoom.us
By phone: +44 203 901 7895 United Kingdom.
(Find additional local numbers: https://us02web.zoom.us/u/kboOZEs81y)
Zoom Meeting ID: 858 4406 4316

AGENDA

Item No.

1. To receive declarations of interest.
2. To receive apologies for absence.
3. To confirm the minutes of the Council meeting held 5 August 2020. Pages 1 - 8
4. To agree action/response arising from the minutes.
   Planning Applications:
   (1) 2020/1260 - Installation of 8 x illuminated signs and 1 x non-illuminated signs at Starbucks, Chartwell Road, Sprowston NR6 7RB
   (2) 2020/1218 - Installation of clearance bar, order point canopy & HVAC condensers to exterior of drive thru unit at Starbucks, Chartwell Road, Sprowston NR6 7RB
   (3) 2020/1228 - Extension to existing residential detached garage with change of use from garage to cattery at 23, Blitemeadow Drive, Sprowston, NR7 8PY
5. To receive any Police Liaison Officer’s report Pages 9 - 10
6. To receive correspondence:
   (1) Broadland District Council’s Licensing Policy Review. Pages 11 - 12
7. Sprowston Youth Engagement Project - Interim Report Page 13
8. To receive any written/verbal reports from Sprowston County and District Councillors. Page 14
9. To adjourn the meeting to allow members of the public and Councillors with prejudicial interests to speak.
10. White House Farm Play Equipment to parcels L5, L6, L15 and L18 Pages 15 - 20
11. Request for street names:
    (1) Persimmon Homes Consortium - White House Farm Phase 2. Page 21
    (2) Barratt David Wilson Homes - development off Salhouse Road. Page 22
13. To receive any written/verbal reports from the Council’s Committees and Working Groups.
14. To receive any written and verbal reports from Members representing the Council on or at outside organisations.
15. To confirm the payment of accounts to 26 August 2020. Pages 25 - 26
16. To receive the schedule of credit card payments.
17. To receive the schedule of direct debits.

Guy Ranaweera
Town Clerk

21 August 2020

Council Office. Sprowston Recreation Ground. Recreation Ground Road Sprowston.
Norwich.NR7 8EW
Tel: 01603 408063 Email: townclerk@sprowston-tc.gov.uk

Footnote:

1 Councilors have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

It should be noted that Councillors Mr J F Fisher and Mr J M Ward (Town Mayor) will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as both Councillors are on the Planning Committee of Broadland District Council, they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council’s website www.sprowston-tc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.
MEETING OF SPROWSTON TOWN COUNCILLORS – 5 AUGUST 2020

At the remote meeting of the Sprowston Town Council held by video conference on Wednesday 5 August 2020, the following Councillors were present:

Mr J M Ward – Town Mayor

Mr M G Callam - Mrs J Leggett
Mr W F Couzens - Mr I J Mackie
Mr J F Fisher - Mr J H Mallen
Mr R J Knowles - Mr N Shaw
Mrs B J Lashley - Mr S C Walker

In attendance

Mr G Ranaweera - Town Clerk and Responsible Financial Officer
Mrs E Elliot - Committee Officer
Mrs N Harpley - Broadland District Councillor - Sprowston Central

2 members of the public

20/179. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

<table>
<thead>
<tr>
<th>Councillor</th>
<th>Minute No. and Heading</th>
<th>Nature of Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs J Leggett</td>
<td>20/189 - Application for a Premises Licence</td>
<td>Broadland District Council - Portfolio Holder</td>
</tr>
</tbody>
</table>

20/180. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Mr A J Barton, Ms D Coleman, Mrs B Cook and Ms C T Rumsby.

20/181. MINUTES

The Minutes of the Council’s meeting held on 15 July 2020, having previously been circulated to all Councillors were confirmed subject to the following amendments

Minute 20/167 (3), **delete** to put their own measures in place and **insert** any traffic measures installed would be at their own expense.

Minute 20/171, **delete** FIANCE and **insert** FINANCE

and will be signed by the Town Mayor of the Council at the next appropriate opportunity.

20/182. ACTIONS FROM MINUTES

Planning Application 2019/1875, Land at Lushers Loke, Sprowston NR7 8TH
20/182. ACTIONS FROM MINUTES (CONTINUED)

Council noted that planning application 2019/1875, Land at Lushers Loke Sprowston NR7 8TH had been withdrawn.

20/183. POLICE LIAISON OFFICER’S REPORT

Having received an update from PC Gill Mrs J Leggett verbally reported:

- there had been an incidence of arson at Sparhawk Park;
- an increase in anti-social behaviour weekends and evenings;
- an increase in neighbourly disputes;
- the road policing unit were still dealing with speeding issues and three special constables were being trained.

20/184. CORRESPONDENCE

Norwich Western Link Local Access Consultation

Council noted the Western Link Local Access Consultation was launched on 27 July 2020 and it was agreed that Councillors respond on an individual basis.

20/185. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Mr J M Ward.

Mr J M Ward also verbally reported:

Norfolk County Council

(1) A planning application has been submitted to build a £1.9m recycling centre on part of the Harford Park and Ride site. This will replace one at Ketteringham and will complement the new Norwich North recycling centre. These will replace the current Mile Cross recycling centre in 2021.

(2) In June, 27,895 Norfolk residents claimed Universal Credit, this is 5.2% of the resident population.

(3) Norfolk County Council and business leaders have agreed to fund £2.225m tourism support package from the Norfolk Strategic Fund to be led by Norfolk County Council in partnership with the seven district councils.

(4) The Linacre Avenue Bus Route: - I am pleased to report that following representations our MP Chloe Smith, Councillor Leggett, Councillor Harpley, myself and the Town Council, the County Council has arranged for Konect Bus company to take on this route from 7 September 2020 with an hourly service Monday - Friday.

Broadland District Council

(1) Since the lockdown in March, Broadland District Council and South Norfolk District Council have awarded more than £50m in grant payments to local businesses from Government funding, and processed more than 4,000 business grants.
20/185. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)

Councillor N Harpley verbally reported "As I'm sure you are now all aware, planning application 20191875 has now been withdrawn, with the developer citing local residents' concerns for safety and noise. I would like to thank the residents who I have been working with to oppose this development. This is a great result for community campaigning. There are still some unresolved questions regarding the site's interim use and I am currently in communication with the local planning officer about them."

Mrs B J Lashley advised she had received an email from a resident of School Lane regarding Colby Commercials erecting “Residents Only” signage.

Councillor Harpley responded, there was ongoing issues as no one was claiming ownership of the Byway and she was trying to ascertain under what terms it could be used. The Planning Authority were unaware and she was now approaching Norfolk County Council Highways.

20/186. RESIDENT'S QUESTIONS

On the motion of Mr J M Ward, seconded by Mr R J Knowles it was RESOLVED, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Town Mayor who would, assisted by the Town Clerk, reply.

Mr K Lashley commented that it was good news regarding Lushers Loke thanks to the hard work of residents and Councillor Harpley.

The owner of land at Lushers Loke is now putting forward an application for housing, the trans-shipment site has been a huge car park since its operation was closed, Colby Commercials have told the telecoms company to move their mast and planning permission has been given for a new location on Chartwell Road.

He went on to say is this not a great opportunity to achieve this element of the Neighbourhood Plan and asked what the Town Council was doing to move the plan forward.

Mr J M Ward replied the Town Council would aim to implement the Neighbourhood Plan but questioned whether the remaining business could be moved.

The meeting was reconvened.

20/187. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Sprowston Diamond Centre

Further to his written report the Town Clerk advised that Sprowston Diamond Centre was now fully operational and had been well received by returning customers. He was hopeful of further regular customers returning.
Referring to the fitness group trialling use of Barkers Lane Mrs B J Lashley requested consideration be given to events taking place at St. Mary and St. Margarets Church to avoid any disturbance.

1.2 Football Teams using Sprowston Recreation Ground

The Town Clerk further reported that Sprowston youth teams appreciated use of the Diamond Field however, usage was reducing as other venues re-opened.

With regard to adult and youth teams from outside Sprowston allegedly using Sprowston Recreation Ground Councillors enquired as to which teams were playing, how often, why they were gravitating to Sprowston and if it was causing a nuisance?

The Town Clerk advised he had not conducted a survey but had seen large numbers of participants engaged in organised football training sessions. It was a difficult situation given Sprowston teams were recently asked to move off the park. He said they might feel it unfair if non-Sprowston teams were not requested to do the same.

Council did not feel Barkers Lane was a suitable location for formal football as it was originally purchased for use as an open space. It could deter other users and be a nuisance to neighbouring properties.

Council did not feel a decision could be made until further information was available and it was

RESOLVED

(1) To remove Option 4: Identify these clubs and offer the use of Barkers Lane open space at the standard rate of £15 per hour, or a reduced rate of Council's choosing, or free of charge.

(2) Town Clerk to find out more details

CEMETERY

2.1 No matters were reported

STREET LIGHTING

3.1 Annual Street Lighting Contract

In answer to a Councillors question the Town Clerk advised that the £600.00 plus VAT monthly fee included all call outs and routine repairs. Specialist parts and repairs were additional.

On the motion of Mr J M Ward, seconded by Mrs B J Lashley it was proposed to renew the annual contract with Cozens UK at a cost of £600.00 plus VAT per annum and on being put to the vote the motion was CARRIED.
20/187. REPORT OF THE TOWN CLERK (CONTINUED)

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Personal Injury Claim by a Member of Staff

Mr J H Mallen enquired as to progress of the personal injury claim by a member of staff.

The Town Clerk reported it was too early to comment as defence was submitted at the end of July however, he was confident there was no case to answer to.

He would update Council when more details were available.

PLANNING AND TRANSPORTATION

5.1 No matters were reported

SPROWSTON CORONAVIRUS UPDATE

6.1 Sprowston Coronavirus Help Group (SCHG)

The Town Clerk reported that SCHG had been successful in their application for a £1000 grant from Clarion Housing.

Mrs J Legget reported that the group were looking to move forward with their own Governance and Bank Account.

Also, Broadland District Council were no longer paying for travel expenses however, she understood there was still some grant money left to cover this.

20/188. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2020/1166 - single storey rear extension (retrospective) at 10, Neville Road.

2020/1290 - two storey extension at 156, North Walsham Road.

2020/1296 - erection of two storey rear extension at 50, Blackwell Avenue.

2020/1318 - demolish existing rear conservatory and new single-storey extension with flat roof at 32, Greenborough Road.

2020/1334 - alteration including demolition and replacement of existing garage at 18, Recreation Ground Road.
20/188. PLANNING (CONTINUED)

2020/1413 - single storey rear extension on the back of an existing extension, work to include a new flat roof to existing at 32, Allens Lane.

2020/1409 - proposed change of use of part ground floor of dwelling to 2 small business units. 1 - One Sensory Therapy. 2 Pottery Studio.

(b) not to oppose the granting of planning application 2020/1390 subject to the illumination of signage being restricted to opening hours of the business.

(c) not to oppose the granting of planning application 2020/1143 - 7 Avian Way but expressed concern with regard to the availability of male and female toilet facilities and increased traffic movements.

20/189. APPLICATION FOR PREMISES LICENCE UNDER LICENCING ACT 2003

Council were opposed to the granting of a premises licence at 3, Hanson Close on the grounds of Prevention of Public Nuisance.

A cocktail and delivery service was considered to be an inappropriate activity in a residential close.

Preparation of cocktails would be carried out in a spare bedroom of a terraced house and could cause noise nuisance for neighbours of adjoining properties, particularly with additional movements up and down stairs, loading and deliveries.

20/190. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

Mrs J Leggett reported the Recreational Facilities Working group had met on 31 July 2020 and had:

- prepared a map with catchment areas of major facilities within a 10-minute walk (approximately)
- identified land at White House Farm phase 2 which the Town Clerk was to establish ownership
- looked at green areas across the parish suitable for recreational use
- commented on a survey to be completed by residents
- considered revising the Neighbourhood Plan and awaiting the Town Clerk to clarify the correct procedure to follow.

Mr M G Callam commented that a few areas had been identified as some distance from facilities and a planning application just considered by Council for change of use to football was in one of these locations.

Mrs B J Lashley asked the group to consider provision of disabled facilities during their deliberations.
20/191. REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS

Mr W F Couzens reported the Senior Citizens Club was now open for a limited number of groups and activities.

The Sprowston Coronavirus Help Group had changed their name to Sprowston Supporting Our Community Together. Numbers of residents requiring help was reducing but work was still ongoing and they now offered a befriending service.

Mrs B J Lashley reported that:

(1) guidance documentation was available from the National Association of Local Councils which referred to changes in legislation for Local Authorities and Police and Crime Panels.

(2) Tree Charter Day is on 28 November 2020 and the National Association of Local Councils was offering 420 free trees to plant in the local community. Applications to be made by 14 August 2020.

Mrs B J Lashley enquired about the activity of Tree Wardens in Sprowston.

It was agreed the Town Clerk contact Tree Wardens Christine Hipperson and Ben Jervis.

20/192. FIRST QUARTER (30 JUNE) 2020 BANK RECONCILIATION

The First Quarter (30 June) 2020 Bank Reconciliation was received and noted.

20/193. SUMMARY OF INCOME AND EXPENDITURE AND BALANCE SHEET TO 30 JUNE 2020

The Town Clerk responded as follows to Councillors queries on the Income and Expenditure and Balance Sheet:

1. The majority of Council's income is from the Precept which is paid in two instalments;
2. Annual charges are paid at the beginning of the financial year;
3. Rates are well above 25% as they are paid in two instalments;
4. Sprowston Diamond Centre Loan Charges (nominal code 7411) is paid twice yearly.
5. There had been no transactions within the Dementia Café and Heritage Fund however, held funds had to be represented within the summary.

RESOLVED to approve and adopt the Summary of Income and Expenditure and Balance Sheet to 30 June 2020.

20/194. PAYMENT OF ACCOUNTS 5 AUGUST 2020

The Town Clerk and Responsible Financial Officer presented the schedule accounts to 5 August 2020 totalling £7,383.16.

The Town Clerk responded as follows to a Councillors query on the Schedule of Accounts:
20/194. PAYMENT OF ACCOUNTS 5 AUGUST 2020 (CONTINUED)

Invoice No. INO1175 Seal (Part) Roof Diamond Centre - were repairs to an area of unsealed flat roof and glass skylight which had been leaking on and off. This had been taken up with the Architect and original roofing contractor to no avail.

The cost of repairs will be reimbursed from the contingency fund held by the Council.

The roof over the kitchen and storage cupboards will require replacement and quotations for various options have been received at approximately £10k - £12k. Further quotations will be sought. These costs will also be reimbursed from the contingency fund.

The project manager is aware however, the construction company OMNIS is in administration.

There has been no communication from the Receivers.

On the motion of Mr J M Ward, seconded by Mrs J Leggett it was RESOLVED that payment of the accounts to 5 August 2020 totalling £7,383.16 be approved and the schedule authorising payment signed by the appropriate signatories at the first opportunity.

20/195. SCHEDULE OF CREDIT CARD PAYMENTS & BARCLAY VISA DEBIT TO 5 AUGUST 2020

The Town Clerk responded as follows to Councillors queries on the Schedule of Credit Card Payments and Barclay Visa Debit:

1. Invoice 167606 4 Hand Sanitising Stations - These are touch-free sanitising stations installed at Sprowston Diamond Centre. Due to vandalism of Council’s public toilets and high cost of hand sanitising stations, units were not installed at public toilets. Additional handwashing signage was displayed in the public toilets instead.

2. Invoice nos. 100058148 and 10058196 - Fritillary bulbs and English Bluebells were planted in various locations including the Millennium Woodland and Blue Boar Lane open space. It was hoped that local Girl Guides would be able to help with planting however, this was unlikely given current COVID-19 restrictions.

The schedule of credit card payments totalling £1,513.06 was approved and noted.

20/196. SCHEDULE OF DIRECT DEBIT PAYMENTS

The schedule of direct debit payments totalling £3,696.19 was approved and noted.

There being no other necessary business the Town Mayor of the Council thanked Councillors for their participation and declared the meeting closed at 8.56pm.

26 August 2020

________________________
Town Mayor
UPDATE FROM YOUR COMMUNITY ENGAGEMENT OFFICER

PC 14/25 VICKY BAILEY
TEL: 07967 820083
E: VICTORIA.BAILEY@NORFOLK.PNN.POLICE.UK

Unfortunately, we are aware of fraudsters continuing to target our communities with attempts to steal thousands of your hard-earned pounds. The latest method these fraudsters are using is to call the victim claiming to be an officer from the police, introducing themselves as DC Green or DC Clarke from Paddington Police Station. The caller says they believe someone has cloned the victim's credit card. Claiming the card has been used in London and this can be verified by calling 999. The fraudster keeps control of the phone line and when the victim has dialled 999 they receive a false message confirming the scam. The victim is then asked for their credit card details. Please do not do this, please hang up and contact Norfolk Police immediate via 101 and let us know what has happened. These fraudsters are very convincing so if you are in doubt of any call/caller, just hang up and if possible call the company/organisation back via another phone to check if the original call was genuine or not.

Stay safe, Vicky

CURRENT NEIGHBOURHOOD PRIORITIES
- MONITOR & CHALLENGE INCONSIDERATE PARKING AROUND CANNERBY LANE, SPROWSTON & SCHOOLS IN OLD CATTON & SPROWSTON
- MONITOR & CHALLENGE SPEEDING ON CANNERBY LANE, WHITE WOMAN LANE & WROXHAM ROAD IN SPROWSTON & ST FAITHS ROAD & SPIXWORTH ROAD IN OLD CATTON

WHAT'S HAPPENING IN YOUR AREA?

Hope you are all enjoying the lovely weather we are having. It has been a busy few weeks for me as there has been quite a lot of changes made regarding the coronavirus lockdown rules. I have heard mixed views from people, but hope all the changes and advice given by the government helps to stop the spread of the virus.

I’ve been visiting the re-opening businesses around the area, and speaking with the owners and their customers. I have also been on regular visits to the recreation grounds and public spaces after concerns raised by members of the community of ASB, criminal damage and littering.

I am aware that events are now beginning to take place around the area. Please contact me via e-mail with any dates of forthcoming events that you wish me to attend. This will give me the perfect opportunity to engage with groups of Parishioner, and local groups, again after what seems a very long time. I will endeavour to visit as many as I can.

Regards
Graham

DATES FOR YOUR DIARY
- S.N.A.P MEETING – DATE TBC
### CRIME UPDATES

<table>
<thead>
<tr>
<th>Offence</th>
<th>Numbers</th>
<th>What could this entail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arson</td>
<td>1</td>
<td>Damage caused as a result of fire.</td>
</tr>
<tr>
<td>Anti-Social Behaviour (ASB)</td>
<td>2</td>
<td>Harassment, alarm or distress is caused in a non-crime incident.</td>
</tr>
<tr>
<td>Burglary business and community</td>
<td>0</td>
<td>A person commits theft in a building or structure that is not lived in.</td>
</tr>
<tr>
<td>Burglary residential</td>
<td>0</td>
<td>Entry and theft in a building or a structure that is lived in.</td>
</tr>
<tr>
<td>Criminal Damage</td>
<td>8</td>
<td>A person destroys or damages property belonging to someone else.</td>
</tr>
<tr>
<td>Domestic</td>
<td>14</td>
<td>Domestic incidents where a crime has not occurred. Parties are aged 16 or over and have been intimate partners or family members regardless of sexuality.</td>
</tr>
<tr>
<td>Hate Incident</td>
<td>0</td>
<td>Any incident where a crime has not occurred which the victim, or anyone else, thinks is based on someone's prejudice towards them because of their race, religion, sexual orientation, disability or because they are transgender.</td>
</tr>
<tr>
<td>Race or Religious aggravated public fear</td>
<td>0</td>
<td>Any crime determined to have a hate element as per above.</td>
</tr>
<tr>
<td>Possession of controlled substance</td>
<td>0</td>
<td>Unlawful possession of a drug classified in class A, B or C.</td>
</tr>
<tr>
<td>Possession of weapons</td>
<td>2</td>
<td>Unlawful possession of an article used as a weapon.</td>
</tr>
<tr>
<td>Public fear, alarm or distress</td>
<td>10</td>
<td>Public order offences e.g. from a verbal altercation to offences just short of violence.</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
<td>Includes a range of offences where force is used, threatened or the victim is put in fear.</td>
</tr>
<tr>
<td>Theft from a motor vehicle</td>
<td>1</td>
<td>Any item stolen that was in, on or attached to a motor vehicle.</td>
</tr>
<tr>
<td>Theft or unauthorised taking of a motor vehicle</td>
<td>2</td>
<td>Any motor vehicle including those abandoned.</td>
</tr>
<tr>
<td>Theft of pedal cycle</td>
<td>0</td>
<td>From a public place, if stolen form a shed or garage this would be a BODT.</td>
</tr>
<tr>
<td>Theft from a person</td>
<td>0</td>
<td>Purse being taken from a handbag, or a mobile phone from a shopping basket.</td>
</tr>
</tbody>
</table>
29 July 2020

Mr G Ranaweera
Clerk, Sprowston Town Council
Council Office
Sprowston Diamond Centre
Sprowston
Norwich
NR7 8TR

Dear Sir/Madam,

Licensing Act 2003
Broadland District Council’s Licensing Policy Review

Under the Licensing Act 2003 all Councils throughout England and Wales are required to review their Licensing Policy every five years. Broadland’s current Policy will expire on 7 January 2021. We are therefore required to carry out a review of our Policy and this includes completing a public consultation on the Policy document.

This Policy review has been conducted jointly with the Licensing Team at South Norfolk Council in a move to align the two Policy documents. However, whilst similar, the policies remain as two distinct documents.

The Act requires that the following must be consulted during the review; the chief officer of police for the area; the fire and rescue authority for the area; and persons/bodies representative of: local holders of premises licences; local holders of club premises certificates; local holders of personal licences; and businesses and residents in its area. On this basis, you have been selected as a consultee for the Policy review and are therefore invited to submit any comments you may have on the draft Licensing Policy.

Please visit the Council’s website at www.broadland.gov.uk/licensingpolicyreview to view an electronic copy of the draft policy.

..../
It should be noted that the Policy produced is focused on 'high level' policy and does not set out the application processes, decision-making procedures, etc.

The consultation period begins on 3 August 2020 and ends on 21 September 2020. You are therefore invited to comment on the draft Policy document by 21 September 2020. Contact details are provided on page 19 of the Policy should you wish to make any comments or require any further information.

At the end of the consultation period, any comments received will be considered and the Policy will be amended as appropriate. The finalised Policy will take effect on 8 January 2021.

Yours sincerely,

Mrs S Harris
Licensing and Enforcement Officer
SYEP - Interim Report to Sprowston Town Council

August 2020

By Clare Lincoln

We have delivered a number of outreach sessions and have engaged a large group that hangs out on the bike track. There is a core group of about 20 but we have engaged over 50 young people. They come from Sprowston Old Catton, Fiddlewood and Spixworth. We have engaged 17 young people though our youth leadership course and have taken 3 groups on separate trips to Wales where they have taken part in mountain climbing and gorge walking.

We have delivered 5 sessions of our youth leadership course with the final one this week and they have taken part in group building exercises, bush craft, canoeing and lots more.

They are all very keen to be involved in the skatepark (if this is possible) and wondered if they could put on an event for the opening? We have some very skilled wheeliers who would like to showcase their skills.

The issues highlighted are -

- Not having play equipment that older young can use. (Same as the younger children's equipment)
- Not having a skate park
- Look at young people putting on an event when the skate park opens?
- Get moaned at for doing wheelies
- Getting police called on us for no reason
- Older people all ways having a go at us
- Relationships

We have been engaging with the young people and their families and have started to support a number on a 1:1 basis.

Some of the issues include DV, self-harm, mental health, relationships and lots more.
16th August 2020

Report from Councillor John Ward

CORONAVIRUS TRUSTED SOURCES FOR INFORMATION
www.nhs.uk/coronavirus
www.gov.uk/coronavirus

Broadland District Council

BDC has received a Silver Award in the Armed Forces Covenant Employer Recognition Scheme where they had to demonstrate or advocate support to the armed forces community and align their values with the Armed Forces Covenant.

BDC and SNDC now have a single domain name
southnorfolkandbroadland.gov.uk
Nominations for the Broadland Community at Heart Awards 2020 have now opened. Details from Laura Woolacott: lwoolacott@s-norfolk.gov.uk

The annual Marriotts Way 10k Run will this year be done virtually with participants running their individual 10k and recording their time via a fitness wearable so it can be uploaded to an online leader board. Details from Matt Allen mallen@s-norfolk.gov.uk

A new Government White Paper that is out for consultation with the Councils, proposes the biggest changes to the Planning System since 1947. The main change is that developments in Growth Areas, identified in the Local Plan, would automatically receive outline planning permission.

Norfolk County Council

Norfolk Car Free Day will be held on Sunday 20th September. This Day is celebrated across the world and encourages motorists to give up their cars for a day. NCC will be waiving fees for residents wishing to apply for a temporary street closure in their local community that day. The deadline for applications is Friday 28/8/20. www.norfolk.gov.uk/carfreenorfolk

Construction work has now started on the National Lottery Heritage Fund supported £13.5m project to transform Norwich Castle Keep back its origins as a Royal Palace. Morgan Sindall Construction have been appointed as the project co-ordinator.

During the Coronavirus Crisis, the County Council made over 40,000 calls and contacts to vulnerable citizens, provided temporary accommodation for 200 homeless people, delivered 7.2m pieces of PPE to 898 organisations, provided 3,500 emergency food boxes, and responded in many other ways.
Hi All,

Following our zoom meeting, please see attached for the draft proposals for Sprowston. As requested, both L18 and L5 have been increased in equipment, as these will be the two "honey pot" areas for recreation. I have added 3 items to L15 to provide the NEAP as requested, however, as these are very close to dwellings, I have added "quieter" items, and compensated for this on the other two parcels. Note that basket swings, roundabouts and climbers have been added to both areas to cater for children with disabilities.

- All LAPs omitted as agreed, items added to NEAPs to compensate.
- All Football pitches omitted as agreed, and will just be seeded POS (JBA landscaping drawings to be updated).

**MUGA at L6**
➢ Tennis court omitted and substituted for a MUGA. (Note MUGA now located on L6, and not L7, JBA-14-168-06 drawing to be updated)

**NEAP at L5:**
9No items of child’s play equipment shown, including
➢ Large multiplay unit
➢ Springer
➢ Roundabout
➢ See-saw
➢ Medium Climber
➢ Balance beam
➢ Basket Swing
➢ Toddler swings (2No of this item)

3No "workout" equipment added, including:
➢ Large gym workout frame
➢ Lower monkey bars
➢ Outdoor exercise bike

**Larger LEAP at L18:**
9No items of child’s play equipment shown, including
➢ Basket swing
➢ Large climber
➢ Zip line
➢ Inclusive roundabout
➢ Swings
➢ Higher monkey bars
➢ Trim trail consisting of stepping stones, balance logs and raised stilt poles

**Smaller LEAP at L15:**
➢ Swings
➢ Toddler swings
➢ Junior multiplay unit
Hello Guy, Thank you for your email.

My comments are below in DARK RED. With regards to point 2, I have attached an example of what the MUGA could look like.

I look forward to hearing from you again after the 26th of August, and to confirm if the below is acceptable.

Regards,

George Payne
Engineer

Persimmon Homes / Charles Church (Anglia)
Bankside 100
Peachman Way
Broadland Business Park
Norwich
NR7 0WF

T:  

From: Guy Ranaweera <GuyRanaweera@sprowston-tc.gov.uk>
Sent: 19 August 2020 14:18
To: Payne, George; 'Ben Burgess' <Ben.Burgess@broadland.gov.uk>; 'Sally Hoare' <sally.hoare@broadland.gov.uk>
Cc: Cornish, Alison
Subject: RE: White House Farm - Play Equipment to landscaped parcels L5, L7 and L18

Dear George,

A quick amendment to my earlier email below; looking back on my notes it seems Council had asked if the gym equipment (earmarked for L5) could be installed at the larger LEAP at L18? Yes.

The aim is to create for teens and adults a desirable activity area anchored around the Skate Park.

Regards

Guy Ranaweera
Town Clerk
Sprowston Town Council
Council Office
Recreation Ground Road
Sprowston
From: Guy Ranaweera  
Sent: 19 August 2020 13:52  
To: 'Payne, George' <Ben.Burgess@broadland.gov.uk>; 'Sally Hoare' <sally.hoare@broadland.gov.uk>; Cornish, Alison  
Subject: RE: White House Farm - Play Equipment to landscaped parcels L5, L7 and L18

Dear George

Thank you for pulling all of this together. It’s looking good.

The proposals will go to Council on Wed 26th August and I should be able to give you feedback shortly after that. In the meanwhile I’ve a few queries/comments with which I hope you may be able to assist please:

1. I understand that at this stage the drawings can only be an indicative visual guide and positions of items may differ when installed. Will we receive final positional drawings once play equipment has been agreed? **The drawings will be amended and tidied to include the footpaths from the JBA landscaping. Final positional will be similar to how they are currently shown.**

2. **MUGA at L6**
   - Could you provide please the maximum dimensions (and any practical constraints) for the MUGA on L6? This will allow my Council to explore different types of MUGA for this the space (unless you already have suggestions?) **MUGA shown is 20m x 10m. I have attached an indicative graphic of what this would look like, and how it would include both basketball rings, and football goals.**

3. **NEAP at L5**
   - Given the indicative position of equipment shown in the drawings, could I for the avoidance of doubt please check if it is the intention to place play equipment towards the centre of the open space as shown in drawing SPR-PE-02? If so, could these items instead be placed towards an edge or corner so as to preserve an expanse of open space in the middle of the area for informal ball games etc? **Items will be placed to the southern corner of L5, but it will have to be circa 20m from the nearest dwellings.**
   - Could we swap one of the 2 toddler swings for a ‘standard’ swing set? (to cater to a slightly wider range of children). **Yes of course, I will change this when the drawing is amended.**
   - 3nos “workout” equipment. Thank you for adding these. Where would items like these usually be situated please? Are they best kept entirely away from the children’s play equipment, or would installing them close to the children’s area allow parents to themselves take exercise whilst keeping any eye on their young ones playing on the children’s equipment? Would be grateful for your informed opinion on this one please. **As per your latest email, these will be moved to L18. These will be placed in close proximity to the rest of the play equipment.**

4. Regarding the basket swings, roundabouts and climbers added to both areas to cater for children with disabilities; are any of these wheelchair accessible please? **All three items of equipment have high usability and**
ease for children with disabilities. The Basket Swings and the roundabouts, especially the “inclusive roundabout”, are designed specifically for children with disabilities, particularly those who use wheelchairs.

5. Lastly, please could you or Alison confirm that the DoV will indicate to all prospective house purchasers the existence and position of the skate park and play areas? Alison will confirm on this one, but our intention is to amend/create a drawing to confirm the new LEAPs/NEAPs/MUGA locations, as well as the skate park.

Kind regards

Guy Ranaweera
Town Clerk

Sprowston Town Council
Council Office
Recreation Ground Road
Sprowston
NR7 8EW

T: 01603 408063
E. GuyRanaweera@sprowston-tc.gov.uk

This email, and any files, transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify me immediately. If you are not the intended recipient you should not copy it for any purpose or disclose its contents to any other person. While every effort is made to ensure the accuracy of the information given in this email Sprowston Town Council does not accept any responsibility for any loss or damage sustained from acting on the information.

This email and all attachments have been checked for computer viruses.
Good Morning Guy

In anticipation for "Phase 2" of Sprowston, planning REF 20191370, does Sprowston Town Council wish to recommend or offer a list of prefixes for road names, which may be considered for the future development?

Obviously the development itself is a long way off, however, we usually ask Parish/Town Councils out of courtesy as I know some keep a logbook of names etc., for street prefix suggestions to be put forward for future street naming.

If you are interested in providing some suggestions, we will take these into consideration when liaising with the Broadland District Council Street Naming Officer in the future. Likewise if the Town Council wishes to offer no suggestions or comments, please confirm and The Consortium of developers will anticipate this ourselves in the future.

Regards,

George Payne
Engineer

Persimmon Homes / Charles Church (Anglia)
Bankside 100
Peachman Way
Broadland Business Park
Norwich
NR7 0WF

[Website links]

We are proud to be an official partner of Team GB.

Persimmon Homes is proud to support local communities. Every year our Community Champions scheme donates £750,000 to local groups and our Building Futures scheme supports young people with donations of over £1 million. Find out more...
Afternoon Guy / Evelyn / Anne,

I hope you are all well.

Further to our conversations and to conversations held with Broadland District Council, please find attached the Street Naming requirements to be agreed with for these proposals. I am proposing that Sprowston Town Council take the lead on this as the majority of the Roads fall under their council ownership, however if we could ask you to make contact with Rackheath Parish Council to agree a ‘Theme’ for the Street Naming then this will help to have a more harmonious design.

I have also attached the Barratt Parcels mark-up and the David Wilson Homes mark-up showing the Streets that will need to have names proposed by yourselves as part of this application. As we have previously discussed, this will need to be taken to the next council meeting and names discussed.

As can be seen from the mark-ups Sprowston Town Council will need to propose 14 Street Names for the Barratt Parcels as well as a further 7 for the David Wilson Homes Parcels so we understand that this will not be a quick task, however it is a very much needed and significant one.

There are also another 3 roads within Rackheath Parish Council ownership that will need street names proposed for by Rackheath Parish Council and are shown on the DWH mark-up as the below:-

- Pink dotted line
- Orange dotted line
- Red dotted line

I understand that the extent of the Green dotted road is not fully within the Sprowston Town Council boundary ownership as well as the full extent of the Red dotted road is not fully within the Rackheath Parish Council boundary, however as the development crosses this boundary line between the councils we would propose some collaborative working between yourselves and ourselves to overcome this.

Once we have an agreed set of proposed Street Names for the development, I will submit this to Broadland District Council who will in turn advise if these have been approved for use or if there are any issues with the Street Names that will need to be relooked at before approval can be granted.

If you have any further questions or queries please feel free to contact me.

I look forward to hearing from you all soon.

Kind regards,
Sprowston Town Council
PLANNING APPLICATIONS – 26 AUGUST 2020

Broadland DC App. No.: 2020/0968 Location: 42, Carleton Road, Sprowston NR7 8NJ
Type: Amended Plans
Description: Single storey hipped roof front extension to include a rear dormer and loft conversion to existing bungalow

---

Broadland DC App. No.: 2020/1432 Location: 6, Blenheim Crescent, Sprowston NR7 8AV
Type: Householder
Description: 1. Convert existing ground floor extension adding first floor bedroom accommodation 2. Remove existing conservatory and construct new single storey extension

---

Broadland DC App. No.: 2020/1448 Location: 7, Lindsay Road, Sprowston NR7 8JR
Type: Householder
Description: Single storey rear extension and conversion of garage to habitable space

---

Broadland DC App. No.: 2020/1455 Location: 97, North Walsham Road, Sprowston NR6 7QG
Type: Full Planning
Description: Conversion of double garage to annexe
**Sprowston Town Council**

**PLANNING APPLICATIONS – 26 AUGUST 2020**

---

**Broadland DC App. No.:** 2020/1508  
**Location:** 52, Blackwell Avenue, Sprowston NR7 8XW

**Type:** Revised Proposal

**Description:** Single storey flat roof extension to replace the existing conservatory to rear (revised proposal)

---

**Broadland DC App. No.:** 2020/1536  
**Location:** 27, Cromwell Road, Sprowston NR7 8XH

**Type:** Householder

**Description:** Proposed first floor side extension over existing garage

---

**Broadland DC App. No.:** 2020/1538  
**Location:** 5, Hornbeam Close, Sprowston NR7 8LN

**Type:** Householder

**Description:** Proposed single storey front and rear extension
<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice No.</th>
<th>Details</th>
<th>Details Description</th>
<th>Net</th>
<th>VAT</th>
<th>Amount</th>
<th>BACS</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/08/2020</td>
<td>8070834474</td>
<td>Copy it Digital Solutions</td>
<td>Photocopies: 30/06/2020-31/07/2020</td>
<td>51.90</td>
<td>10.38</td>
<td>62.28</td>
<td>67</td>
</tr>
<tr>
<td>30/07/2020</td>
<td>5195</td>
<td>Cozens (UK) Ltd</td>
<td>Electrical works Diamond Centre</td>
<td>1,012.00</td>
<td>202.40</td>
<td>1,214.40</td>
<td>68</td>
</tr>
<tr>
<td>30/07/2020</td>
<td>5196</td>
<td></td>
<td>Electrical works: Council Off, Sparhawk Park</td>
<td>480.00</td>
<td>96.00</td>
<td>576.00</td>
<td></td>
</tr>
<tr>
<td>05/08/2020</td>
<td>5204</td>
<td></td>
<td>Street Lighting Maintenance: July 2019</td>
<td>600.00</td>
<td>120.00</td>
<td>720.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2,092.00</td>
<td>418.40</td>
<td>2,510.40</td>
<td></td>
</tr>
<tr>
<td>13/08/2020</td>
<td>J59907</td>
<td>Ernest Doe &amp; Sons Ltd</td>
<td>Husqvarna: Blade Rider</td>
<td>101.25</td>
<td>20.25</td>
<td>121.50</td>
<td>69</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ESPO</td>
<td>Laminate Pouches</td>
<td>23.45</td>
<td>4.69</td>
<td>28.14</td>
<td>70</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Hand Sanitiser, Centre feed Roll</td>
<td>52.90</td>
<td>10.58</td>
<td>63.48</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>76.35</td>
<td>15.27</td>
<td>91.62</td>
<td></td>
</tr>
<tr>
<td>17/08/2020</td>
<td>2704</td>
<td>Susan Formosa/First Computers</td>
<td>supply &amp; fit Laptop Screen Dell 5580</td>
<td>100.00</td>
<td></td>
<td>100.00</td>
<td>71</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Heritage Contract Services Ltd</td>
<td>Locking Cemetery Gates: August 2020</td>
<td>119.64</td>
<td>23.93</td>
<td>143.57</td>
<td>72</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Recreation Grd: Additional Litter Pick-August 2</td>
<td>197.52</td>
<td>39.50</td>
<td>237.02</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>317.16</td>
<td>63.43</td>
<td>380.59</td>
<td></td>
</tr>
<tr>
<td>18/08/2020</td>
<td>4077</td>
<td>HH Tankering Services Ltd</td>
<td>Septic Tank Emptying</td>
<td>107.00</td>
<td>21.40</td>
<td>128.40</td>
<td>73</td>
</tr>
<tr>
<td>Invoice Date</td>
<td>Invoice No.</td>
<td>Intouch Systems</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>-------------</td>
<td>----------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02/08/2020</td>
<td>693990</td>
<td>7x hosted Exchange 01/09/2020-01/10/2020</td>
<td>Net: 55.00</td>
<td>VAT: 11.00</td>
<td>Amount: 66.00</td>
<td>BACS: 74</td>
<td></td>
</tr>
<tr>
<td>01/08/2020</td>
<td>692587</td>
<td>Broadband: Recreation Ground Aug 2020</td>
<td>Net: 50.00</td>
<td>VAT: 10.00</td>
<td>Amount: 60.00</td>
<td>BACS: 60</td>
<td></td>
</tr>
<tr>
<td>01/08/2020</td>
<td>692588</td>
<td>Broadband: Diamond Centre Aug 2020</td>
<td>Net: 150.00</td>
<td>VAT: 30.00</td>
<td>Amount: 180.00</td>
<td>BACS: 74</td>
<td></td>
</tr>
<tr>
<td>23/07/2020</td>
<td>692523</td>
<td>Telephone line rental/calls June 2020</td>
<td>Net: 28.83</td>
<td>VAT: 5.77</td>
<td>Amount: 34.60</td>
<td>BACS: 74</td>
<td></td>
</tr>
<tr>
<td>17/08/2020</td>
<td>694173</td>
<td>Telephone line rental/calls June 2020</td>
<td>Net: 35.86</td>
<td>VAT: 7.17</td>
<td>Amount: 43.03</td>
<td>BACS: 74</td>
<td></td>
</tr>
</tbody>
</table>

**P J Plumbing Heating & Maintenance Ltd**

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice No.</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>18/08/2020</td>
<td>PJI/18746</td>
<td>Diamond Centre: Leaks Boiler Room</td>
</tr>
</tbody>
</table>

**Rigby Taylor Limited**

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice No.</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/08/2020</td>
<td>RSIN0344245</td>
<td>Repair/Parts: Line Marker</td>
</tr>
<tr>
<td>Cr Note 30/03/2020</td>
<td>RC005110</td>
<td>Refund Delivery invoice 327278</td>
</tr>
</tbody>
</table>

**Westcotec Ltd**

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice No.</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>29/07/2020</td>
<td>11360</td>
<td>Bus Shelter Maintenance</td>
</tr>
</tbody>
</table>

**TOTAL OF INVOICES**

<table>
<thead>
<tr>
<th></th>
<th>Net</th>
<th>VAT</th>
<th>Amount</th>
<th>BACS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5,901.77</td>
<td>1,160.34</td>
<td>7,062.11</td>
<td>Trf 12</td>
</tr>
</tbody>
</table>

**Transfer:**

<table>
<thead>
<tr>
<th>Details</th>
<th>Net</th>
<th>VAT</th>
<th>Amount</th>
<th>BACS</th>
</tr>
</thead>
<tbody>
<tr>
<td>STC Drawings a/c to Petty Cash</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>5,901.77</td>
<td>1,160.34</td>
<td>7,062.11</td>
<td>Trf 12</td>
</tr>
</tbody>
</table>

**Transfer:**

<table>
<thead>
<tr>
<th>Details</th>
<th>Net</th>
<th>VAT</th>
<th>Amount</th>
<th>BACS</th>
</tr>
</thead>
<tbody>
<tr>
<td>STC Active a/c to STC Drawings a/c</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>7,062.11</td>
<td></td>
<td>7,062.11</td>
<td>Trf 12</td>
</tr>
</tbody>
</table>

**Transfer:**

<table>
<thead>
<tr>
<th>Details</th>
<th>Net</th>
<th>VAT</th>
<th>Amount</th>
<th>BACS</th>
</tr>
</thead>
<tbody>
<tr>
<td>STC Active a/c to Salaries a/c</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Councillor

Councillor

Town Clerk
<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice No.</th>
<th>Invoice Detail</th>
<th>Net</th>
<th>VAT</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/08/2020</td>
<td>418288205</td>
<td>Copy Paper</td>
<td>8.32</td>
<td>1.67</td>
<td>9.99</td>
</tr>
<tr>
<td>04/08/2020</td>
<td>118709301</td>
<td>Ink Cartridges</td>
<td>52.95</td>
<td>1.67</td>
<td>54.62</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>17/07/2020</td>
<td>128685</td>
<td>Squire CBW85 Padlock/Chain</td>
<td>54.05</td>
<td>10.81</td>
<td>64.86</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Norwich Camping &amp; Leisure</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05/08/2020</td>
<td>30029</td>
<td>6xAlexander Rose Broadfield Benches</td>
<td>1235.00</td>
<td>247.00</td>
<td>1482.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Post Office</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18/08/2020</td>
<td></td>
<td>12x2nd classs, 4x 2nd class large</td>
<td>33.20</td>
<td>16.67</td>
<td>33.20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Progress Fuels</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>04/08/2020</td>
<td>66696</td>
<td>Unleaded Fuel</td>
<td>83.33</td>
<td>16.67</td>
<td>100.00</td>
</tr>
</tbody>
</table>

**Total of Payments**

<table>
<thead>
<tr>
<th>Net</th>
<th>VAT</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1466.85</td>
<td>276.15</td>
<td>1743.00</td>
</tr>
</tbody>
</table>

Due by Direct Debit
<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice No.</th>
<th>Details</th>
<th>Amount</th>
<th>Direct</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/08/2020</td>
<td>7612936</td>
<td>Anglian Water Business</td>
<td>276.89</td>
<td>DEBIT</td>
</tr>
<tr>
<td>09/08/2020</td>
<td>7642779</td>
<td>Sparhawk Park: 03/05/2020-02/08/2020</td>
<td>825.86</td>
<td>825.86</td>
</tr>
<tr>
<td>09/08/2020</td>
<td>7641182</td>
<td>Recreation Grd: 09/05/2020-08/08/2020</td>
<td>276.89</td>
<td>276.89</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Diamond Ctre: 09/05/2020-08/08/2020</td>
<td>1,379.64</td>
<td>1,379.64</td>
</tr>
<tr>
<td>31/07/2020</td>
<td>769297</td>
<td>Anglia Farmers Limited</td>
<td>15.23</td>
<td>DEBIT</td>
</tr>
<tr>
<td>31/07/2020</td>
<td>769297</td>
<td>Screwfix: Cable Ties</td>
<td>55.21</td>
<td>55.21</td>
</tr>
<tr>
<td>31/07/2020</td>
<td>769297</td>
<td>Wolseley invoiced in error/Credit to follow</td>
<td>53.62</td>
<td>53.62</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Vodafone Mobile May 2019</td>
<td>124.06</td>
<td>124.06</td>
</tr>
<tr>
<td></td>
<td></td>
<td>103.38</td>
<td>20.68</td>
<td>124.06</td>
</tr>
<tr>
<td>31/07/2020</td>
<td>14844360720</td>
<td>Barclaycard Payment Solutions</td>
<td>94.82</td>
<td>DEBIT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PDQ Rental &amp; Transaction Charges July 2020</td>
<td>3.46</td>
<td>94.82</td>
</tr>
<tr>
<td>06/08/2020</td>
<td>976482515</td>
<td>British Gas</td>
<td>167.59</td>
<td>DEBIT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Diamond Centre: 09/07/2020-31/07/2020</td>
<td>27.93</td>
<td>167.59</td>
</tr>
<tr>
<td>02/08/2020</td>
<td>NWS00179595</td>
<td>Norse Waste Solutions</td>
<td>38.70</td>
<td>DEBIT</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Recycling: July 2020</td>
<td>6.45</td>
<td>38.70</td>
</tr>
<tr>
<td></td>
<td></td>
<td>32.25</td>
<td>6.45</td>
<td>38.70</td>
</tr>
<tr>
<td></td>
<td></td>
<td>481.74</td>
<td>86.29</td>
<td>567.71</td>
</tr>
<tr>
<td>28/07/2020</td>
<td>67603916</td>
<td>PHS Group</td>
<td>72.16</td>
<td>DEBIT</td>
</tr>
<tr>
<td>28/07/2020</td>
<td>67603917</td>
<td>Recreation Ground: 01/09/2020-30/11/2020</td>
<td>72.16</td>
<td>72.16</td>
</tr>
<tr>
<td>28/07/2020</td>
<td>67603918</td>
<td>Sparhawk Park: 01/09/2020-30/11/2020</td>
<td>373.39</td>
<td>373.39</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Diamond Centre: 01/09/2020-30/11/2020</td>
<td>517.71</td>
<td>517.71</td>
</tr>
<tr>
<td>Invoice Date</td>
<td>Invoice No.</td>
<td>PWLB</td>
<td>Details</td>
<td>Amount</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------</td>
<td>------------</td>
<td>-------------------</td>
<td>--------</td>
</tr>
<tr>
<td>14/09/2020</td>
<td>Loan 502857</td>
<td>PWLB</td>
<td>Cemetery Groundwork</td>
<td>7,748.00</td>
</tr>
</tbody>
</table>

**Total Gas & Power**

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice No.</th>
<th>Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>09/08/2020</td>
<td></td>
<td>Floodlights: July 2020</td>
<td>10.00 DEBIT</td>
</tr>
<tr>
<td>09/08/2020</td>
<td></td>
<td>Diamond Centre: July 2020</td>
<td>271.84</td>
</tr>
<tr>
<td>09/08/2020</td>
<td></td>
<td>Streetlights: July 2020</td>
<td>3,114.87</td>
</tr>
</tbody>
</table>

**Veolia Environmental Services**

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice No.</th>
<th>Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>31/07/2020</td>
<td>SIO1182789</td>
<td>All sites skip hire</td>
<td>351.00 DEBIT</td>
</tr>
</tbody>
</table>

**Waterlogic**

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice No.</th>
<th>Details</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>cr.note 31/07/2020</td>
<td>5754070</td>
<td>Deposit Water Bottles</td>
<td>57.60 DEBIT</td>
</tr>
</tbody>
</table>

**Total Direct Debits**

<table>
<thead>
<tr>
<th></th>
<th>Net</th>
<th>VAT</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>13,001.99</td>
<td>758.64</td>
<td>13,760.63</td>
</tr>
</tbody>
</table>