

**NOTICE OF MEETING**  
**AND SUMMONS TO ATTEND**

**The meeting of Sprowston Town Council  
will be held in the School Room at Sprowston Diamond Centre, School Lane, Sprowston  
NR7 8TR on Wednesday 25 August 2021 at 7.30pm**

**AGENDA**

Item No.

- |     |  |               |
|-----|--|---------------|
| 1.  | To receive declarations of interest.   |               |
| 2.  | To receive apologies for absence.  |               |
| 3.  | To confirm the minutes of the Council meeting held 4 August 2021.  | Pages 1 - 9   |
| 4.  | To agree action/response arising from the minutes.   |               |
| 5.  | To receive any Police Liaison Officer's report:  |               |
| 6.  | To receive correspondence:   |               |
|     | (1) Decision whether to accept Commemorative Gift to Parish Councils Honoring the<br>Community Efforts Made in the Pandemic. | Page 10       |
|     | (2) Decision whether to Support Offshore Transmission Network.   | Pages 11 - 19 |
|     | (3) Planning and Street Naming Updates.  | Pages 20 - 34 |
|     | (4) Request for Trustees - Norwich Access Group.   | Page 35       |
|     | (5) South Norfolk District Council and Broadland District Council Accommodation<br>Review Consultation.                      | Pages 36 - 48 |
| 7.  | To receive any written/verbal reports from Sprowston County and<br>District Councillors.                                     | Page 49       |
| 8.  | To adjourn the meeting to allow members of the public and Councillors<br>with prejudicial interests to speak.                |               |
| 9.  | Councillor Casual Vacancies.   | Pages 50 - 53 |
| 10. | To receive the report of the Town Clerk and make decision on:  | Page 54       |
|     | 1.1 Sprowston Youth Engagement Project (SYEP) Fun Day.   |               |
| 11. | Adjourn the meeting for a short break.   |               |
| 12. | To consider planning applications to 25 August 2021.   | Page 55       |
| 13. | To receive any written/verbal reports from the Council's Committees and<br>Working Groups.                                   |               |
| 14. | To receive any written and verbal reports from Councillors representing<br>the Council on or at outside organisations.       |               |
| 15. | To confirm the payment of accounts to 25 August 2021.  | Pages 56 - 57 |
| 16. | To receive the schedule of direct debits.  | Page 58       |
| 17. | To receive the schedule of credit card payments.   | Page 59       |

18. The Town Mayor will move that the press and public be excluded from the meeting for the remaining business because otherwise, information which is exempt information by virtue of Paragraph 1 of Part I of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, would be disclosed to them.
19. Planning Enforcement.

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**Guy Ranaweera**  
Town Clerk

**20 August 2021**

Council Office. Sprowston Recreation Ground . Recreation Ground Road Sprowston .  
Norwich.NR7 8EW

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Footnote:

*<sup>1</sup> Councillors have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.*

*Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.*

*Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to [www.broadland.gov.uk](http://www.broadland.gov.uk) and follow the links through to planning.*

*It should be noted that Councillors Mr J F Fisher and Mr J M Ward (Town Mayor) will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as both Councillors are on the Planning Committee of Broadland District Council, they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters, apart from in the case of a tied vote when the Chairman will make the casting vote.*

*This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website [www.sprowston-tc.gov.uk](http://www.sprowston-tc.gov.uk) (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.*

*In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.*