

**Sprowston Town Council**

**Payments**

**Meeting Date: 15th September 2021**

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
Ernest Doe						
26/08/2021	J75459	Fit new deck to Iseki Tractor	150.00	30.00	180.00	103
26/08/2021	J16770	Fit new battery to Husqvarna. Parts and mileage	244.80	48.96	293.76	
			394.80	78.96	473.76	
ESPO						
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
05/07/2021	6102618	Desk Diary, Topline pens, Polyfile x5	8.80	1.76	10.56	104
Heritage						
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
01/09/2021	926669	Caretaker and Cleaning services	5,929.85	1,185.97	7,115.82	105
01/09/2021	926670	Labour of cemetery gates and litter picking	122.25	24.45	146.70	
			<b>6,052.10</b>	<b>1,210.42</b>	<b>7,262.52</b>	
Intouch						
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
01/09/2021	717701	7 x hosted exchange	55.00	11.00	66.00	106
29/08/2021	717671	Set up new user account and move payroll to Toni PC	180.00	36.00	216.00	
01/09/2021	717739	Office Wi-Fi September	50.00	10.00	60.00	
01/09/2021	717740	Diamond Centre Wi-Fi September	150.00	30.00	180.00	
08/09/2021	719200	Server Backup 18/09/21 - 18/10/21	49.00	9.80	58.80	
			<b>484.00</b>	<b>96.80</b>	<b>580.80</b>	
PKF Littlejohn LLP						
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
20/08/2021	SB20210627	Assurance review of annual Governance & Accountabilit	1,600.00	320.00	1,920.00	107
<b>TOTAL OF INVOICES</b>			<b>8,539.70</b>	<b>1,707.94</b>	<b>10,247.64</b>	Trf 18
<b>Transfer:</b>	STC Drawings a/c to Petty Cash		-	-	0.00	Trf 19
			<b>8,539.70</b>	<b>1,707.94</b>	<b>10,247.64</b>	
<b>Transfer:</b>	STC Active to STC Drawings a/c				<b>10,247.64</b>	Trf 20
<b>Transfer:</b>	STC Active a/c to Salaries a/c		18,000.00	-	18000.00	Trf 21

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Councillor

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Councillor

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Town Clerk

**Sprowston Town Council**

**Direct Debit Payments**

**Meeting**

**Date: 15th September 2021**

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
24/08/2021	968699551	British Gas Diamond Centre Gas 24/07/21 - 19/08/21	90.59	4.52	95.11	
31/08/2021	197859	Norse Waste Solutions Bin rental and disposal August	25.50	5.10	30.60	
Total Direct Debits			<b>116.09</b>	<b>9.62</b>	<b>125.71</b>	

## Sprowston Town Council

## Barclaycard Payments

## Meeting

Date: 15th September 2021

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
04/08/2021	59834	Amazon Speed limit sign	8.13	1.64	9.77
04/08/2021	94882	Calendar	7.34	1.47	8.81
04/08/2021	117916586	Basketball Nets x2	13.32	2.66	15.98
13/08/2021	129850086	Super glue	5.82	1.17	6.99
25/08/2021	2021763	Document Wallets	22.48	4.5	26.98
			<b>57.09</b>	<b>11.44</b>	<b>68.53</b>
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
05/08/2021	INV245760	The Workplace Depot Belt Barrier for Diamond Centre	49.96	9.99	59.95
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
05/08/2021	150566	Start Traffic Black traffic cones for cemetery	60.27	12.05	72.32
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
05/08/2021	90100254	Homebase Hair and grease drain unblocker	12.5	2.5	15
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
06/08/2021	644952	Post Office 25 x large 2nd & 50 x standard 2nd	59.69	0	59.69
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
11/08/2021	1646891	Safe.co.uk Fire safe for office	872.15	174.43	1046.58
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
11/08/2021	90540254	Homebase 3 x Key Cutting for nursery	8.3	1.66	9.96
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
13/08/2021	59725	Progress Fuels Unleaded fuel	87.1	17.42	104.52
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Invoice Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
20/08/2021	1007121699	Adobe Adobe	12.64	0	12.64
		<b>Total of Payments</b>	<b>1219.70</b>	<b>229.49</b>	<b>1449.19</b>
		<b>Due by Direct Debit</b>			