Sprowston Town Council		Direct Debit Payments	Meeting Date:	15th March 2023		
<u>Invoice Date</u> 28.02.2023	<u>Invoice No.</u> NWS100224325	Norse Waste Solution <u>Details</u> Rental Charge recycling & empty recycling - February 2023	<u>Net</u> £26.90		Amount DIRECT £32.28	
Invoice Date 28/02/2023	<u>Invoice No.</u> 100/23/0007325FE	Novuna <u>Details</u> B Hybrid Ride-on Mower Lease Rental, Initial Payment & Documentation Fee	<u>Net</u> £2,983.00	<u>VAT</u> £596.60	Amount DIRECT £3,579.60	
Invoice Date 01.03.2023	<u>Invoice No.</u> UK-02997024	SAGE <u>Details</u> Accounting Standard & Payroll - March 2023	<u>Net</u> £38.00		Amount DIRECT £45.60	
Invoice Date 07.03.2023	<u>Invoice No.</u> 8072077283	Sharp Business Systems UK Plc <u>Details</u> Mono Copies 2197 @ 0.40 ppc & Colour Copies 834 @ 3.60 ppc	<u>_Net</u> £38.81	<u>VAT</u> £7.76	<u>Amount</u> BACS £46.57	
		Total Direct Debits	£3,086.71	£617.34	£3,704.05	

Sprowston Town Council		Invoices To Pay	Meeting Date:	15th March 2023	
<u>Invoice Date</u> 20.02.2023	<u>Invoice No.</u> 4402	A.T Coombes Associates Ltd. <u>Details</u> Carry out tree work identified at Health and Safety inspection. Supply and install two sets of Cobra braces	<u>Net</u> £1,862.00	<u>VAT</u> £372.40	<u>Amount</u> BACS £2,234.40
<u>Invoice Date</u> 16.02.2023	<u>Invoice No.</u> AW-8676	A. Waterfield & Sons Ltd <u>Details</u> To repair uneven recreation ground footpath	<u>Net</u> 1,550.00	<u>VAT</u> 310.00	<u>Amount</u> BACS 1860.00
Invoice Date 02.03.2023 21.02.2023 06.03.2023 07.03.2023	Invoice No. INV-7274 INV-7241 INV-7289 INV-7302	Cozens Ltd <u>Details</u> Monthly standard maintenance charge for February 2023 Supply and install 8x LED lantern with nema photocell 1x Deflector to be installed on lantern outside 34 Proctor Road 1x LED lantern upgrade - Wilks Farm Drive	<u>Net</u> £600.00 £3,160.00 £75.00 £395.00	<u>VAT</u> £120.00 £632.00 £15.00 £79.00	<u>Amount</u> BACS £720.00 £3,792.00 £90.00 £474.00
Invoice Date 28.02.2023	<u>Invoice No.</u> N/A	EL Mileage <u>Details</u> Mileage for February 2023 - 26.4 @ 0.45ppm	£4,230.00 <u>Net</u> £9.90	£846.00 <u>VAT</u> £1.98	£5,076.00 Amount BACS £11.88
Invoice Date 02.03.2023 02.03.2023 02.03.2023	<u>Invoice No.</u> J05271 J05270 J05269	Ernest Doe <u>Details</u> XUV855M John Deere Gator - annual servicing & parts John Deere 2032R compact tractor - annual servicing and parts John Deere X490 - annual servicing and parts	<u>Net</u> £516.16 £481.92 £586.62	<u>VAT</u> £103.23 £96.38 £117.31	<u>Amount</u> BACS £619.39 £578.30 £703.93
<u>Invoice Date</u> 24.02.2023	<u>Invoice No.</u> 6865830	ESPO Details Waste bin, A4 copier paper, wallets polyfile rep. notes pack 12	£1,584.70 <u>Net</u> £42.75	£316.92 <u>VAT</u> £8.55	£1,901.62 Amount BACS £51.30
<u>Invoice Date</u> 26.02.2023	<u>Invoice No.</u> 14097	Forethought Marketing <u>Details</u> 8538 Sprowston Matters Delivery	<u>Net</u> £298.83	<u>VAT</u> £59.77	<u>Amount</u> BACS £358.60

Invoice Date 01.03.2023 01.03.2023 27.01.2023 31.03.2023	Invoice No. 928265 928264 928199 928212	Heritage <u>Details</u> To labour re cemetery gates and litter picking To provide caretaker and cleaning services - April 2023 To carry out repairs to Viking Centre - rear flat roof To supply of: 3 Dispensers Mini & twin t-roll, 1 pack Dishwasher tablets & 1 pack of 2in1 laundry powder	<u>Net</u> £122.25 £6,425.21 £1,230.87 £93.66	<u>VAT</u> £24.45 £1,285.04 £246.17 £18.73	<u>Amount</u> BACS £146.70 £7,710.25 £1,477.04 £112.39
			£7,871.99	£1,574.39	£9,446.38
Invoice Date 01.03.2023 01.03.2023 02.03.2023 02.03.2023 08.03.2023	Invoice No. 753097 753096 754373 754374 754478	Intouch systems <u>Details</u> WISP 01/03/2023 - 31/03/2023 - bespoke package WISP 01/03/2023 - 31/03/2023 - business8000plus 9x hosted exchange plus 4x extra data - 01/04/2023 - 01/05/2023 Annual Support agreement - 01/04/2023 - 01/04/2024 (prepayment 2023-2 Server backup - 18/03/2023 to 18/04/2023	<u>Net</u> £161.20 £53.70 £71.51 £1,955.51 £52.68	<u>VAT</u> £32.24 £10.74 £14.30 £391.10 £10.54	<u>Amount</u> BACS £193.44 £64.44 £85.81 £2,346.61 £63.22
		=	£2,294.60	£458.92	£2,753.52
Invoice Date 17.02.2023	Invoice No. INV-32439	K.Lockwood & R Slater Ltd <u>Details</u> 8550 A4 4pp Sprowston Matters Issue 62 Spring 2023 Moviola Ltd	<u>Net</u> £665.00	VAT £0.00	<u>Amount</u> BACS £665.00
Invoice Date 07.03.2023	<u>Invoice No.</u> 212462	<u>Details</u> For Supply of Film 'See How They Run' 06.03.2023	<u>Net</u> £118.46	<u>VAT</u> £22.69	<u>Amount</u> BACS £141.15
<u>Invoice Date</u> 03.03.2023	<u>Invoice No.</u> 20220	Norfolk Parish Training & Support <u>Details</u> Microsoft Word training 2 staff - 20th March 2023	<u>Net</u> £100.00	<u>VAT</u> £0.00	<u>Amount</u> BACS £100.00
Invoice Date 14.02.2023 01.12.2022	Invoice No. IN06328480 CR04567669	Npower <u>Details</u> Electricity Invoice for period 01.11.2021 to 30.11.2021 Electricity Credit Note for period 01.11.2021 to 30.11.2021	<u>Net</u> £49.33 -£47.15 £2.18	<u>VAT</u> £2.47 -£2.36 £0.11	<u>Amount</u> BACS £51.80 -£49.51 £2.29
		=	22.10	20.11	<u> </u>
Invoice Date 23.02.2023	<u>Invoice No.</u> PJI/21875	PJ Plumbing Heating & Maintenance Ltd <u>Details</u> Attended on 31.10.22, 14.11.22, 17.11.22 & 30.11.22 - toilet constantly running & one shower not shutting off, replacement shower valve, fitted	<u>Net</u> £497.67	<u>VAT</u> £99.53	<u>Amount</u> BACS £597.20
20.02.2020	1 01/2 10/ 0	replacement flush button & fitted 2 replacement valves in the toilets.	2431.01	233.33	2001.20

ice No. D	Details	<u>Net</u> £1,875.00	<u>VAT</u> £375.00	<u>Amount</u> £2,250.00	BACS
<u>ice No.</u> A	Details Annual Grant 1 of 2 payments (prepayment 2023-24)	<u>Net</u> £2,500.00 £5,375.00 £7,875.00	<u>VAT</u> £0.00 £0.00 £0.00	<u>Amount</u> £2,500.00 £5,375.00 £7,875.00	BACS
т	TOTAL OF INVOICES	£30,878.08	£4,446.26	£35,324.34	
nsfer: S	STC Active to STC Drawings a/c	-	-	35,324.34	Trf 27
nsfer: S	STC Active a/c to Salaries a/c	-	-	26,000.00	Trf 28
i i	<u>ce No. [</u> 6 F <u>ce No. [</u> 9 5	6 Fee for the first (interim) visit for Internal Audit 2022/23 SYEP Grants - Section 137 ce No. Details Annual Grant 1 of 2 payments (prepayment 2023-24) SYEP Outreach Worker 1 of 4 payments (prepayment 2023-24) TOTAL OF INVOICES insfer: STC Active to STC Drawings a/c	Ce No. Details Net. 6 Fee for the first (interim) visit for Internal Audit 2022/23 £1,875.00 SYEP Grants - Section 137 Net Ce No. Details Net Annual Grant 1 of 2 payments (prepayment 2023-24) £2,500.00 SYEP Outreach Worker 1 of 4 payments (prepayment 2023-24) £5,375.00 TOTAL OF INVOICES £30,878.08 nsfer: STC Active to STC Drawings a/c -	Ce No. Details Net VAT 6 Fee for the first (interim) visit for Internal Audit 2022/23 £1,875.00 £375.00 SYEP Grants - Section 137 SYEP Grants - Section 137 Net VAT Annual Grant 1 of 2 payments (prepayment 2023-24) £2,500.00 £0.00 SYEP Outreach Worker 1 of 4 payments (prepayment 2023-24) £2,507.00 £0.00 £7,875.00 £0.00 £0.00 £1,875.00 £0.00 for the first (interim) visit for Internal Audit 2022-24) £375.00 £0.00 £0.00 SYEP Outreach Worker 1 of 4 payments (prepayment 2023-24) £375.00 £0.00 £0.00 for the first (interim) visit for Internal Audit 2022-24) £375.00 £0.00 £0.00 for the first (interim) visit for Internal Audit 2023-24) £375.00 £0.00 £0.00 £1,875.00 £0.00 for the first (interim) visit for Internal Audit 2023-24) £375.00 £0.00 £1,875.00 £0.00 £2,503.00 £2,503.00 £1,875.00 £2,503.00 £2,503.00 £2,503.00 £2,503.00 £2,503.00 £2,503.00 £2,503.00 £3,533.00 £2,503.00 £2,503.00 £2,503.00 £2,503.00 £3	Ce No. Details Net VAT Amount 6 Fee for the first (interim) visit for Internal Audit 2022/23 £1,875.00 £375.00 £2,250.00 SYEP Grants - Section 137 Details Net VAT Amount Annual Grant 1 of 2 payments (prepayment 2023-24) S2,500.00 £0.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £2,500.00 £5,375.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00 £0.00 £7,875.00

Councillor

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Councillor

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Town Clerk

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Sprowston Town Council		Barclaycard Payments	Meeting Date:	15th March 2023	
Invoice DateInvoice No.03.02.2023EL03/02/20		Kedel <u>Detail</u> Mixed Plastic Square Post 70mm x 70mm	<u>Net</u> 66.42	VAT 13.28	<u>Amount</u> 79.70
Invoice Date Invoice No. 03.02.2023 149437	./Order no.	CITB <u>Detail</u> HS&E Test for Operatives & Specialists x5	<u>Net</u> 60.00	<u>VAT</u> 0.00	<u>Amount</u> 60.00
Invoice DateInvoice No.16.02.2023N/A	./Order no.	Urban Jungle <u>Detail</u> Purchase of tree for Cemetery to be recharged to the	<u>Net</u> 68.33	VAT 13.67	<u>Amount</u> 82.00
Invoice DateInvoice No.26.02.202362F0D6C4-		WeTrasfer <u>Detail</u> Subscription for period 16/02/2023 to 16/03/2023	<u>Net</u> 11.00	VAT 0.00	<u>Amount</u> 11.00
Invoice DateInvoice No.17.02.2023WEB11197		Travis Perkins <u>Detail</u> Sand and Stone Ballast Bulk Bag for Cemetery Container	<u>Net</u> 77.76	VAT 15.55	<u>Amount</u> 93.31
Invoice DateInvoice No.20.02.2023IEE202300		Adobe <u>Detail</u> Acrobat Pro for 20/02/2023 to 19/03/2023	<u>Net</u> 16.64	<u>VAT</u> 0.00	<u>Amount</u> 16.64
<u>Invoice Date</u> <u>Invoice No.</u> 15.12.2022 PA-11275	./Order no.	PA Hire <u>Detail</u> Sounding/Speaker System Hire for the Fete 2023 (prepaymer	<u>Net</u> 549.00	<u>VAT</u> 0.00	<u>Amount</u> 549.00
Invoice Date Invoice No. 27.02.2023 N/A	./Order no.	Street Solutions UK <u>Detail</u> Parking Cones for Fete 2023 (prepayment)	<u>Net</u> 185.16	<u>VAT</u> 37.03	<u>Amount</u> 222.19
Invoice Date Invoice No. 28.02.2023 INV-GB-126	<u>./Order no.</u> 6656041-2023-3749	Amazon <u>Detail</u> Glass Coffee Jug	<u>Net</u> 19.99	<u>VAT</u> 4.00	<u>Amount</u> 23.99
		Total of Payments	1054.30	83.53	1137.83