



NOTICE OF MEETING AND SUMMONS TO ATTEND

The Sprowston Town Council meeting to be held Wednesday 27 March 2024 on the arising of the Annual Town meeting in the Council Chamber, Recreation Ground Road, Sprowston NR7 8EW

AGENDA

Item No.

1. To receive declarations of interest.
2. To receive apologies for absence.
3. To adjourn the meeting to allow members of the public and Councillors with prejudicial interests to speak.
4. To confirm the minutes of the Council meeting held 28 February 2024. Pages 1 - 10
5. To agree action/response arising from the minutes.
6. Police Update.
7. Correspondence
 - (1) Anglian Water Sewer Repair Works Pages 11 - 13
 - (2) Broadland District Council Free Mental Health Training Pages 14 - 15
 - (3) Broadland District Council Play Streets Grants Page 16 - 17
 - (4) Broadland District Council Pride in Place Award Page 18
 - (5) GNLP Receipt of Greater Norwich Local Inspector's Report Page 19
 - (6) Norwich City Council's adoption of the GNLP Pages 20 - 22
 - (7) Transport East Report Page 23
 - (8) Wensum Link - Project Update Page 24
 - (9) Wensum Link - Stop the Wensum Link Campaign Group Pages 25 - 27
8. To receive any written/verbal reports from Sprowston County and District Councillors. Page 28
9. To Appoint a Town Councillor Representative to the Civilian Committee of 231 (Norwich) Squadron Air Training Corps (ATC) (Enclosed).
10. To receive Rackheath Community Council - Proposal for Multi Parish Working. Page 29
11. SAM 2 Stats School Lane Sept 2023 - Oct 2023 (Tables and Graphs). Pages 30 - 32
12. To receive the report of the Town Clerk and makes decisions on: Pages 33 - 38
 - 1.2 Recreation Ground - Fencing for Potential Dog Area
 - 3.1 Wilks Farm Drive - Request for Additional Lamp Posts
 - 4.1 Insurance renewal
13. To receive any written/verbal reports from the Council's Committees and Working Groups.
14. To receive any written and verbal reports from Councillors representing the Council on or at outside organisations. Page 39
15. Adjourn the meeting for a short break.
16. To consider planning applications to 27 March 2024. Page 40
17. To receive planning decisions for weeks ending 16 February 2024 and 15 March 2024. Pages 41 - 43

18. To receive the schedule of direct debits to 27 February 2024. Page 44
19. To confirm the payment of accounts to 27 February 2024. Pages 45 - 47
- (1) Invoices to pay. Page 48
- (2) Invoices-payments made.
20. The Chair will move that the press and public be excluded from the meeting for the remaining business because otherwise information prejudicial to the public interests which is exempt by virtue of the Public Bodies (Admission to Meetings Act) 1960 Section 1 (2) would be disclosed to them.
21. Planning Enforcements
- (1) Closed Page 49
- (2) List of Enforcement closed cases - explanations Page 50
- (3) Current
- Pages 51 - 53



Guy Ranaweera
Town Clerk

22 March 2024

Council Office. Sprowston Recreation Ground . Recreation Ground Road Sprowston .
Norwich.NR7 8EW

Tel: 01603 408063 Email: townclerk@sprowston-tc.gov.uk

Footnote:

¹ Councillors have a statutory legal duty under the Local Government Act 2000, to declare any personal or prejudicial interest they have in items contained in the above agenda. Failure to do so may result in the individual Councillor being reported to the Standards Board for England.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Planning Applications listed above are those in the office at the time of publication of the Agenda. The Council may consider others received up to the date of the meeting if appropriate. Plans may be viewed in the Council office during office hours, and are available from 7 pm on the date of the meeting. Alternatively, to view on line please go to www.broadland.gov.uk and follow the links through to planning.

It should be noted that Councillors B Baby, A R Tipple, E H Tovell and K Vincent will or could be making comments on the planning applications at this meeting as a non-statutory consultee on behalf of the Town Council. However, as all four Councillors are on the Planning Committee of Broadland District Council, they would like it made clear that their views could change at those meetings when more information could lead them to a differing view than that expressed at this meeting. To this end they will be abstaining from voting on planning matters.

This Meeting is open to the Public and the Press. Copies of this Agenda and Draft Minutes referred to above are available from the Council Office. Signed copies of the Minutes may also be downloaded from the Council's website www.sprowston-tc.gov.uk (go to Agenda and Minutes page). They are available (unless marked confidential) for public inspection at the Council Offices during public opening hours.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.



**Minutes of the Sprowston Town Council meeting held Wednesday 28 February 2024
at the Council Chamber, Recreation Ground Road, Sprowston.**

Councillors (Cllrs.) Present: W F Couzens (Chair),
J Leggett (Vice-Chair)

M A Booth	-	A R Tipple
D Coleman	-	E H Tovell
A L Parker	-	R H Tovell
H W Tarlton	-	K Vincent
J Vasco		

Officers: G Ranaweera (Town Clerk and Responsible Financial Officer)
E Elliot (Committee Officer)

Members of the Public: Two members of the public were present

24/024. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

There were no declarations of disclosable pecuniary and other interests.

24/025. APOLOGIES FOR ABSENCE

Written apologies for absence were received and accepted by the Council from Cllr. M G Callam and J H Mallen and verbal apologies from Cllr. B Baby and S D Booth.

24/026. RESIDENTS' QUESTIONS

On the motion of Cllr. W F Couzens, seconded by Cllr. J Leggett, it was **RESOLVED**, that the meeting be adjourned to receive residents' and councillors' questions on matters concerning the town. Residents and councillors were reminded that their questions should be addressed to the Chairman who would, assisted by the Town Clerk, reply.

Referring to planning application 2023/3877, a resident from Foxburrow Road raised the following concerns:

The garage extension and roof height are imposing and will reduce light from the garden of 60, Foxburrow Road.

Potential noise nuisance from the extractor fan which vents into the neighbouring garden.

The revised plans still refer to stairs and their specification.

24/026. RESIDENTS' QUESTIONS (CONTINUED)

Lack of parking which has already led to the removal of the boundary wall and parking on highway land and the pedestrian pavement.

24/027. PLANNING APPLICATION 2023/3877

The Chairman brought forward consideration of planning application 2023/3877 - single storey rear extension and loft conversions amended plans at 7, Elizabeth Close, Sprowston.

Following discussion, it was **RESOLVED**

To remain strongly opposed to the granting of application 2023/3877 on the grounds that:

It is an overdevelopment of the site and unneighbourly.

There is insufficient on-site parking and due to the nature of this narrow cul-de-sac no on-street parking is available. This has already led to the removal of the front wall and parking on highway land and across the pavement preventing pedestrian access.

The music room has the potential to be a noise nuisance and impact on the amenities of neighbouring properties.

The proposed render is out of keeping with the surrounding area.

The reference to stairs should be removed from the application as Council is of the understanding that the dormers and balcony have been withdrawn.

24/028. MINUTES

The Minutes of the Council's meeting held on 24 January 2024, having previously been circulated to all Councillors were subject to the following amendments

Councillors Present; **insert** R H Tovell

Minute 24/002, APOLOGIES FOR ABSENCE after Tipple **insert** E H Tovell

confirmed and signed by the Chair of the Council.

24/029. ACTION FROM MINUTES

(1) Kristian Crittenden, Flight Lieutenant (RAFAC) 231 (Norwich) Squadron

Further to Minute 24/008, Cllr. M A Booth advised that he had not received any contact from the Air Cadets as yet.

The Town Clerk said he was in receipt of an email from Flight Lieutenant Crittenden and would place an item on the agenda of the next Council meeting.

Cllr. A R Tipple expressed an interest in becoming a Council representative for the Air Cadets.

24/029. ACTION FROM MINUTES (CONTINUED)

(2) Insurance Renewal

Referring to minute 24/010 4.2, Cllr. J Leggett enquired if the procurement tender for insurance renewal had been sent out. The Town Clerk confirmed it had been advertised.

24/030. POLICE UPDATE

No Police update was received.

24/031. CORRESPONDENCE

(1) Police - Serious Violence Duty

Council noted the information provided by the Norfolk Community Safety Partnership on the Serious Violence Duty.

24/032. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

A written report was received from Norfolk County Councillor J M Ward.

Cllr. D Coleman asked Cllr. K Vincent if she was aware of when dead trees on the Broadland Northway would be replaced.

Cllr. K Vincent agreed to make enquiries in her capacity as Norfolk County Councillor for Old Catton and Sprowston West.

Cllr. M A Booth reported:

- (1) Broadland District Council had approved their 2024/25 base budget without cuts and increased the Band D level of Council Tax by £5.00.
- (2) on his attendance at a meeting to discuss the Beeston Park development advising
 - that infrastructure was to be in place prior to development
 - construction of a link Road from the A1151 Wroxham Road to Old Catton
 - realignment of the North Walsham Road into the town centre
 - Next steps are to consult with parish and town councils.

He expressed concern with regard to boundary changes as he did not want Sprowston to incur all the cost and Beeston St. Andrew gain all the housing and subsequent revenue from council tax.

24/033. SCHEDULE OF COUNCIL MEETINGS - 2024/25 MUNICIPAL YEAR

RESOLVED to approve the proposed schedule of meeting dates for municipal year 2024-2025.

24/034. VIKING CENTRE

Councillors considered the proposed internal finishes and colour schemes for the Viking Centre and raised a number of questions to which the Town Clerk replied:

- (1) All appliances in the community café will be supplied by the vendor.
- (2) He would clarify which walls were to be painted in Green.
- (3) He would discuss the provision of adequate sockets in the café kitchen with the architect.

24/035. REPORT OF THE TOWN CLERK

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

- 1.1 Sprowston Diamond Centre Community Cinema - Childrens' Film Screening of 'Wonka' on 4th April 2024 (Easter School Holidays)

RESOLVED to donate 5 tickets to the screening of "Wonka" to Sprowston Infant School Friends.

- 1.2 Harrisons Wood - Tree Safety Report

Council noted the Harrisons Woodland Tree Safety Report.

CEMETERY

- 2.1 No matters were reported

STREET LIGHTING

- 3.1 No matters were reported

CENTRAL ADMINISTRATION AND PERSONNEL

- 4.1 Neighbourhood Plan Review Group

Council noted a meeting of the Neighbourhood Plan Review Group would be arranged shortly to draft the Terms of Reference on which to engage a Neighbourhood Planning consultant.

PLANNING AND TRANSPORTATION

- 5.1 Council considered the proposal to amend the closing times of Church Lane Car Park.

The Town Clerk informed Councillors that since writing his report he had been notified by Heritage Contract Services that there would be no additional cost as the closing times coincided with other duties.

Cllr. R H Tovell proposed, seconded by E H Tovell to implement the proposed amended closing times. On being put to the vote the motion was carried.

24/035. REPORT OF THE TOWN CLERK (CONTINUED)

ATTACHMENTS

6.1 Proposed Adjustments to Church Lane Car Park Opening Times 2024

24/036. TREE MANAGEMENT POLICY

Referring to the proposed Tree Management Policy the Town Clerk clarified that trees are not pruned or felled for aesthetic reasons. Overhanging trees could be cut back by residents provided the tree was not endangered by these works.

It was **RESOLVED** to adopt the proposed Tree Management Policy subject to the inclusion of the following wording:

The Council will look to replace any felled trees as appropriate.

24/037. REPORTS FROM COUNCIL'S COMMITTEES AND WORKING GROUPS

(1) Recreational Facilities Working Group

Minutes of the Recreational Facilities Working Group held 2 February 2024 were previously circulated.

Cllr. A R Tipple enquired about the provision of football pitches within the Beeston Park development.

The Town Clerk explained original plans had indicated an area of land to the rear of the cemetery as suitable for two football pitches.

Cllr. Tipple said Sprowston FC were desperate to secure land for football pitches in the Beeston Park development.

The Town Clerk advised Broadland District Council's Planning Officer Chris Raine was well aware of Sprowston Football Club's requirements for quality pitches with changing rooms as Council had discussed this with him on numerous occasions.

Cllr. J Leggett reported:

- (i) that equipment stored on land identified for the skate park would be for a period of five months.
- (ii) Council was waiting for Persimmon to agree the requested changes to the Multi Use Games Area.

(2) Heritage Working Group

No written or verbal reports were received.

24/038. REPORTS FROM COUNCILLORS REPRESENTING THE COUNCIL ON OR AT OUTSIDE ORGANISATIONS

A written report was received from Cllr. W F Couzens.

24/038. REPORTS FROM COUNCILLORS REPRESENTING THE COUNCIL ON OR AT OUTSIDE ORGANISATIONS (CONTINUED)

Cllr. Couzens also verbally reported that an article on the Viking Centre had been included in the recent issue of Just Sprowston.

In response to a question from Cllr. A R Tipple the Chairman replied there had been no expression of interest in running a community café as yet.

The Town Clerk observed that now Council has a potential completion date for the project, he could follow-up on previous enquiries.

Cllr. K Vincent verbally reported that she had been working with Clare Lincoln (Sprowston Youth Engagement Project) in preparing an application for a Pride in Place grant which had now been submitted.

Cllr. M A Booth reported on his attendance at the Norwich Airport Consultative Committee Meeting advising that:

- KLM usage is down due to unreliability however, they are now leasing a new plane and holiday services are running smoothly
- Helicopter journeys are down by 15%
- Ryanair will begin operations at Norwich Airport commencing April 2024 flying to Alicante, Faro and Malta. 60,000 passengers are expected annually with 30 additional staff employed.

Cllr. M A Booth left the meeting following this item.

24/039. MEETING ADJOURNMENT

On the motion of Cllr. W F Couzens, seconded by Cllr. A L Parker it was **RESOLVED** to adjourn the meeting for a short break.

The meeting was reconvened.

24/040. PLANNING

The Town Clerk reported that observations had been requested by the District Council's Head of Planning on applications received since the last meeting.

Having considered each application and the accompanying plans the Council

RESOLVED

(a) to raise no objection to the following applications:

2024/0106 - single storey front extension at 11, Martin Close, Sprowston.

2024/0247 - Two storey side extension, single storey front and rear extensions and a loft conversion with rear dormer at 59, Corbet Avenue, Sprowston.

2024/0323 - part conversion of existing garage and extension over existing garage footprint at 106, Couzens Hardy Road, Sprowston.

24/040. PLANNING (CONTINUED)

2023/0344 - single storey rear extension with flat roof at 78, Moore Avenue, Sprowston

2024/0428 - change of use of existing dwelling (No. 183) to enlarge adjoining Dental Practice (No. 185), provision of additional car parking spaces within combined curtilage and relocation of 3 A/C units from the North-East Elevation of No. 185 to the rear of No. 183 at 183, Wroxham Road, Sprowston.

2024/0464 - proposed replacement porch at 47, Harrisons Drive, Sprowston.

2024/0475 - proposed siting of 2 portable cabins within courtyard to accommodate new small business at White House Farm Shop and Café, White House Farm, Sprowston.

24/041. PLANNING DECISIONS

Council noted Broadland District Council's planning decisions for weeks ending 19 January and 9 February 2024.

24/042. FINANCIAL YEAR ENDING 31 MARCH 2024 - THIRD QUARTER BANK INCOME AND EXPENDITURE REPORT TO 30 DECEMBER 2023

In response to Councillors questions the Town Clerk explained

Cost Centre 7020 - Postage 171% of budget spent was due to bulk purchase of stamps prior to a price increase

Cost Centre 7025 - Subscriptions 156.8% of budget spent was a result of NALC significantly increasing their subscription with no prior notice.

Cost Centre 7030 - Chairmans Allowance expenditure included refreshments for Council meetings.

Two new cost codes will be included in the 2024/2025 budget under the heading of Administration - Maintenance and Sprowston Neighbourhood Plan.

Viking Community Hub Expenditure 639.3% budget spent represented monthly capital expenditure to date. As there is no capital budget set for the redevelopment project the expenditure will be more than the small revenue budget set. However, the expenditure will be balanced by CIL receipts.

As to the 86.6% of overall budget spent, the overspend is related to extreme increases in energy and water costs. Although there will be an overspend it will not be significant.

Cost Centre 5220 - 591.4% of budget spent was an unexpected repair of the flint lime wall at St. Mary and St. Margarets Churchyard, rebuild of the brick cemetery gate pillar following a collision and resurfacing of the car park.

Cost Centre 5512 - Sports Pitches and Consumables 271.3% budget spent was due to the Cricket Club joining us part way through 2023 and the cricket square requiring a

24/042. FINANCIAL YEAR ENDING 31 MARCH 2024 - THIRD QUARTER BANK INCOME AND EXPENDITURE REPORT TO 30 DECEMBER 2023 (CONTINUED)

considerable amount of equipment and horticultural supplies to bring it back up to standard.

Cost Centre 5502 - Sundries and Contingencies was largely the provision of a water fountain on Sprowston Recreation Ground.

As to reserves and the Diamond Centre Phase 4 Fund this is the retention fee due to be paid to the contractor on completion of the redevelopment. The contractor went into liquidation and has not requested the £35,000 to be refunded.

There will be approximately £290,000 left in the CIL budget after completion of the Viking Centre. Council is expecting two further payments of CIL receipts of approximately £50,000 and upwards of £100,00 from the Salhouse Road developments.

The Street lighting programme will be funded from general reserves.

24/043. FINANCIAL YEAR ENDING 31 MARCH 2024 - THIRD QUARTER BANK RECONCILIATION TO 30 SEPTEMBER 2023

RESOLVED to approve and adopt the Bank Reconciliation to 30 September 2023.

24/044. SCHEDULE OF DIRECT DEBIT PAYMENTS

Referring to:

Invoice 6643432 British Gas Sprowston Diamond Centre £4,993.60 for a 9-month period, the Town Clerk advised billing for all the utilities were haphazard.

24/045. SCHEDULE OF DIRECT DEBIT PAYMENTS (CONTINUED)

The schedule of direct debit payments to 28 February 2024 totalling £31,364.24 was approved and noted.

24/046. PAYMENT OF ACCOUNTS

(1) Invoices to pay 28 February 2024

The Town Clerk and Responsible Financial Officer presented the schedule of invoices to 28 February 2024 totalling £23,265.19.

On the motion of Cllr. A L Parker, seconded by Cllr. J Vasco it was **RESOLVED** that payment of the schedule of invoices to pay 28 February 2024 totalling £ 23,265.19 be approved.

(2) Invoice payments made 28 February 2024

The Town Clerk and Responsible Financial Officer presented the schedule of invoices paid to 28 February 2024 totalling £31,937.14.

24/046. PAYMENT OF ACCOUNTS (CONTINUED)

In response to a Councillors question the Town Clerk explained:

Invoice 251872 - Hacer Fluor in Lighting was the purchase of 2 LED downlighters for Sprowston Diamond Centre kitchen.

It was noted Invoice SI-64817 - Bidwells LLP VAT was omitted and should read £5,196.99.

On the motion of Cllr. K Vincent, seconded by Cllr. H Tarlton it was **RESOLVED** that payment of the schedule of invoices paid to 28 February 2024 totalling £31,937.14 be approved.

24/047. SCHEDULE OF CREDIT CARD PAYMENTS & BARCLAY VISA DEBIT

The Town Clerk clarified that payments to Land Registry GOV was for the Title Register and title plans for land at Wroxham Road parade of shops.

The schedule of credit card and Barclay Visa Debit payments to 28 February 2024 totalling £565.38 was approved and noted.

24/048. EXCLUSION OF PRESS AND PUBLIC

Cllr. W F Couzens proposed, seconded by Cllr. J Leggett to exclude the Press and Public from the meeting for the remaining business because otherwise information prejudicial to the public interests which is exempt by virtue of the Public Bodies (Admission to meetings Act) 1960 Section 1 (2) would be disclosed to them.

24/049. PLANNING ENFORCEMENT

Council noted the list of current and closed planning enforcements.

24/050 TABLE TENNIS AT SPROWSTON DIAMOND CENTRE

(1) Beryl Reed Sports Hall - Installation of Blinds

Following discussion, it was **RESOLVED** to defer consideration of this item to a future Council meeting pending further information.

(2) Block Booking hire Rates

Following discussion, it was **RESOLVED** to defer consideration of this item to a future Council meeting pending further information.

24/051. SPECIFICATION FOR STREET LIGHT REPLACEMENT AND MAINTENANCE CONTRACT TENDER

Having carefully considered the proposed Street light Replacement and Maintenance Contract Tender Specification it was

RESOLVED to accept the proposed Street Light Replacement and Maintenance Contract Specification.

24/052. ADDITIONAL AMENITY SPACE

Council considered the proposal from Broadland District Council with regard to maintenance of additional amenity space and it was

RESOLVED in principle, to adopt both sites at the same time subject to due diligence.

There being no other necessary business the Chair of the Council thanked Councillors for their participation and declared the meeting closed at 10.00pm.

27 March 2024

Chair



anglianwater.co.uk



Email us at
onealliancecustomers@anglianwater.co.uk



Got a general question?
03457 919 155

8am-8pm Monday to Friday,
8am-4pm Saturday.



Emergency?
03457 145 145

Lines open 24 hours a day



Letter date
19 March 2024



Reference number

We're making improvements to keep sewers flowing

We'll be heading out to repair part of the sewer network around Blue Boar Lane between 02 April and the end of July 2024.

What will we be doing?

To repair the sewer, we'll use innovative technology which allows to line and seal the existing pipe without needing to dig up the entire pipe. This clever process means we can get the work done in a few weeks, rather than months, reducing any impact on you and your community.

- Firstly we'll clean the pipes with high pressure water jets.
- Then we insert a special tube made of felt into the pipe which has liquid resin between its layers and use high-pressured jets of water or air to press the felt tube against the wall of the pipe.
- We then turn the liquid resin solid by heating the water or air inside the pipe, which hardens the felt tube to create a 'pipe within a pipe'.
- Remote-controlled tools then cut through the hardened felt pipe to re-open the connection to your property.

You can see a map of the sewer we're fixing attached.

How might you be affected?

You can still flush toilets and use water as normal while we're working because we'll use a temporary pipe to transport flows. This is a large construction project, and we'll use a variety of vehicles for our work including large water tankers. So, if you live nearby, you'll be able to see and hear us working.

The resin we use to line the pipe can give off an odour, similar to the smell of some glues. You're more likely to notice it in cellars and other lower-level rooms. It's not harmful and won't last long, but you can get rid of it by opening your doors and windows, flushing your toilets and running your cold taps for a short time.



Turn over for more info.

Finding it hard to pay your bill?

Our specially trained Extra Care Support team can help you find a way forward. The events over the last few years have meant lots of changes to finances and millions of people are now feeling more worried about money.

Our team can make sure you're on the right tariff, look at setting up a payment plan or guide you to help from other organisations.

Head to
anglianwater.co.uk/extra-care
or scan the QR code for more information.



Traffic management

While we aim to reduce disruption to pedestrians and traffic as much as we can, our top priority will always be the safety of our staff and the public. This means we'll have different traffic management in place along Blue Boar Lane for the duration of the project, including parking restrictions and road closures.

Due to the nature of our work, the dates are likely to change so head to anglianwaterproject.com/BlueBoarLane to view up to date information on our traffic management schedule.

Transporting flows

To make sure our customers can continue to use their taps and flush their toilets, we'll install a temporary above ground pipe down Blue Boar Lane, and in the grassland opposite Millard Way. It will divert the sewage flows away from the damaged section of the sewer while we repair it.

The temporary pipe will be in place for the duration of the project. And we'll use pipe bridges across roads and driveways so we can allow access underneath the pipe. You can see what this looked like on a project we completed last year in Essex below. Please take care when passing.

How can you find out more and get in touch?

You can find information about this scheme and see any updates by visiting our webpage at anglianwaterproject.com/BlueBoarLane. You can also email us on onealliancecustomers@anglianwater.co.uk or call us on 03457 145 145 with any questions.

Many thanks,

Libby Saunders
Customer Experience Coordinator



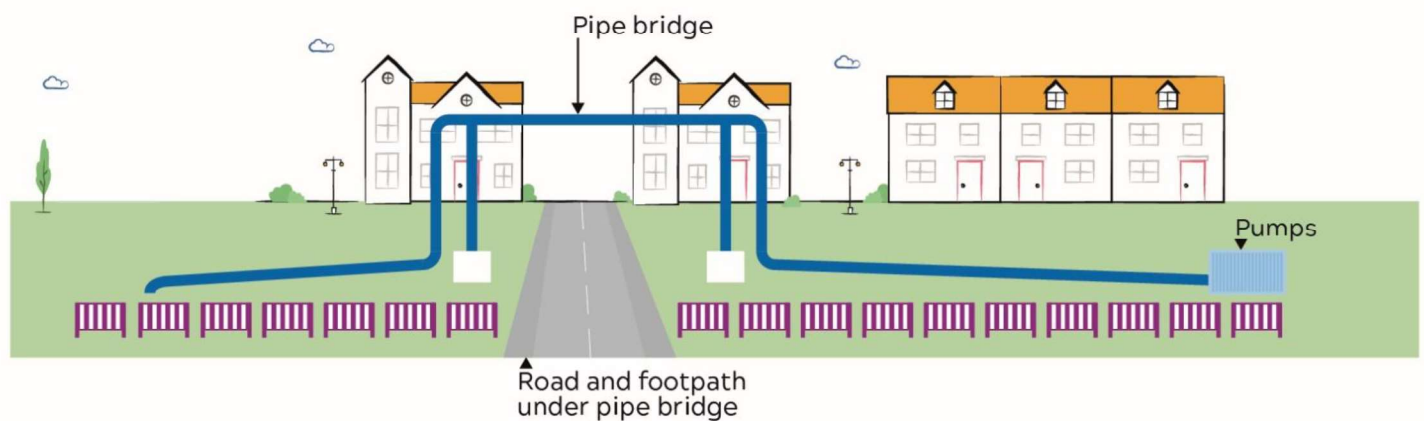
Registered Office: Anglian Water Services Ltd.
Lancaster House, Lancaster Way, Ermine Business Park,
Huntingdon, Cambridgeshire, PE29 6XU.
Registered in England No. 22366656. An AWG Company.





Temporary above ground pipe

This is an example of what an above ground pipe looks like. The reason we use these pipes is to divert water/sewage flows while we complete work on the existing network to ensure we can continue to keep taps flowing and toilets flushing.



Guy Ranaweera

From: Michaela Beaumont <Michaela.Beaumont@southnorfolkandbroadland.gov.uk>
Sent: 13 March 2024 12:24
Subject: Free mental health training in Sprowston
Attachments: Social training image.jpg; Socials Mindful Town2.jpg; Mindful Town Poster - Generic (low res).pdf

Dear Clerk,

Broadland and South Norfolk Councils are running free mental health training at **Sprowston Diamond Centre on Tuesday 23 April from 6-8pm**. This is the Wellbeing Champion Training with the [Norfolk and Waveney Wellbeing Service](#). Anyone connected to a community group, parish/ town council or any local business in Broadland or South Norfolk can do the training.

<https://www.southnorfolkandbroadland.gov.uk/communities/mindful-towns-villages>

If you, or others would like to attend they can complete our online form [here](#).

This is a part of our [Mindful Towns and Village project](#), which is designed to increase the number of local people with mental health knowledge in your community. The main aim is to provide safe places where people in the local community can come and have a chat and where necessary get signposted to other services, such as the Council Help Hub. Through completion of the training attendees will receive resources as well as a window sticker, have access to resources on our website, access to a closed Facebook group for Wellbeing Champions, as well as an invitation to our upcoming Community Links meeting.

I have attached a A4 poster for information and graphics for social media, if you could share this information that would be appreciated, and if you would like any printed copies of the attached poster, please let us know.

For further information on Mindful Towns and Village please visit our website <https://www.southnorfolkandbroadland.gov.uk/MindfulTowns> .

Thank you

Kind regards

Kyla

Michaela Beaumont
Community Capacity Officer
t 01508 533665 e michaela.beaumont@southnorfolkandbroadland.gov.uk



Help create Mindful Towns and Villages

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community group



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or call 01603 430611

Help
Hub

For more information, please visit our website
www.southnorfolkandbroadland.gov.uk/MindfulTowns

Or contact the team by emailing
communities@southnorfolkandbroadland.gov.uk

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Guy Ranaweera

From: Olivia King <olivia.king@southnorfolkandbroadland.gov.uk>
Sent: 11 March 2024 11:09
Subject: Play Streets Grant Now Open

Good Morning,

I am writing to make you aware of a new grant that we have available through the communities' team.

This grant is open for residents in the Broadland district who wish to implement a Play Street.

What are play streets?

Play streets (or 'playing out' sessions) are neighbour-led, short, road closures, creating a safe space for children to play freely together on their doorstep. Any street is eligible provided it is not on an active bus route.

Play streets typically allow children to play freely, without organised games or activities. In practice, this means children cycle, scoot, skate, chalk, skip, hopscotch, kick a ball around and make up games.

This model was first developed by parents on one street in [Bristol in 2009](#) and has now been taken up by hundreds of street communities all over the UK.

The key features of this model are:

- Resident-led and organised
- Short, regular road closures
- Free, child-led play
- All neighbours consulted and included
- Road legally and safely closed to through traffic
- Stewarded by residents
- Car access at walking pace
- Simple, 'normal' – not a street party!

<https://www.southnorfolkandbroadland.gov.uk/community-funding-3/play-streets-grant>

For further information and advice please visit [Play Streets](#).

To apply for a Road Closure this should be done via [Norfolk County Council](#).

To support communities in taking part in the Play Streets initiative we are offering a Play streets Grant to help with additional costs.

What is the Play Streets Grant?

The grant offers up to £75 to communities who wish to take part in the Play Streets initiative. This may be used to fund:

- Low-cost items such as games and sports equipment for children and families to use during the play streets session.
- Any promotional activities to get the event up and running.

For further information and to apply for this grant please visit our website [here](#).

Please share this with your local communities and if you have any further questions please don't hesitate to contact the [communities team](#).

Many thanks

Olivia King
Event And Communities Support Officer
e olivia.king@southnorfolkandbroadland.gov.uk



Our Broadland and South Norfolk Councils offices are now based at Broadland Business Park in the [Horizon Centre](#). Find out how you can access our services by visiting our website or by calling us on 01508 533633

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Guy Ranaweera

From: Pride in Place <prideinplace@southnorfolkandbroadland.gov.uk>
Sent: 15 March 2024 11:14
To: Cllr Natasha Harpley; Cllr Adrian Tipple; Cllr Bibin Baby; Cllr Martin Booth; Cllr Emma Tovell; Old Catton Parish Council; Sprowston Parish Council
Cc: clare.lincoln@syep.co.uk
Subject: Pride in Place Community Grant

Dear Councillors

We wanted to let you know that Sprowston Youth Engagement Project has been awarded funding to pilot outreach youth activities, addressing anti-social behaviour amongst young people. This will then lead to wider pride in place for the communities of Sprowston and Old Catton. This is for one year funding. Please do support this project and consider its sustainability, once the pilot has proven its value.

All the best
Andy

Andy Sexton

Pride In Place Relationship Manager

t 01508 535348 e andy.sexton@southnorfolkandbroadland.gov.uk



South Norfolk and Broadland District Councils are based at The Horizon Centre, NR7 0WF. Find out how you can access our services by visiting our website or by calling us on 01508 533633

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From: Greater Norwich Local Plan <GNLP@norfolk.gov.uk>
Sent: 20 February 2024 13:31
Subject: Receipt of Greater Norwich Local Inspectors' Report

Sent on behalf of Mike Burrell, Greater Norwich Planning Policy Manager

Dear Consultee

This email is to update you on the status of the Greater Norwich Local Plan (GNLP).

The GNLP was submitted to the Planning Inspectorate in July 2021 for examination. Examination hearings, led by Independent Inspectors appointed by the Secretary of State took place during 2022 and 2023. The Inspectors' considered that a number of main modifications were required to the plan in order for it to be considered sound and legally compliant and consultation on these took place between the 25 October and 6 December 2023.

In accordance with the Planning and Compulsory Purchase Act 2004 (as amended) and the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), the Greater Norwich Development Partnership is writing to notify you that the Inspectors' Report on the GNLP has now been received. The Inspectors' conclusion is that with the recommended main modifications the GNLP is sound.

The Inspectors' Report and appendices of the Main Modifications will be available to view on the GNLP website at www.gnlp.org.uk. Hard copies will be available for public viewing during normal office hours at the following locations:

- Broadland District Council and South Norfolk Council offices, The Horizon Centre, Broadland Business Park, Peachman Way, Norwich, NR7 0WF. Mon. – Fri. 08.30 – 17.00 (by appointment).
- Norwich City Council, City Hall, St Peters Street, Norwich, NR2 1NH (main entrance – please ask to be directed. Mon. – Fri. 08.45 – 13.00 & 14.00 – 17.00).
- Norfolk County Council, County Hall, Martineau Lane, Norwich, NR1 2DH (by appointment) and
- South Norfolk information point at The Octagon, Mere Street, Diss IP22 4AH (Mon. – Fri. 09.00 – 17.00)

Please contact the GNLP team on 01603 306603 or email gnlp@norfolk.gov.uk to make an appointment.

You can also view the Inspectors Report on the GNLP website in Norfolk libraries using their computers.

Formal adoption of the GNLP is scheduled to take place on the following dates:

- Norwich City Council – 12 March 2024
- South Norfolk Council – 25 March 2024
- Broadland District Council – 28 March 2024

General Enquiries: 01603 306603 GNLP@norfolk.gov.uk

The Greater Norwich Local Plan
Growing Stronger Communities Together
gnlp@norfolk.gov.uk

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From: Greater Norwich Local Plan <GNLP@norfolk.gov.uk>
Sent: 13 March 2024 14:32
Subject: Norwich City Council Adoption of the Greater Norwich Local Plan
Attachments: Nrwl Final Adoption Statement.pdf

Sent on behalf of Mike Burrell, Greater Norwich Planning Policy Manager

Dear Clerk

This email is to update you on the status of the Greater Norwich Local Plan (GNLP).

The GNLP has been produced jointly by Broadland District Council, Norwich City Council and South Norfolk Council and was submitted to the Planning Inspectorate in July 2021 for examination. Examination hearings led by Independent Inspectors appointed by the Secretary of State took place during 2022 and 2023 with consultation on main modifications between 25 October and 6 December 2023. The Inspectors' Report was published on 20 February 2024. The conclusion of the report is that the GNLP is sound with the inclusion of the recommended main modifications.

In accordance with the Planning and Compulsory Purchase Act 2004 (as amended) and the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended), the Greater Norwich Development Partnership is writing to notify you that GNLP was formally adopted by Norwich City Council at a meeting of Full Council on 12 March 2024. The Plan is now subject to a 6 week legal challenge period which ends on 24 April 2024.

A copy of the Norwich City Council adoption statement is attached to this email and is also available to view on the GNLP website at www.gnlp.org.uk alongside the final local plan and other supporting documents.

Hard copies of the plan will be available for public viewing by appointment during normal office hours (Mon. – Fri. 08.45 – 13.00 & 14.00 - 17.00) at Norwich City Council, City Hall, St Peters Street, Norwich. Please contact the GNLP team on 01603 306603 or email gnlp@norfolk.gov.uk to make an appointment.

You can also view the Local Plan documentation on the GNLP website in Norfolk libraries using their computers.

Adoption by South Norfolk Council and Broadland District Council is scheduled to take place at Full Council meetings on the 25 and 28 March 2024 respectively. Providing the plan is adopted at these meetings then you will receive a further email on Tuesday 2 April with the Broadland and South Norfolk adoption statements and information about the legal challenge period.

General Enquiries: 01603 306603 GNLP@norfolk.gov.uk

The Greater Norwich Local Plan
Growing Stronger Communities Together

gnlp@norfolk.gov.uk

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Norwich City Council

Regulations 17 and 26 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) Planning and Compulsory Purchase Act 2004 (as amended)

Adoption Statement: The Greater Norwich Local Plan

In accordance with the above regulations, notice is hereby given that Norwich City Council adopted the Greater Norwich Local Plan on 12th March 2024 as part of the Adopted Local Plan for Norwich.

The Greater Norwich Local Plan (adopted March 2024), known as the GNLP, is a joint local plan for Broadland, Norwich, and South Norfolk which covers the period 2018 to 2038. It contains strategic and non-strategic policies. It sets out the vision, objectives, and spatial strategy for the area, and allocates sites for different types of development, such as housing and employment, to deliver planned growth to 2038.

The GNLP will be used with other adopted parts of the Local Plan for Norwich to assess planning applications. The GNLP consists of three documents 'The Strategy', 'The Sites Plan' and 'The Monitoring Framework'.

Any person aggrieved by Norwich City Council's adoption of the GNLP may make an application to the High Court under section 113 of the Planning and Compulsory Purchase Act 2004 (as amended) on the ground that:

- the document is not within the appropriate power; and/or
- a procedural requirement has not been complied with.

Any such application must be made before the end of the period of six weeks beginning with the day after plan adoption (the date of adoption was 12th March 2024).

The GNLP was subject to an independent examination conducted by Mike Worden BA (Hons) Dip TP MRTPI and Thomas Hatfield BA (Hons) MA MRTPI, inspectors appointed by the Secretary of State. The recommendations of the inspectors are published in the form of an Inspectors' Report under section 20(8) of the Act. The adopted version of the GNLP includes all the main modifications recommended by the inspectors. The main modifications are available in schedules J1.2 to J1.6 from [here](#).

The Inspectors' Report, the GNLP, this adoption statement, the Sustainability Appraisal, the Sustainability Appraisal Post-Adoption Statement, the Policies Maps and the Habitats Regulation Assessment are available [here](#).

Paper copies of the GNLP, this adoption statement and the Sustainability Appraisal are available for inspection during normal office hours at Norwich City Council, St Peters Street, Norwich, NR2 1NH.

For further information and to make an appointment to view the paper copy documents, please contact the Greater Norwich Local Plan Team: phone 01603 306603 or email gnlp@norfolk.gov.uk.

A copy of this Adoption Statement will be sent to the Secretary of State for Levelling Up, Housing and Communities.

Graham Nelson, Executive director of development and city services, Norwich City Council

13th March 2024

Guy Ranaweera

From: Transport East Comms <Comms@transporteast.gov.uk>
Sent: 13 March 2024 16:28
Subject: Launch of Rural Connections: Transport Challenges and Opportunities for Communities in the East report

Good Afternoon,

We're delighted to launch our Regional Strategy Hub's rural mobility report, '[*Rural connections: transport challenges and opportunities for communities in the East*](#)'. As a key stakeholder, we would be interested in hearing your thoughts and feedback.

To tackle the most difficult challenges facing transport today, we launched the Regional Strategy Hub bringing together experts to give insight into key policy issues for our region. An independent body supported by Transport East, the Hub formulated recommendations for complex transport issues to influence local government and national transport policy.

As Transport East is the lead Sub-regional Transport Body on rural mobility, we wanted to focus on this initially.

The Regional Strategy Hub collected written evidence from over 100 stakeholders last summer. Four oral evidence sessions followed this. The evidence formed the basis of the report which we are launching today. The report included a set of recommendations targeted at national and local government, Sub-national Transport Bodies including ourselves, and wider operators and partners.

We'd welcome you engaging with [the report](#), the [press release](#) and the accompanying social media on [Linkedin](#) and [Twitter](#).

 <https://www.transporteast.gov.uk/regional-strategy-hub/>

If you have any questions concerning the report or would like a meeting to discuss anything further, please get in touch.

Kind regards,

Dr Scott Copsey
University of Hertfordshire Smart Mobility Unit

Sharon Payne
Rural Lead, Transport East

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<https://www.suffolk.gov.uk/about/privacy-notice/>

Guy Ranaweera

From: Norwich Western Link <Norwichwesternlink@norfolk.gov.uk>
Sent: 20 March 2024 14:27
To: Guy Ranaweera
Subject: Norwich Western Link Project Update

Dear Sir/Madam

I am writing with an update on our Norwich Western Link project, to connect the A47 west of the city to Broadland Northway, and in doing so creating a continuous dual carriageway orbital route around Norwich.

The team have been working hard over the last few months to finalise the planning application. They are now at the stage of doing some final checks and we should be in a position to submit it in the next few weeks – the team will email you again once it has been submitted. After a validation period, the planning authority will then publish the planning application documents online and run a statutory public consultation, so everyone will have the opportunity to examine the proposals and comment on them should they wish to.

It's fantastic that we're making such good progress on this important project. This is coming just a few months after we secured a commitment from central government to fund the majority of the cost of the Norwich Western Link when ministers approved our Outline Business Case. This means more than £200 million of national investment coming into Norfolk, money that otherwise wouldn't be spent in our county and money that will help us to reduce traffic congestion and journey times, and improve road safety and travel for all kinds of journeys. The government have pledged to give us this money because they see what we see – that the Norwich Western Link is a great investment that will support businesses, boost the economy and improve the quality of life of people living in Norfolk.

With population and employment growth expected in the county, it's vital that we continue to invest in our infrastructure so that we have transport networks that are fit for the future. This is about planning ahead, being ambitious for Norfolk and making people's lives better.

Best wishes,

Graham

Cllr Graham Plant
Cabinet Member for Highways, Transport and Infrastructure
Norfolk County Council

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From: stopthewensumlink <stopthewensumlink@protonmail.com>
Sent: 16 February 2024 09:34
Subject: Norwich Western Link funding

Stop the Wensum Link Campaign Group
Email: stopthewensumlink@protonmail.com
February, 2024

Dear Chairman and Council Members,

Re : Norwich Western Link Road

We hope this letter finds you in good health.

Today, we write to you with deep concern and a sense of urgency regarding the proposed construction of the Norwich Western Link Road. As representatives of our local communities, it is crucial that we come together and voice our reservation of this project.

Recent revelations have brought to light a significant funding disparity between Norfolk and Suffolk when it comes to essential infrastructure repairs, such as pothole maintenance. This raises a fundamental question: Is it justifiable to allocate hundreds of millions of pounds towards a new road for the benefit of those living close to Norwich while neglecting the pressing needs of Norfolk's wider communities? We cannot allow our roads to crumble and continue to present a risk of injury and damage to road users.

There are numerous other issues at local levels that require immediate attention. For instance, pedestrian safety is a major concern, with inadequate crossings and a lack of measures to protect pedestrians from speeding vehicles.

Additionally, our public transportation routes are insufficient, leaving many residents with limited access to essential services and opportunities. The provision of mobile libraries is also lacking, depriving our communities of vital educational and cultural resources.

These pressing local matters deserve attention and funding, which could be redirected from the enormous budget allocated to one infrastructure project that will only benefit a very small portion of the County's population.

Furthermore, we cannot ignore the lack of resources dedicated to preventing flooding and coastal erosion. While climate change remains a critical issue, it is essential to focus on the immediate day-to-day needs of our communities. We must ensure that our resources are directed towards protecting our homes and livelihoods from these natural threats. By investing in flood prevention measures, we can safeguard our communities and mitigate the potential devastating effects of climate change.

The exorbitant cost of the Road cannot be overlooked, especially considering its impact on each individual living in Norfolk. According to the 2021 census, every man, woman, and child in Norfolk would contribute approximately £300 towards this road. In a time of financial strain and rising living costs, it is crucial to question whether it is fair to burden families in our local communities with such a significant expense. The funds earmarked for this road could be allocated to more immediate and essential needs, such as healthcare, education, and social services, which would benefit a broader segment of the population.

Norfolk CC already has large public sector loans which consume a substantive amount of council tax collected each year. This is set to increase if the project progresses with inevitable further cost hikes requiring the council to make capital borrowing, a further burden on council tax payers.

Moreover, we must not underestimate the long-lasting consequences of destroying one of Norfolk's most beautiful spots, the Wensum Valley. The construction and operation of the Road would irreversibly damage this cherished countryside, which holds significant ecological value and provides a tranquil retreat for residents and visitors alike. Preserving our natural heritage should be a priority, and we cannot let the pursuit of saving a few minutes of travel time come at the expense of our environment and the well-being of future generations.

Many of our communities suffer with rat running and we support measures to promote the peaceful enjoyment of our homes and communities. Large scale road schemes don't achieve that, are not available to most of us and the resources they consume means money is not available for sensible local traffic management schemes, calming, speeding enforcement and better public transport. Large scale schemes damage our environment, use land that has been used for agriculture and often opens the way for back door development.

Town and parish councils are crucial voices for local interest. We hope you will use your voice and rally local opinion against this financially and environmentally damaging road that will serve few beyond Norwich but we will all pay for.

Together, we can ensure that our concerns are heard, and that the interests of our rural villages are not overshadowed by the ambitions of politically driven projects. Let us be the catalysts for change and the advocates for our communities.

We kindly ask for this email to be circulated to your fellow council members and for the content to be discussed at the next council meeting. We shall, we should mention, be making this engagement known to the local media.

Please feel free to share feedback.

Yours faithfully,

David Pett

[Group's Legal Advisor] for and on behalf of the **Stop Wensum Link Campaign Group**

Sent with [Proton Mail](#) secure email.

17th March 2024

Report from Councillor John Ward

Norfolk County Council

On 20/2/24, Full Council agreed the 24/25 Budget. A revenue budget of £528m, up from £494m last year. The budget has had to take account of a £30m overspend on Social Services in the current year and includes £60m of savings.

There will be a 4.99% increase in Council Tax.

Town & Parish Councils are invited to bid for a share of £1m for match funded Parish Highway schemes such as trods, bus shelters, SAM2 Speed awareness signs etc.

Apprenticeships for Norfolk now has 90 businesses on board with 180 Apprenticeships started.

The next stage in Norfolk's ambitious climate plan is:

- to develop a viable seaweed industry in Norfolk working with partners in the Netherlands.
- supporting the development of nature-based solutions to help secure Norfolk's long term water resilience.
- further walking and cycling improvements.

On 13/3/24, I attended the official opening of the Norwich Electric Bus Depot at Rowntree Way. First Bus currently have 49 brand new double decker's. 11 single decker's will be delivered shortly. This is a £37m scheme with First Bus contributing £22m and £15m coming from the Government. It takes two and a half hours to fully charge a bus which can then travel 150 miles. The life of the busses is expected to be 15-20 years with one battery change needed during that time.

From 1/4/24 the 100% Council Tax Premium on empty homes applies to homes that have been empty for 12 months (previously 24 months).

On 15/3/24, I attended the opening of the new "Dinosaurium" exhibition at Time & Tide Museum, Great Yarmouth. It is worth a visit and will interest both children and adults.

From: **Pippa Nurse** <PippaNurse@rackheathparishcouncil.org.uk>

Date: Wed, 13 Mar 2024, 17:17

Subject: Rackheath Community Council - Multi-Parish Working

To: cllrcozens@gmail.com <cllrcozens@gmail.com>

Dear Bill,

I wanted to reach out to you as chair of Rackheath Community Council, I am very aware our parishes are seeing a lot of growth and change both in recent years and for the foreseeable future and suspect that we are both experiencing similar issues and concerns when it comes to infrastructure in terms of education, medical services, road/public transport systems and connectivity to neighbouring areas.

We are currently coming together with neighbouring parishes that will be impacted by the growth of GT16 (3800 homes) such as Salhouse, Wroxham/Hoveton to address infrastructure issues that impact beyond just the initial development of GT16 e.g. impact on Wroxham Road and bridge, so we can collectively raise our concerns and seek solutions with BDC and NCC Highways and Childrens Services - we are trying to look at the bigger picture. I wondered whether you would be interested in meeting to discuss how proposed sites like GNLPO132 and Beeston park, along with GT16 will impact us all.

Rackheath is no longer a small parish, we are transitioning into a town council with a team of staff to assist us with the everyday running of council matters, running of community assets and delivery of new community services & facilities. As a local council who are currently working on the delivery of the Viking Centre, maybe you would have some advice and guidance on your experiences as we are looking at options in Rackheath to deliver similar community services.

I look forward to hearing from you.

Kind regards

Pippa Nurse

Chair - Rackheath Community Council

Community Office, The Pavilion, Green Lane West, Rackheath, NR13 6LT

Website: rackheathparishcouncil.org.uk

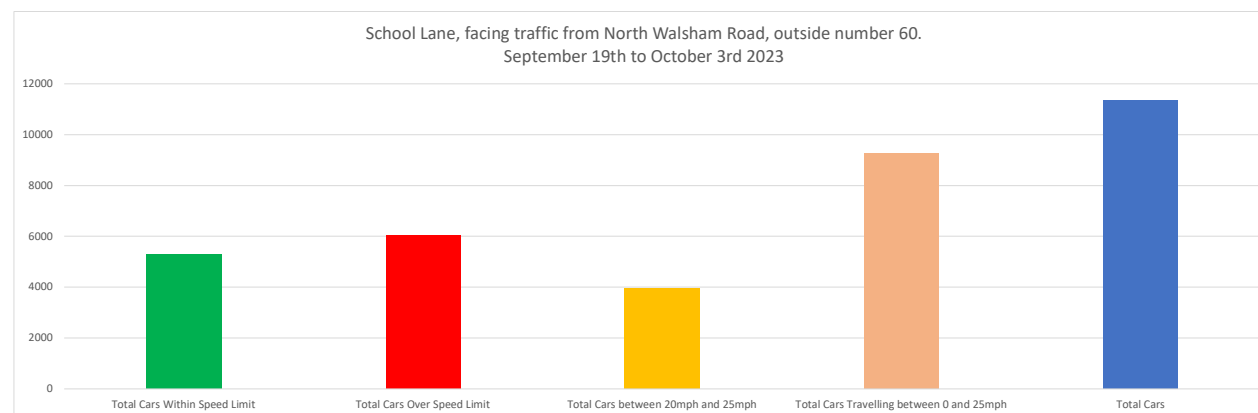
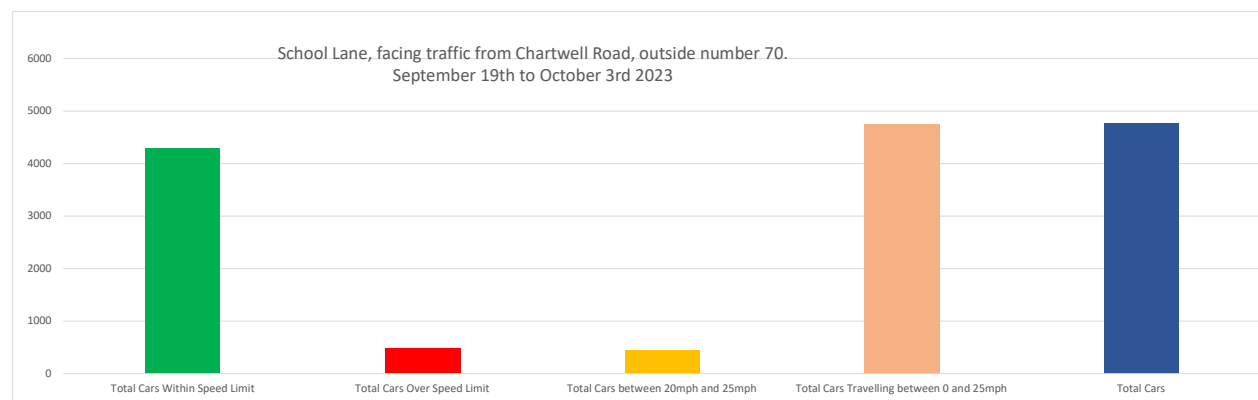
**School Lane. Facing traffic from
Chartwell Road, outside number 70.**

Total Cars Within Speed Limit	4292
Total Cars Over Speed Limit	488
Total Cars between 20mph and 25mph	453
Total Cars Travelling between 0 and 25mph	4745
Total Cars	4780

Speed Limit = 20mph

**School Lane. Facing traffic from North
Walsham Road, outside number 60**

Total Cars Within Speed Limit	5307
Total Cars Over Speed Limit	6041
Total Cars between 20mph and 25mph	3955
Total Cars Travelling between 0 and 25mph	9262
Total Cars	11348



Traffic Statistics from School Lane from September 19th to October 3rd 2023. (Speed Limit 20mph)

Unit 1 – School Lane, facing traffic from Chartwell Road, outside number 70.

Row Labels	Sum of Speed 0 to 5	Sum of Speed 5 to 10	Sum of Speed 10 to 15	Sum of Speed 15 to 20	Sum of Speed 20 to 25	Sum of Speed 25 to 30	Sum of Speed 30 to 35	Sum of Speed 35 to 40
19-Sep	0	12	58	87	17	3	0	0
20-Sep	0	44	123	152	42	2	0	0
21-Sep	0	30	149	170	36	6	0	0
22-Sep	0	24	150	174	33	4	0	0
23-Sep	0	31	121	107	19	1	0	0
24-Sep	0	16	54	72	17	3	0	0
25-Sep	0	31	137	196	31	2	0	0
26-Sep	0	29	159	171	36	0	0	0
27-Sep	0	33	145	170	36	4	0	0
28-Sep	0	41	169	184	35	3	0	0
29-Sep	0	30	124	165	45	5	0	0
30-Sep	0	33	107	107	37	0	0	0
01-Oct	0	18	65	73	21	1	0	0
02-Oct	0	42	153	161	35	1	0	0
03-Oct	0	16	82	77	13	0	0	0
Grand Total	0	430	1796	2066	453	35	0	0

Unit 2 – School Lane, facing traffic from North Walsham Road, outside number 60.

Row Labels	Sum of Speed 0 to 5	Sum of Speed 5 to 10	Sum of Speed 10 to 15	Sum of Speed 15 to 20	Sum of Speed 20 to 25	Sum of Speed 25 to 30	Sum of Speed 30 to 35	Sum of Speed 35 to 40	Sum of Speed 40 to 45	Sum of Speed 45 to 50	Sum of Speed 50 to 55	Sum of Speed 55 to 60	Sum of Speed 60 to 65
19-Sep	0	24	59	120	132	45	9	1	0	0	0	0	0
20-Sep	0	338	119	266	340	132	31	1	0	0	0	0	0
21-Sep	0	60	123	219	321	122	19	3	1	0	0	0	0
22-Sep	0	59	103	239	324	129	33	5	1	0	0	0	0
23-Sep	0	29	49	157	261	107	22	5	1	0	0	0	0
24-Sep	0	18	32	95	172	95	20	2	0	0	0	0	0
25-Sep	0	62	88	194	309	134	34	1	0	0	0	0	0
26-Sep	0	58	125	243	276	114	25	1	1	0	0	0	0
27-Sep	0	70	116	263	291	137	30	7	1	0	0	0	0
28-Sep	0	72	111	269	320	124	19	4	0	0	0	0	0
29-Sep	0	76	110	252	349	150	31	3	2	1	0	0	0
30-Sep	0	27	41	142	240	118	21	4	1	0	0	0	1
01-Oct	0	18	23	104	173	86	15	1	0	1	0	0	0
02-Oct	0	107	112	250	296	125	19	3	1	0	0	0	0
03-Oct	0	46	75	144	151	75	11	1	0	0	0	0	0
Grand Total	0	1064	1286	2957	3955	1693	339	42	9	2	0	0	1

COUNCIL MEETING – 27 March 2024

Report of the Town Clerk

COMMUNITY BUILDINGS, ALLOTMENTS, PARKS AND OPEN SPACES

1.1 Cricket Pavilion Gate and Fence

Two fence posts at the front of the Cricket Pavilion have been found to be rotten and failing. As a precaution to prevent possible injury, the wooden gate and a section of wooden fence held up by the failing posts have been taken down. The posts will be replaced and the gate and fence section will be reinstated and repaired shortly.

The gate itself is sagging (due to its width, weight and age). The above repairs will return the gate to use, however, in a future financial year it may be advisable to replace the wooden gate with a steel gate and steel posts constructed to match the appearance of the remaining picket fence. For purposes of future budgeting; the gate replacements works are estimated to cost approximately £1,500 +VAT.

1.2 Recreation Ground – Fencing for Potential Dog Area

As requested, a quotation has been obtained to fence-off a section of the Recreation Ground for use by dogs that cannot be let off their leads in proximity to other dogs. The quotation is for £3,496.70 + vat. Please see attachments 6.1 & 6.2 for further details on the location and specification of the proposed fence.

The fencing is unbudgeted and would require funding from General Reserves or CIL.

Sprowston Town Council Decision Requested:

❖ ***To advise the Clerk as to how Council wishes to proceed.***

1.3 Norfolk County Council (NCC) Parish Partnership Scheme - Bid for Footpaths in the Millennium Wood

In December 2023, we submitted a bid to NCC's Parish Partnership Scheme. The bid was for match-funding to instal all weather surfaces to the unmade Public Right of Way (PRoW) through the Millennium Wood (Church Lane to Wilks Farm Drive) and two other informal footpaths within the woods.

NCC have now confirmed they have allocated the requested partnership match-funding (£6982.50) for the PRoW surfacing works only. The two other footpaths within the Millenium Wood are not part of the Highway or Public Right of Way network and thus NCC considers them a lower priority for funding, particularly when the scheme is over-subscribed.

I will now liaise with the contractor to arrange a suitable start date for the surfacing works.

CEMETERY

2.1 No matters to report

STREET LIGHTING

3.1 Wilks Farm Drive – Request for Additional Lamp Posts

A member of the public has submitted the following request:

“can [I] request the instillations of some lamp posts in the wilks farm drive park as when i finish work and have to walk from through the park via the north walsham road end in the dark is daunting as there are no lights and the other night had to walk past the bench and there was someone all in black sitting on there made me a bit nervous to say the least especially as we now having to pay more council tax due to increase i think this is a good use of people's money”.

Please see attachment 6.3 for a map of Wilks Farm Drive open space marked with locations of existing lamp posts and the bench.

Sprowston Town Council Decision Requested:

❖ ***To advise the Clerk as to how Council wishes to proceed.***

CENTRAL ADMINISTRATION AND PERSONNEL

4.1 Insurance Renewal

Council's insurance cover, provided by Zurich Municipal, under a Long-Term Agreement, expires on 31/03/2024.

Our open and competitive tendering process for a new insurance provider closed on 13th March. Despite interest from a number of providers, only one bid was received; this being from Zurich.

The annual cost of a new policy with Zurich is **£12,410.38** (including taxes, based on a 3-year Long Term Agreement, for the same cover as our existing policy).

This is made up of £10,968.02 for the policy, £1,126.89 Insurance Premium Tax (at the prevailing rate) and £315.47 VAT. (Council can reclaim the VAT element). *For further details please see the enclosed 'Insurance Renewal Proposal'*

By way of comparison; in 2023-24 our policy cost £10,739.61, including Insurance Premium Tax and VAT.

Despite the rise in costs; given that our experience with Zurich over the last 5 years has been good, and no alternative bids from other insurance providers have been received; I recommend awarding a 3-year contract to Zurich.

Sprowston Town Council Decision Requested:

❖ ***To award Zurich Municipal a Three-Year Long-Term Agreement for Provision of Suitable Insurance Cover.***

PLANNING AND TRANSPORTATION

5.1 Request for Zebra Crossing Outside Falcon Junior School

A member of the public has submitted the following request:

“...just a suggestion [sic] the road outside falcon junior cant a zebra crossing be put out there as without a lolly pop person its a bit chaotic.”

As Town Council has previously asked NCC to address the issue of road safety outside the Facon Road schools, I have forwarded the request to the NCC area Highways Engineer for their consideration and discussion with the NCC Member for the area.

Sprowston Town Council Decision Requested:

❖ ***To advise the Clerk if any further action is desired.***

ATTACHMENTS

6.1 Map of Recreation Ground Indicating Location of Proposed Fence

6.2 Quotation for Proposed Fence on Recreation Ground

6.3 Map of Wilks Farm Drive Open Space



Guy Ranaweera
Town Clerk

Clerk's Report - 27 March 2024 – Attachment 6.1

Approximate Location of proposed new fence on Sprowston Recreation Ground





INDUSTRIAL AND DOMESTIC SPECIALISTS

VAT REG NO 394 1852 27

All correspondence to:
THE WORKSHOP
CORONATION BARN
MILEHAM
KINGS LYNN
NORFOLK PE32 2QA
Tel: 01328 701584
E-mail: info@ggfencing.co.uk

Your ref – Guy Ranaweera

Our Ref – Quote S2129

Sprowston Town Council
Council Office, Recreation Ground Road
Sprowston, Norfolk, NR7 8EW

12th March 2024

Dear Sir/Madam

New Proposed Dog Area

We thank you for your enquiry and have pleasure in submitting our quotation for your consideration. Please find overleaf our standard conditions, and in respect of this quotation, note the following.
You to clear, level and peg all fence lines before fence work is to start. No take down allowed for.
You to mark all services and give cable clearance, any additional costs incurred with careful excavation around known services and supervision will be charged extra.
All surplus excavations to be spread along the fence line.
All rates listed valid for 14 days from above date, subject to review after to reflect potential material price increases.

36.7 metres: Supply and erect 1.8m high Green RAL6005 weld mesh fencing comprising of 5.0mm diameter wires forming a 200x50mm mesh 2.5m wide panel, with a “V” pressed near top, middle and bottom of each panel, clamped with clips and anti-tamper bolts to the face of 60x60mm SHS posts, concreted in ground at 2.52m centres max.

1no: Supply and erect 1.2m wide x 1.8m high matching single leaf gate c/w drop bolt & lockable slip latch (Padlock not supplied), hung to 80x80mm SHS posts, concreted in ground.

1no: Supply and erect 3.0m wide x 1.8m high matching double leaf gate c/w drop bolts & lockable slip latch (Padlock not supplied), hung to 80x80mm SHS posts, concreted in ground.

For the Sum of £ 3,496.70 + vat

Terms – Nett. Subject to payment within 30 days of invoice.
This quotation is subject to Value Added Tax at the current rate of 20.0%.

Yours faithfully,
Steve Divall
Supervisor/Estimator
FOR G & G FENCING LTD

Clerk's Report - 27 March 2024 – Attachment 6.3

Wilk Farm Drive: Location of Town Council Lights (Red dots) and Bench (Green dot)



Report to Sprowston Town Council 27th March 2024

The regular Town and Parish Forum organised by Broadland District Council this month covered several items of interest.

First was the request to look for people within our parishes who we should consider for state honours. Trevor Holden MD of Broadland District Council stated that Broadland are under-represented in the honours list. We have an 18-month lead in period for consideration.

Broadland District Council are taking their help hub on the road with a new specifically built caravan which will be parked at strategic venues throughout Broadland. I asked if they would like to visit Sprowston Fete and I will be contacting them for further discussions in due course.

Next came the District Direct Project. Councils' staff members work at the NNUH with patients who need to return home after hospital care. They assist in the transition of the return, safely and efficiently, and can also work at the patient's home during their stay, to prepare for return. This Project is funded by the NHS.

We were told about the The Strategy and Delivery Plan which outlines plans, priorities, and themes of Broadland. Town and Parishes, along with private and other public sector bodies are considered key partners over the next 4 years to deliver the right homes in the right places to provide a sustainable and resilient local economy. They want to empower individuals and communities to support a greener Broadland. The plans will be published on the Broadland Council website.

There is support and funding for Neighbourhood Plans & Reviews through a body called 'Locality'. This is closed for this financial year but the scheme opens again in the new financial year. But the Councils add their own grant funding. Richard Squires can help with our review, as he did with our initial neighbourhood plan.

Trevor briefed on the preparations for the Police and Crime Commissioner (PCC) elections which are now in full swing, and announced that plans are being put in place for the General Election, when the date is announced. The next meeting is scheduled Wednesday 3rd April 2pm – 3pm.

The Senior Citizens Welfare Committee (on which I represent the Council) heard that Tony Barton, who is minute secretary and ex Town Councillor is resigning for personal reasons. He has done a marvellous job and will be a hard act to follow.

Last week was the regular meeting of the Town Council representatives with the planning officer for Broadland where we discuss issues with current and future plans. The main issues highlighted were that the fenced Multi-Use Games Area (MUGA) which was due to be put on the area marked L6 was found to be over a high voltage electricity cable, so will need to be moved to L7 instead. This also seems a more suitable area. The adoption of Atlantic Avenue is still under review by Norfolk County Council which means there is still no progress with a policy to ensure that the road is gritted during icy weather.

Lastly the Clerk and I met with representatives of the Viking Centre contractors to discuss progress, which is going well. One or two issues with the building were uncovered during the strip-out including unsupported joists and the need for minor changes to the plans as walls which we had wanted to remove have proved to be supporting walls. The area to the back of the pub has been cleared and back filling with aggregate to bring the level up to that of the rest of the building has started. No issue that will delay the project have been identified so far.

Cllr Bill Couzens
Chair of Sprowston Town Council
Elected Councillor for Sprowston Central Ward.

Sprowston Town Council
PLANNING APPLICATIONS – 27 March 2024

Broadland DC App. No	Location	Description	Type
2024/0500	3 Rosemary Road Sprowston Norfolk NR7 8ER	Demolition of existing rear extension and erection of new single storey rear extension, first floor side extension and alterations to fenestration.	Householder
2024/0555	79 Sparhawk Avenue Sprowston Norfolk NR7 8BS	Single storey extension to front of property	Householder
2024/0684	130 Wilks Farm Drive Sprowston Norfolk NR7 8RQ	Two storey rear extension	Householder

Broadland District Council - Planning Decisions Made (Sprowston)

Application Decisions made during the Week Ending 16 February 2024

App Type : Householder
Parish: Sprowston
Location : 3 Oaktree Drive Sprowston Norfolk NR7 8SU
Proposal : Proposed new garage and rear single storey extension
Decision : Approval with Conditions
(Delegated)
Date of decision : 14 February 2024

Application Decisions made during the Week Ending 23 February 2024

Appl Number : 2024/0069
App Type : Householder
Parish: Sprowston
Location : 74 Blackwell Avenue Sprowston Norfolk NR7 8XW
Proposal : Reduction in size to existing window and creation of 2 new additional window openings to first floor with installation of UPVC window frames and alterations to roof
Decision : Approval with Conditions
(Delegated)
Date of decision : 19 February 2024

Application Decisions made during the Week Ending 1 March 2024

Appl Number : 2023/2928
App Type : Approval of Condition Details
Parish: Sprowston
Location : Land Adjacent Racecourse Inn Salhouse Road Sprowston Norfolk
Proposal : Details of condition 27 of 20160498 - (27) risk assessment - unidentified contamination
Decision : Approval of details - Approved
(Delegated)
Date of decision : 26 February 2024

Appl Number : 2023/3489
App Type : Householder
Parish: Sprowston
Location : 1 Saint George Loke Sprowston Norfolk NR7 8TJ
Proposal : Single storey side extension with link extension to existing garage
Decision : Approval with Conditions
(Delegated)
Date of decision : 29 February 2024

Appl Number : 2024/0089
App Type : Householder
Parish: Sprowston
Location : 32 Greenborough Road Sprowston Norfolk NR7 9HQ
Proposal : Loft Conversion with associated alteration including dormer window and hip-to-gable roof
Decision : Approval with Conditions (Delegated)
Date of decision : 26 February 2024

Appl Number : 2024/0133
App Type : Removal/Variation of Condition
Parish: Sprowston
Location : Deepwell Lodge Beeston Lane Sprowston Norfolk NR13 6ND
Proposal : Variation of conditions 3 (Access Gate Design) - side opening gate, 5 (Visibility Splays) & 7 (Highway Improvement Works) - conditions 5 & 7 to delay implementation by 6 months - of 20221806
Decision : Approval with Conditions (Delegated)
Date of decision : 1 March 2024

Appl Number : 2024/0173
App Type : Approval of Condition Details
Parish: Sprowston
Location : Deepwell Lodge Beeston Lane Sprowston Norfolk NR13 6ND
Proposal : Details for condition 10 & 11 of 20221806 - (10) Proposed External Lighting Layout & Strategy & (11) Biodiversity Method Statement
Decision : Approval of details - Approved (Delegated)
Date of decision : 26 February 2024

Appl Number : 2024/0628
App Type : TPO - Dead / Dangerous Tree Notification
Parish: Sprowston
Location : 305 Wroxham Road Sprowston Norfolk NR7 8RN
Proposal : Dead Tree - 5 days written Notice
Decision : Exempt Tree Works (Delegated)
Date of decision : 28 February 2024

Application Decisions made during the Week Ending 8 March 2024

Appl Number : 2024/0106
App Type : Householder
Parish: Sprowston
Location : 11 Martin Close Sprowston Norfolk NR7 8PA

Proposal : Single storey front extension
Decision : Approval with Conditions
(Delegated)
Date of decision : 8 March 2024

Appl Number : 2024/0344
App Type : Householder
Parish: Sprowston
Location : 78 Moore Avenue Sprowston Norfolk NR6 7LF
Proposal : Single storey rear extension with flat roof
Decision : Approval with Conditions
(Delegated)
Date of decision : 5 March 2024

Application Decisions made during the Week Ending 15 March 2024

Appl Number : 2024/0247
App Type : Householder
Parish: Sprowston
Location : 59 Corbet Avenue Sprowston Norfolk NR7 8HS
Proposal : Two storey side extension, single storey front and rear
extensions and a loft conversion with rear dormer
Decision : Approval with Conditions
(Delegated)
Date of decision : 14 March 2024

Sprowston Town Council

Direct Debit Payments

Meeting Date: 27th March 2024

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
29.02.2024	NWS100240868	Norse Waste Solution Rental Charge Recycling 1100L & Empty Recycling Bin 1100L at February 2024	29.80	5.96	35.76	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
28.02.2024	100/24/0008363	Novuna Business Finance Lease Rental for Husqvarna P535 Outfront Ride On	933.00	186.60	1119.60	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
20.02.2024	U0040068204	Peninsula Provision of services in accordance with agreement. Employment Services, Business Safe, Online Services & EAP & Insurance	220.95	43.31	264.26	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
01.03.2024	UK-04276034	SAGE Accounting Standard & Payroll subscriptions for period March 2024	41.00	8.20	49.20	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
24.04.2024	244/24/0011097	Simens Financial Services Lease Rental for Sharp MX2651	185.00	37.00	222.00	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
10.03.2024	333115645/24	Total Energies Sprowston Diamond Centre - Electricity Bill for period February 2024	1,168.36	233.67	1,402.03	
10.03.2024	333115634/24	Sportsfield Floodlights - Electricity Bill for period February 2024	15.22	0.76	15.98	
10.03.2024	333115722/24	Sprowston Streetlights - Electricity Bill for period February 2024	8,263.20	1652.65	9,915.85	
			9,446.78	1887.08	11,333.86	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
06.03.2024	2024-02/1	Utilita Viking Centre Electricity for period February 2024	12.65	0.63	13.28	
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>BACS</u>
09.03.2024	13265620	Wave - Anglian Water Sprowston Diamond Centre Water Bill for period 08 Feb 2024 to 08 Mar 2024	160.77	0.00	160.77	
09.03.2024	13264708	Council Office Water Bill for period 09 Feb 2024 to 08 Mar 2024	60.47	0.00	60.47	
29.02.2024	13218180	Pavilion Water Bill for period 29 Jan 2024 to 28 Feb 2024	1,098.39	0.00	1,098.39	
			1,319.63	0.00	1,319.63	
Total Direct Debits			12,188.81	2168.78	14,357.59	

Sprowston Town Council
Invoices To Pay
Meeting Date: 27th March 2024

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
19.02.2024	AAWS1204	AA Waste Solutions Collection, transport and safe disposal of multiple paint containers and their contents (39 tins, various sizes approximately 160kg), Hazardous Waste Consignment note/admin & one site packing and materials	481.75	96.35	578.10
28.02.2024	452050	Ben Burgess Ground Care Equipment Fuel Cap for John Deer	4.42	0.88	5.30
29.02.2024	SI-67080	Bidwells LLP Professional Services to Viking Centre - review and responding to building control queries and providing additional information. Chairing pre-start meeting, issuing minutes and undertaking actions. Receiving requests for information from the contractor and providing responses. Reviewing the contractor's health and safety plan and signing off. Completing F10 and issuing to all parties. Notifying CIL Officer of start date. Preparing and issuing contract documents.	5346.81	1069.36	6416.17
01.03.2024	2706950082	Broadland District Council CIL for the development at the former Viking PH	7329.80	0.00	7329.80
14.02.2024	INV-12076	Broadland Towbar & Trailer Centre Ltd Indespension Plant Trailer - to replace trailer wood floor including new metal floor overlay to protect flooring & Supply and Fit tyres, inc valves, balance & tyre	1038.28	207.66	1245.94
06.03.2024	INV-8209	Cozens UK Ltd Monthly Standard Maintenance charge for February 2024	600.00	120.00	720.00
26.02.2024	N/A	EL Mileage Expenses Mileage expense for January 2024 and February 2024 46.8 miles @ 0.45ppm	17.55	3.51	21.06

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
06.03.2024	N/A	EC Mileage Expenses Mileage expenses for January, February & March 2024 @ 12.6miles @ 0.45ppm	4.73	0.95	5.68
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
07.03.2024	4001639	First Aid 4 Less First Aid Kit - Bum Bag with content x3 & personal issue Kit soft pouch bag x2	69.05	13.81	82.86
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
28.02.2024	CD970089946	The Helping Hand Company Litter pickers Pro Gel Handle x24 nos	279.84	55.97	335.81
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
06.03.2024	929255	Heritage Contract Services Ltd To supply of 2 packs micro mini T/roll, 2 pack C-fold hand towel, 10 urinal screen	233.57	46.71	280.28
01.03.2024	929228	deodorisers, 1 pack refuse sacks h/duty & 3 packs wheelie bin liners	7048.43	1409.69	8458.12
01.03.2024	929229	To provide caretaker and cleaning services for month April 2024 To labour re cemetery gates and litter picking for March 2024	134.12	26.82	160.94
			7416.12	1483.22	8899.34
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
06.02.2024	IG636542	Huws Gray 20 x Concrete Slabs grey, 2 x Big Bag Sharp Sand & 14 x General Purpose Cement 25kg	420.22	84.04	504.26
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
02.03.2024	776641	Intouch 10 x hosted exchange plus 5 x extra data 01/04/2024 - 01/05/2024	80.65	16.13	96.78
02.03.2024	446642	Annual support agreement 01/04/2024 - 01/04/2025	2135.42	427.08	2562.50
01.03.2024	775500	WISP 01/03/2024 - 31/03/2024 - business8000plus	53.70	10.74	64.44
01.03.2024	775501	WISP 01/03/2024 - 31/03/2024 - bespoke package	161.20	32.24	193.44
08.03.2024	776750	Server backup 18/03/2024 - 18/04/2024	52.68	10.54	63.22
			2483.65	496.73	2980.38
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
29.02.2024	INV-33566	K.Lockwood & R Slater Ltd 8500 A4 4pp Sprowston Matters Newsletter issue 65 Spring 2024	647.00	0.00	647.00
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
05.03.2024	214478	Moviola Ltd For supply of movie 'The Miracle Club' 04.03.2024	111.17	20.98	132.15
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
11.03.2024	SI-3623	Newton Flags & Banner Makers Ltd Official D-Day 80th Flag of Peace	24.00	4.80	28.80
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
29.02.2024	SIN057255	Online Playgrounds Birds Nest Swing Seat 1m Diameter in black with 2 point suspension	667.00	133.40	800.40

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
26.02.2024	65	Richard Powell Design of No 65 edition Sprowston Matters parish newsletter and social media graphics	100.00	0.00	100.00
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
08.03.2024	8072624541	Sharp Business Systems UK Plc Mono copies 1893 copies used @ 0.44 ppc & Colour copies 917 copies used @ 3.96 ppc	44.64	8.93	53.57
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
01.03.2024	OP/I123987	Sutcliffe Play Deck rubber covered, head screw zinc yellow, nut zinc and yellow, nut cover & cover washer zinc plated	711.48	142.30	853.78
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
20.02.2024	42637	Teleshore UK Ltd 2.5m aluminium ladder, galvanised pressed steel panel, speed brace, artificial grass 2m x 30m long	1,517.00	303.40	1,820.40
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
07.03.2024	1366	WHCLS - Heritage Heritage Website Hosting from 07/03/2024 to 07/03/2025 & Website Domain 07/03/2024 to 07/03/2025	90.00	-	90.00

TOTAL OF INVOICES

29,404.51	4,246.29	33,650.80
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Transfer: STC Active to STC Drawings a/c

-	-	33,650.80	Trf 45
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Transfer: STC Active a/c to Salaries a/c

-	-	33,000.00	Trf 46
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Councillor

.....
Councillor

.....
Town Clerk

Sprowston Town Council

Invoices Payments Made

Meeting Date: 27th March 2024

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>DIRECT</u>
28.02.2024	531248020	Zurich Works In Progress Insurance Cover for Viking Centre from 01/04/2024 to 31/03/2025	2,176.31	261.16	2,437.47
Total Invoices paid			2,176.31	261.16	2,437.47

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Councillor

.....
Councillor

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Town Clerk