

**NOTICE OF MEETING**  
**AND SUMMONS TO ATTEND**

The meeting of Sprowston Town Council  
will be held by remote means on Wednesday 10 March 2021 at 7.30pm

Members of the public may use the details below to attend this Zoom meeting  
(password not required)

Online: <https://us02web.zoom.us/j/81251444190>

By Phone: +44 131 460 1196 United Kingdom

(Find Additional local numbers): <https://us02web.zoom.us/u/kc6MGYHHuv>

Zoom Meeting ID: 812 5144 4190

**AGENDA**

Item No.

1. To receive declarations of interest.
2. To receive apologies for absence.
3. To confirm the minutes of the Council meeting held 17 February 2021. Pages 1 - 9
4. To agree action/response arising from the minutes.
5. To receive Sprowston Youth Engagement Project year-end report (Clare Lincoln).
6. To receive any Police Liaison Officer's report:
  - (1) Sprowston Central and East Ward. Pages 10 - 11
  - (2) Old Catton and Sprowston West Ward. Pages 12 - 13
  - (3) Police priority setting meeting. Page 14
7. To consider Signing the Armed Forces Government Covenant. Pages 15 - 20
8. To consider a response to the Greater Norwich Local Plan (GNLP) Regulation 19 Consultation. Pages 21 - 28
  - (1) To consider signing Campaign for Preservation of Rural England's (CPRE) GNLP pledge. Pages 29 - 32
9. To receive correspondence:
  - (1) Norwich Western Link Pages 33 - 34
10. To receive any written/verbal reports from Sprowston County and District Councillors. Page 35
11. To adjourn the meeting to allow members of the public and Councillors with prejudicial interests to speak.
12. To consider Proposals for Future Council Meeting Dates - 2021/22. Pages 36 - 37
13. To receive the report of the Town Clerk. Pages 38 - 40
14. To consider planning applications to 10 March 2021. Pages 41 - 42
15. To receive planning decisions - week commencing 8 February 2021. Pages 43 - 44
16. To receive any written/verbal reports from the Council's Committees and Working Groups.
17. To receive any written and verbal reports from Councillors representing the Council on or at outside organisations.
18. To confirm the payment of accounts to 10 March 2021. Pages 45 - 47

19. To receive the schedule of direct debits.
20. To receive the schedule of credit card payments.

Page 48  
Page 49



**Guy Ranaweera**  
Town Clerk

**5 March 2021**

Council Office. Sprowston Recreation Ground . Recreation Ground Road Sprowston .  
Norwich.NR7 8EW  
Tel: 01603 408063 Email: [townclerk@sprowston-tc.gov.uk](mailto:townclerk@sprowston-tc.gov.uk)

Footnote:

*<sup>1</sup> Councillors have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.*

*Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.*

*Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.*

*It should be noted that Councillors Mr J F Fisher and Mr J M Ward (Town Mayor) will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as both Councillors are on the Planning Committee of Broadland District Council, they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.*

*This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website [www.sprowston-tc.gov.uk](http://www.sprowston-tc.gov.uk) (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.*

*In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.*

## **MEETING OF SPROWSTON TOWN COUNCILLORS – 17 FEBRUARY 2021**

At the remote meeting of the Sprowston Town Council held by video conference on Wednesday 17 February 2021, the following Councillors were present: -

Mr J M Ward – Town Mayor

Mr A J Barton	-	Mr R J Knowles
Mr M G Callam	-	Mrs B J Lashley
Ms D Coleman	-	Mrs J Leggett
Mr J F Fisher	-	Mr J H Mallen

Mr S C Walker

In attendance

Mr G Ranaweera	-	Town Clerk and Responsible Financial Officer
Mrs E Elliot	-	Committee Officer

1 member of the public was present

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### **21/036. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

No declarations of disclosable or pecuniary and other interests were received.

### **21/037. APOLOGIES FOR ABSENCE**

Written apologies for absence were received and accepted by the Council from Mrs B Cook, Mr I J Mackie and Ms C T Rumsby.

### **21/038. MINUTES**

The Minutes of the Council's meeting held on 27 January 2021, having previously been circulated to all Councillors were confirmed and will be signed by the Town Mayor of the Council at the next appropriate opportunity.

### **21/039. BROADLAND DISTRICT COUNCIL OVERVIEW AND SCRUTINY COMMITTEE**

Council noted that Broadland District Councils Overview and Scrutiny Committee had agreed for the topic suggested by the Town Council to be placed on their work program.

### **21/040. POLICE LIAISON OFFICER'S REPORT**

(1) Community Update COVID

Council noted Norfolk Constabulary's Community Update COVID.

(2) Old Catton and Sprowston West

## **21/040. POLICE LIAISON OFFICER'S REPORT (CONTINUED)**

Council noted the Old Catton and Sprowston West crime updates from 1 to 31 December 2020.

### **(3) Sprowston Central and East**

Concern was expressed about the high number of domestic incidents.

Mrs J Leggett reported that she had requested more information concerning incidents of Public fear, alarm and distress but had not as yet received a response,

She had also contacted Vicky Bailey regarding future Safer Neighbourhood Action Panel (SNAP) meetings, which she had been advised would likely commence the end of March in the new format.

## **21/041. CORRESPONDENCE**

### **(1) Growth Triangle Link Road**

Mrs B J Lashley commented that in the past Council looked at old maps to see what farms or plantations had previously occupied the land and used their names, giving historic relevance to the roadway.

Mrs J Leggett said she had looked up names of aeroplanes made by Bolton and Paul a theme used on part of the White House Farm development. Three currently not in use were Partridge, Phoenix and Balliol.

Having considered these names it was,

**RESOLVED** to suggest to Broadland District Council the Growth Triangle Link Road be named Phoenix Avenue subject to Old Catton Parish Council's agreement.

## **21/042. WHITE HOUSE FARM PLAY EQUIPMENT AND AMENITY LAND**

### **(1) Play Equipment**

The Town Clerk reminded Council this item had been discussed at a previous meeting where the recommendations to be tendered for had been accepted subject to Council's final approval, and proposals for the reinstatement of a football pitch to be considered by the Recreational Facilities Working group. Whilst the group had discussed the suitability of this area for football a recommendation could not be made as pitch sizes were unavailable at the time.

### **(2) 7v7s Junior Football Pitch**

Council considered the revised layout for phase 1 play areas and open space provision including a 60m x 42m football pitch with 3m runoff.

The Town Clerk reported that Sprowston FC had expressed a need for additional pitches of this size for use at weekends during the football season. The area could then be used as general open space at all other times.

## **21/042. WHITE HOUSE FARM PLAY EQUIPMENT AND AMENITY LAND (CONTINUED)**

The cost of providing such a pitch would be approximately £20,000 to be deducted from the S106 commuted sum earmarked for the skate park and other equipment.

The Town Clerk also referred Council to a request from the Head Groundsman for the installation of a water standpipe.

Mrs B J Lashley said whilst she appreciated the need for additional football pitches it seemed that all green open space in this location was being covered with equipment and activities. The skate park was supposed to be where young people could hang out without bothering anyone else.

She questioned how long it would be before there was pressure to provide a building with changing rooms, storage and toilets, and ease of maintenance given the distance from Sprowston Recreation Ground storage and maintenance building.

Mrs J Leggett suggested asking Sprowston FC for their comments and if they saw any disadvantaged with the proposed location and lack of changing facilities.

As to maintenance grounds staff already transported their equipment to maintain other parks and open spaces in Sprowston.

Mr M G Callam reiterated that a football pitch would only be used for matches during the season and available to other users the rest of the time. People were now advised to arrive and leave in their playing kit so there was no longer a requirement for changing facilities.

He agreed with Mrs Leggett that the movement of material and equipment was no different from that already being undertaken by grounds staff.

He fully supported the request the provision of a standpipe.

The Town Clerk advised that it would not be a 24/7, 365-day pitch, the space would be used in a similar way to Sprowston Recreation Ground.

The sub-committee had established there was limited open space available in Sprowston and a big surge in the requirement for football pitches. This would help meet that requirement.

Mr W F Fisher agreed with the provision of a football pitch stating it met the current demand. If future demand diminished the Council could relook at its use. He accepted the need for a standpipe.

Mr J M Ward proposed, seconded by Mr M G Callam to agree to the provision of:

(1) One U9/U10 plus 7 aside grassed 60m x 42m football pitch with 3m runoff areas all round and fencing across bund to separate football pitch from car park at a cost of approximately £20,000;

(2) a stand pipe to be located adjacent White House Farm school at a cost of £1,132.80

**21/042. WHITE HOUSE FARM PLAY EQUIPMENT AND AMENITY LAND (CONTINUED)**

To be deducted from S106 commuted sum.

On being put to the vote the motion was CARRIED.

**21/043. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

A written report was received from Mr J M Ward.

Mr J M Ward also verbally reported:

I attended a webinar hosted by Norfolk Association of Local Council's about the Armed Forces Covenant. Norfolk County Council had signed up some years ago and Broadland District Council signed last year. Now all Districts, Towns and Parishes are being asked to sign the pledge. I hope Sprowston Town Council will agree to sign. It needs to be put formally on the agenda and I have asked the Clerk to do this for the next meeting.

Mrs J Leggett verbally reported that Sprowston Supporting Our Community Together (SSOCT) had 132 requests in January from 99 households.

41 - Shopping  
12 - Prescriptions  
10 - Travel and befriending  
69 - Food Hub

She thanked the Town Council on behalf of SSOCT for their support and getting them established.

Mr J F Fisher verbally reported that Norfolk County Council had now fully met the demand for laptops across the county as a result of the "Every Child Online" campaign.

In some area's connectivity was still an issue and 1000 dongles had been provided however, if a child could not get online arrangements were made for them to attend school or other buildings.

Traveller families are being offered 1 - 1 support and pens and pencils where necessary.

Norfolk Libraries were assisting parents and carers with setting up for home learning and advice on where to get further help, or help to improve their own skills.

Referring to Falcon Road School Mr Fisher reported that Norfolk County Council had approved financial support to clean, redecorate and get the school operational. Mobile classrooms would also be removed. Whilst the planned reopening of the school is September it was hoped to be sooner.

In response to Councillors questions Mr Fisher advised that the "Every Child Online" campaign included college students who were prioritised in the first wave.



## **21/043. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS (CONTINUED)**

Flooding at Falcon Road school was caused by a number of issues comprising of drainage issues, internal gutters and blanked off systems. Everything had now been surveyed and tested.

## **21/044. RESIDENT'S QUESTIONS**

On the motion of Mr J M Ward, seconded by R J Knowles it was **RESOLVED**, that the meeting be adjourned to receive residents' questions on matters concerning the town. Residents were reminded that their questions should be addressed to the Town Mayor who would, assisted by the Town Clerk, reply.

As there were no questions from residents the Chairman moved to the next item of business and the meeting was reconvened.

## **21/045. REPORT OF THE TOWN CLERK**

### **COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES**

**1.1 No matters were reported**

### **CEMETERY**

**2.1 No matters were reported**

### **STREET LIGHTING**

**3.1 No matters were reported**

### **CENTRAL ADMINISTRATION AND PERSONNEL**

**4.1 No matters were reported**

### **PLANNING AND TRANSPORTATION**

**5.1 No matters were reported**

### **CORONAVIRUS UPDATE**

#### **6.1 Sprowston Supporting Our Community Together (SSOCT)**

It was noted that SSOCT's new transactions system was now operational and Council had been able to cease financial transactions on behalf of supported residents and SSOCT volunteer shoppers.

Since the scheme's inception in April 2020, up to its close in January 2021, Sprowston Town Council had facilitated 643 financial transactions for shopping and other key services between vulnerable residents and SSOCT volunteers. The total amount transacted was £21,049.45.

The Town Council had no further direct financial involvement with SSOCT.

## **21/045. REPORT OF THE TOWN CLERK (CONTINUED)**

Ms D Coleman reported that over 50% of requests to Sprowston Supporting Our Community Together (SSOCT) was for food and she asked if Council should support the food hub with premises and storage in the future.

Council agreed to offer future assistance if required and for the Town Clerk to monitor the situation.

Mrs B J Lashley thanked the Town Clerk and office staff for their work in assisting (SSOCT) and endorsed Councillor Coleman's request for Council to support more vulnerable people in the community.

### **ATTACHMENTS**

#### **7.1 None**

## **21/046. PLANNING**

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

### **RESOLVED**

(a) to raise no objection to the following applications:

2021/0086 - conversion of loft space to create bedroom and bathroom using a front and rear dormer at 26, Lone Barn Road, Sprowston.

2021/0131 - single storey rear extension at 5, Lowry Cole Road, Sprowston.

2021/0139 - proposed change of use of unused storage building to car workshop at The Workshop, Laundry Lane, Sprowston.

2021/0196 - two storey side extension and single storey rear extension at 171, Wroxham Road, Sprowston.

Sprowston Community Academy - Proposed scheme for a 14 Classroom new build extension, expanded car park and Multi Use Games Area,

Mrs B J Lashley was pleased to see additional provision of sixth form accommodation and a library however, she commented that part of the green open space to the rear of the school belonged to Cecil Gowning and Falcon Road Junior Schools and expressed concern as to whether there would be adequate space remaining to support the increased number of pupils attending.

Ms D Coleman questioned the use of cladding and hoped it would be of an appropriate material.

Mr M G Callam noted there was 41 temporary parking spaces and queried if there would be sufficient parking in future given the additional staffing required.



**21/047. BROADLAND DISTRICT COUNCIL - PLANNING DECISIONS**

Council noted Broadland District Councils planning decisions for week commencing 18 and 25 January 2021.

**21/048. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS**

No written or verbal reports were received.

**21/049. REPORTS FROM COUNCILLORS REPRESENTING THE COUNCIL ON OUTSIDE ORGANISATIONS**

No written or verbal reports were received.

**21/050. SIX-MONTH BANK RECONCILIATION AS AT 31 DECEMBER 2020**

Mr J M Ward proposed, seconded by Mr J H Mallen to approve and adopt the Bank Reconciliation to 31 December 2020. On being put to the vote the motion was CARRIED.

**21/051. SUMMARY OF INCOME AND EXPENDITURE AND BALANCE SHEET TO 30 SEPTEMBER 2020**

In response to Councillors' questions the Town Clerk responded:

- only 46% and 40.6% of the Parks and Street Scene budget was spent as a sizeable part was wages and this would increase by year end. There were also a number of large purchases in abeyance pending confirmed income. If these items were not purchased in the 2020/21 financial year, they would be rolled over into the 2022/23 budget.
- the memorial wall overspend was due to the inclusion of bench purchases held in stock for resale. Benches did not, at the moment, have their own cost centre code.

**RESOLVED** to approve and adopt the Statement of Accounts and Balance Sheet to 31 December 2020.

**21/052. PAYMENT OF ACCOUNTS 17 FEBRUARY 2021**

The Town Clerk and Responsible Financial Officer presented the schedule accounts to 17 February 2021 totalling £15,171.84.

In response to Councillors questions the Town Clerk advised that:

- (1) Invoice 4132 - Altus Technical Service Ltd was the annual testing of a safety system for working at heights installed at Sprowston Diamond Centre.
- (2) Invoice 9376 - Broadland Security Alarms, cameras were located at Sprowston Recreation Ground.
- (3) Invoice 927076 - Heritage Contract Services was for additional opening of parks during the Christmas and New Year holidays.

## **21/052. PAYMENT OF ACCOUNTS 17 FEBRUARY 2021 (CONTINUED)**

- (4) Invoice 705736 - Intouch Systems purchase of 4 Dell laptops was to enable home working using Council's equipment.
- (5) Invoice - 1224 SAW HOME Improvements was to provide anchorage for screw attachment and repair and replace the closing mechanisms of a number of the automatic fire doors at Sprowston Diamond Centre.
- (6) Invoice 31486 - Telshore (UK) Ltd was purchase of additional shoring to stabilise walls when excavating burial plots for safe working.

On the motion of Mr J M Ward, seconded by Mr J H Mallen it was **RESOLVED** that payment of the accounts to 17 February 2021 totalling £15,171.84 be approved and the schedule authorising payment signed by the appropriate signatories at the first opportunity.

## **21/053. SCHEDULE OF DIRECT DEBIT PAYMENTS**

The schedule of direct debit payments to 17 February 2021 totalling £1,126.14 was approved and noted.

## **21/054. SCHEDULE OF CREDIT CARD PAYMENTS & BARCLAY VISA DEBIT TO 17 FEBRUARY 2021**

In response to a Councillors question the Town Clerk advised that:

Invoice No. 139744 - Amazon UK was a replacement printer for a member of staff who had been using their own printer, primarily for Council work since May 2020, which had broken.

The schedule of credit card and Barclay Visa Debit payments to 17 February 2021 totalling £178.93 was approved and noted.

## **21/055. EXCLUSION OF PRESS AND PUBLIC**

Mr J M Ward proposed, seconded by Mr M G Callam to exclude the Press and Public from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006 would be disclosed to them and on being put to the vote the motion was **CARRIED**.

## **21/056. PURCHASE OF EX-VIKING PUBLIC HOUSE**

**RESOLVED** to authorise the Town Clerk to:

- (1) commission a contamination and asbestos survey of the property, at standard market price.

**21/056. PURCHASE OF EX-VIKING PUBLIC HOUSE (CONTINUED)**

(2) to appoint Jason Menezes of Bidwells LLP in the role of Project Manager to manage the repair, refurbishment, and if required, the new build of a rear hall extension, all at the former Viking public House, tills Road as per fee proposal letter dated 10 February 2021, subject to the property purchase proceeding.

There being no other necessary business the Town Mayor of the Council thanked Councillors for their participation and declared the meeting closed at 8.54pm.

10 March 2021

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Town Mayor

# COMMUNITY UPDATE

## SPROWSTON SAFER NEIGHBOURHOOD TEAM

SPROWSTON CENTRAL & EAST WARD

   [www.norfolk.police.uk](http://www.norfolk.police.uk)

FEBRUARY 2021



**WE ARE YOUR SAFER NEIGHBOURHOOD TEAM – WANT TO GET IN TOUCH?**

**YOUR LOCAL BEAT MANAGER**

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PC 1578 GRAHAM GILL

The current pandemic and restrictions placed upon our everyday lives has meant that we have been unable to hold our quarterly Safer Neighbourhood Action Plan (SNAP) meetings. However, we believe it is important that our community policing priorities remain current and reflect what is important to local communities. We have been exploring new innovative ways to seek your opinions and set our quarterly priorities. You may have seen our on-line poll held over social media recently.

If you wish to vote on the below or have an alternative priority that hasn't been listed, then please email your Beat Manager PC Graham Gill outlining your concerns and the area it applies to [sntSprowston@norfolk.police.uk](mailto:sntSprowston@norfolk.police.uk)

Drugs

Road Safety

Speeding

ASB (Anti-Social Behaviour) Nuisance

Street drinking

ASB (Anti-Social Behaviour) Vehicles

Burglary/Theft

Rural Crime

Violent Crime

We are pleased to be holding our first virtual Police Engagement Meeting for Old Catton and Sprowston.

The meeting will be held between 7pm on Thursday 11th March 2021 via Microsoft Teams, which can be downloaded for free to your personal devices. The agenda for the meeting will consist of selecting the forthcoming quarterly policing priorities and an update on recent crime and anti-social behaviour in your local area.

If you would like more information about the Engagement Meeting or how to join in with Teams, please email [sntSprowston@norfolk.police.uk](mailto:sntSprowston@norfolk.police.uk) or visit our facebook page 'Broadland Police' and see the Events Section which has all the details and the link to be able to join the meeting.

#### CURRENT NEIGHBOURHOOD PRIORITIES

- MONITOR & CHALLENGE INCONSIDERATE PARKING AROUND CANNERBY LANE, SPROWSTON & SCHOOLS IN OLD CATTON & SPROWSTON
- MONITOR & CHALLENGE SPEEDING ON CANNERBY LANE, WHITE WOMAN LANE.

#### DATES FOR YOUR DIARY

- Engagement Meeting – Thursday 11th March @7pm
- Local Engagement Surgery – Date TBC



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TALK TO YOUR LOCAL  
BEAT MANAGER



# COMMUNITY UPDATE

## SPROWSTON SAFER NEIGHBOURHOOD TEAM

SPROWSTON CENTRAL & EAST WARD

FEBRUARY 2021



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### CRIME UPDATES 1st to 31st JANUARY

Offence	Numbers	What could this entail
Arson	0	Damage caused as a result of fire.
Anti-Social Behaviour (ASB)	1	Harassment, alarm or distress is caused in a non-crime incident.
Burglary business and community	0	A person commits theft in a building or structure that is not lived in.
Burglary residential	2	Entry and theft in a building or a structure that is lived in.
Criminal Damage	5	A person destroys or damages property belonging to someone else.
Domestic	6	Domestic incidents where a crime has not occurred. Parties are aged 16 or over and have been intimate partners or family members regardless of sexuality.
Hate Incident	0	Any incident where a crime has not occurred which the victim, or anyone else, thinks is based on someone's prejudice towards them because of their race, religion, sexual orientation, disability or because they are transgender.
Race or Religious aggravated public fear	0	Any crime determined to have a hate element as per above.
Possession of controlled substance	2	Unlawful possession of a drug classified in class A, B or C.
Possession of weapons	1	Unlawful possession of an article used as a weapon.
Public fear, alarm or distress	3	Public order offences e.g. from a verbal altercation to offences just short of violence.
Robbery	1	Includes a range of offences where force is used, threatened or the victim is put in fear.
Theft from a motor vehicle	1	Any item stolen that was in, on or attached to a motor vehicle.
Theft or unauthorised taking of a motor vehicle	0	Any motor vehicle including those abandoned.
Theft of pedal cycle	0	From a public place, if stolen from a shed or garage this would be a BOTD.
Theft from a person	0	Purse being taken from a handbag, or a mobile phone from a shopping basket.



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- MONITOR & CHALLENGE SPEEDING ON CANNERBY LANE, WHITE WOMAN LANE & WROXHAM ROAD IN SPROWSTON & ST FAITHS ROAD & SPIXWORTH ROAD IN OLD CATTON

#### DATES FOR YOUR DIARY

- Engagement Meeting – Thursday 11th March @7pm
- Local Engagement Surgery – Date TBC



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Race or Religious aggravated public fear	0	Any crime determined to have a hate element as per above.
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Theft or unauthorised taking of a motor vehicle	0	Any motor vehicle including those abandoned.
Theft of pedal cycle	0	From a public place, if stolen from a shed or garage this would be a BOTD.
Theft from a person	0	Purse being taken from a handbag, or a mobile phone from a shopping basket.



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SOCIAL MEDIA CHANNELS



CALL US ON 101 OR 999 IN  
AN EMERGENCY



TALK TO YOUR LOCAL  
BEAT MANAGER



# COMMUNITY UPDATE

Sprowston & Old Catton SAFER NEIGHBOURHOOD TEAM

## PRIORITY SETTING MEETING — SPROWSTON & OLD CATTON 7pm on Thursday 11th March 2021

This will be a virtual meeting via Microsoft Teams (Teams app is available to download for free to your devices). For further details and a link to join the meeting please email:

[SNTSprowston@norfolk.police.uk](mailto:SNTSprowston@norfolk.police.uk)

This is your opportunity to discuss local concerns with your local officers and to have a say in setting our community policing priorities.



Engagement surgery for the public to attend.



Call us on 101 or 999 in an emergency.



Talk to your Beat Manager and Engagement Officer



[SNTSprowston@norfolk.police.uk](mailto:SNTSprowston@norfolk.police.uk)



[/BroadlandPolice](https://www.facebook.com/BroadlandPolice)



[@BroadlandPolice](https://twitter.com/BroadlandPolice)



**NORFOLK**  
CONSTABULARY

*Our Priority is You*



## **AN ARMED FORCES COVENANT**

BETWEEN

*ABCD* COUNTY COUNCIL, REPRESENTATIVES OF THE CHARITABLE  
AND VOLUNTARY SECTORS,  
THE CIVILIAN COMMUNITY OF *ABCD*

AND

THE ARMED FORCES COMMUNITY IN *ABCD* LOCATION

**We, the undersigned, agree to work and act together to  
honour the Armed Forces Covenant.**

## Signatories

*(This page gives examples of the parties who may sign the Armed Forces Covenant. This is an example only and is not limited to the examples given)*

Signed:

Name:

Position Held:

**Signed on behalf of the Armed Forces Community**

Date:

Signed:

Name:

Position Held:

**Signed on behalf of Armed Forces Charities**

Date:

Signed:

Name:

Position Held:

**Signed on behalf of the Business and Commercial Sector**

Date:

Signed:

Name:

Position Held:

**Signed on behalf of ABCD Council**

Date:

Signed:

Name:

Position Held:

**Signed on behalf of the Voluntary Sector**

Date:

Signed:

Name:

Position Held:

**Signed on behalf of the Primary Care Trust/NHS Body**

Date:



## SECTION 1: PARTICIPANTS

1.1 This Armed Forces Covenant is made between:

The serving and former members of the Armed Forces and their families working and residing in ABCD

And

ABCD County Council

And

The Charitable and Voluntary Sector

And

Other members of the civilian community

## SECTION 2: PRINCIPLES OF THE ARMED FORCES COVENANT

2.1 The Armed Forces Covenant is a voluntary statement of mutual support between a civilian community and its local Armed Forces Community. This Covenant encompasses the moral obligation between the Nation, the Government and the Armed Forces, at the local level.

2.1 The Armed Forces Covenant is based upon two key principles:

- The Armed Forces community should not face disadvantage compared to other citizens in the provision of public and commercial services.
- Special consideration is appropriate in some cases, especially for those who have given most such as the injured and the bereaved.

2.3 The purpose of this Covenant is to encourage support for the Armed Forces Community working and residing in xxxx and to recognise and remember the sacrifices made by members of this Armed Forces Community, particularly those who have given the most. This includes in-Service and ex-Service personnel their families and widow(er)s in ABCD.

2.4 For ABCD County Council and partner organisations, the Community Covenant presents an opportunity to bring their knowledge, experience and expertise to bear on the provision of help and advice to members of the Armed Forces Community. It also presents an opportunity to build upon existing good work on other initiatives such as the Welfare Pathway.

2.5 For the Armed Forces community, the Covenant encourages the integration of Service life into civilian life and encourages members of the Armed Forces community to help their local community.

## SECTION 3: OBJECTIVES AND GENERAL INTENTIONS

### Aims of the Covenant

3.1 The Armed Forces Covenant defines the enduring, general principles that should govern the relationship between the Nation, the Government and the Armed Forces community

3.2 It aims to encourage all parties within a community to offer support to the local Armed Forces community and make it easier for Service personnel, families and veterans to access the help and support available from the MOD, from statutory providers and from the Charitable and Voluntary Sector. These organisations already work together in partnership at local level.

3.3 The scheme is intended to be a two-way arrangement and the Armed Forces community are encouraged to do as much as they can to support their community and promote activity which integrates the Service community into civilian life.

### SECTION 4: Measures

4.1 *Detail regarding specific measures to be put in place could be inserted here, e.g. Civil/Military Partnership Boards, Welfare Pathway, etc*

## CONTACT PERSONNEL AND TELEPHONE NUMBERS

### MOD Armed Forces Covenant Team

Email address: [covenant-mailbox@mod.gov.uk](mailto:covenant-mailbox@mod.gov.uk)  
Address: Armed Forces Covenant Team  
Zone A, 6<sup>th</sup> Floor  
Ministry of Defence  
Main Building  
Whitehall  
London  
SW1A 2HB

### In-Service representative(s)

Contact Name:  
Title:  
Telephone:  
Address:

### ABCD Council

Contact Name:  
Title:  
Telephone:  
Fax:  
Address:

**Charities**

**Contact Name:**

**Title:**

**Telephone:**

**Address:**

## **THE ARMED FORCES COVENANT**

An Enduring Covenant Between

The People of the United Kingdom  
Her Majesty's Government

– and –

All those who serve or have served in the Armed Forces of  
the Crown

And their Families

The first duty of Government is the defence of the realm. Our Armed Forces fulfil that responsibility on behalf of the Government, sacrificing some civilian freedoms, facing danger and, sometimes, suffering serious injury or death as a result of their duty. Families also play a vital role in supporting the operational effectiveness of our Armed Forces. In return, the whole nation has a moral obligation to the members of the Naval Service, the Army and the Royal Air Force, together with their families. They deserve our respect and support, and fair treatment.

Those who serve in the Armed Forces, whether Regular or Reserve, those who have served in the past, and their families, should face no disadvantage compared to other citizens in the provision of public and commercial services. Special consideration is appropriate in some cases, especially for those who have given most such as the injured and the bereaved.

This obligation involves the whole of society: it includes voluntary and charitable bodies, private organisations, and the actions of individuals in supporting the Armed Forces. Recognising those who have performed military duty unites the country and demonstrates the value of their contribution. This has no greater expression than in upholding this Covenant.