

**NOTICE OF MEETING**  
**AND SUMMONS TO ATTEND**

**The meeting of Sprowston Town Council  
will be held by remote means on Wednesday 17 February 2021 at 7.30pm**

**Members of the public may use the details below to attend this Zoom meeting  
(password not required)**

Online: <https://us02web.zoom.us/j/88492017686>

By Phone: +44 203 901 7895 United Kingdom

(Find Additional local numbers): <https://us02web.zoom.us/u/kbANI6anh0>

Zoom Meeting ID: 884 9201 7686

**AGENDA**

Item No.

- |     |   |               |
|-----|---|---------------|
| 1.  | To receive declarations of interest.  |               |
| 2.  | To receive apologies for absence.   |               |
| 3.  | To confirm the minutes of the Council meeting held 27 January 2021.   | Pages 1 - 7   |
| 4.  | To agree action/response arising from the minutes:  |               |
|     | 4.1 Minute 2021/006 (1) - Broadland District Council Overview and Scrutiny Committee.                               | Pages 8 - 9   |
| 5.  | To receive any Police Liaison Officer's report:   |               |
|     | 5.1 Community Update COVID  | Page 10       |
|     | 5.2 Crime Update January: Old Caton and Sprowston West  | Page 11       |
|     | 5.3 Crime Update January: Sprowston Central and East  | Page 12       |
| 6.  | To receive correspondence:  |               |
|     | 6.1 Joint request with Old Catton PC to put forward names for a section of Growth Triangle Link Road.               | Pages 13 - 15 |
| 7.  | White House Farm play equipment and amenity land:   |               |
|     | 7.1. To receive an update from developer  | Pages 16 - 18 |
|     | 7.2. Make a decision on provision of a 7v7s junior football pitch   |               |
| 8.  | To receive any written/verbal reports from Sprowston County and District Councillors.                               | Page 19       |
| 9.  | To adjourn the meeting to allow members of the public and Councillors with prejudicial interests to speak.          |               |
| 10. | To receive the report of the Town Clerk.  | Page 20       |
| 11. | To consider planning applications to 17 February 2021.  | Page 21       |
| 12. | Planning decisions.   | Page 22       |
| 13. | To receive any written/verbal reports from the Council's Committees and Working Groups.                             |               |
| 14. | To receive any written and verbal reports from Councillors representing the Council on or at outside organisations. |               |
| 15. | To receive the Bank Reconciliation at 31 December 2020.   | Pages 23 - 24 |
| 16. | To receive the summary of Income and Expenditure and Balance Sheet to 31 December 2020.                             | Pages 25 - 35 |
| 17. | To confirm the payment of accounts to 17 February 2021.   | Pages 36 - 37 |
| 18. | To receive the schedule of direct debits.   | Page 38       |

19. To receive the schedule of credit card payments. Page 39
20. The Town Mayor will move that the press and public be excluded from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, would be disclosed to them.
21. To consider a confidential item regarding property purchase. Pages 40 - 47



**Guy Ranaweera**  
Town Clerk

**12 February 2021**

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Footnote:

*<sup>1</sup> Councillors have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.*

*Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.*

*Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.*

*It should be noted that Councillors Mr J F Fisher and Mr J M Ward (Town Mayor) will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as both Councillors are on the Planning Committee of Broadland District Council, they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.*

*This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website [www.sprowston-tc.gov.uk](http://www.sprowston-tc.gov.uk) (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.*

*In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.*