

## Risk assessment template – Sports Activity & COVID-19

Organisation name: Sprowston Town Council

Assessment carried out by: G Ranaweera

Date of next review: 2021-01-01

Date assessment was carried out: 2020-08-26

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<p><b>COVID infection from shared use of sports equipment, e.g.:</b></p> <ul style="list-style-type: none"> <li>• Corner flags</li> <li>• Goal posts</li> <li>• Footballs</li> <li>• Goal keys</li> </ul>	<p>Sports users, grounds staff, caretaking staff contract COVID</p>	<ul style="list-style-type: none"> <li>• Providing hand sanitiser and COVID signage at point-of-pick-up for corner flags, goal post keys and/or other equipment.</li> <li>• Minimise moving of goals. Where practical, after morning game leave goals out for afternoon teams. Afternoon teams/users to put goal posts away</li> </ul>	<ul style="list-style-type: none"> <li>• Instruct teams/users to bring own hand sanitiser and wherever possible bring own equipment.</li> </ul>	<p>Teams/users</p>	<p>6<sup>th</sup> Sept 20</p>	<p>Y</p>

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<b>Congestion compromises social distancing and increases risk of COVID infection</b>	Teams/users, spectators, recreation ground users, grounds staff, caretaking staff contract COVID	<ul style="list-style-type: none"><li>• Allow at least 15 minutes between bookings for all users to leave pitches and immediate environs</li><li>• Stagger start times to avoid congestion around car park and spectator movements around football pitches</li></ul>	<ul style="list-style-type: none"><li>• Request clubs stagger start times and manage the arrival and departure of attendees in an orderly fashion that minimises contact or crowding.</li></ul>	Organisers	Before first game, then ongoing	Y
			<ul style="list-style-type: none"><li>• Request teams organise and allocate separate areas or pitch sides for home/away spectators and officials/teams – or at minimum remind bystanders to observe social distancing</li></ul>	Organisers	Before first game, then ongoing	Y
		<ul style="list-style-type: none"><li>• Changing rooms are closed and teams/users should arrive in kit.</li></ul>				

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		<p>(Note: the on-site public toilets are open for use and handwashing. They are disinfected regularly)</p>				
<p><b>Increased risk of COVID-19 Infection through normal (non-specific) activity</b></p>	<p>Staff and teams/users contract COVID</p>	<ul style="list-style-type: none"> <li>• Checking organisers submit own risk assessment before using sports facilities</li> <li>• Created guidance sheet for organisers to communicate contents of STC's (this) Risk Assessment and advise organisers as to new COVID protocols. Guidance sheet to be given to organisers at time of booking and asked to inform their attendees accordingly.</li> </ul>	<ul style="list-style-type: none"> <li>• Request organisers instruct teams/users not to attend if they or anyone from their</li> </ul>	<ul style="list-style-type: none"> <li>• STC to request.</li> </ul>	<p>Before first game</p>	

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			<p>household displays COVID symptoms:</p> <ul style="list-style-type: none"> <li>❖ Temperature above 37.8C</li> <li>❖ New and continuous cough, shortness of breath or a sore throat</li> <li>❖ Loss or change in normal sense of taste and smell</li> </ul> <ul style="list-style-type: none"> <li>• Require organisers to keep contact details of their attendees for 21 days (track and trace).</li> <li>• Require organisers to ensure that steps are taken to avoid people needing to unduly raise their voices to each other.</li> </ul>	<ul style="list-style-type: none"> <li>• Organisers to comply</li> <li>• STC to request.</li> <li>• Organisers to comply</li> <li>• STC to request.</li> <li>• Organisers to comply</li> </ul>	<p>Before first game, then ongoing</p> <p>Before first game, then ongoing</p>	

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			<ul style="list-style-type: none"> <li>Ask organisers to suspend or modify activities that are not permitted or cannot be undertaken without contravening social distancing guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>STC to request.</li> <li>Organisers to comply</li> </ul>	Before first game, then ongoing	

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)

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