

Sprowston DFC Steering Group Minutes

Tuesday 24th April 9:00 – 11:00

Present: Pat, Ken, June, Hayley, Michael, Margaret, Bill, Barbara, Sandra

1.	Minutes from January and February meetings signed off.	
2.	<p>Funding.</p> <ul style="list-style-type: none"> • <u>Coop</u>: We have received £500 from the Coop Green Token scheme to spend on a summer outing for our café attendees which we will receive shortly. Sandra to ask if a representative from the Coop would like to attend the café so that we can thank them. • <u>Wilko</u>: Via their Helping Hands Scheme we have received £10 to spend on art materials for our café and Sandra has collected some pads, watercolours, acrylic paints and brushes. • <u>Kingsley Healthcare</u>: We have received an offer from Kingsley to sponsor an activity, or event (amount not stated). This has come via the Broadland Chess Club links and Sandra will follow up, possibly asking them to sponsor Angela who does reminiscence therapy. He has asked if we will acknowledge Kingsley's involvement ie on social media, and also by displaying some of their brochures at our café. • <u>Bequest</u>: We have received a bequest of approx. £600 from the family of Al, one of our café attendees, now sadly deceased. The family will attend the May café to hand over the money. <p>Committee would like to thank Sandra for all her hard work in initiating all the above funding.</p>	<p>SH</p> <p>SH</p>
3.	<p>Community Dementia Café</p> <ul style="list-style-type: none"> - Numbers continue to rise, 3 new couples in April. - Hayley's Wish List - Foam throw ball game? Source and possibly purchase. Not until at least June when we have somewhere to store it. - Curling Game-Michael has one at the church that he will be able to loan. - <u>Royal Wedding Streetparty</u> May 17th, our café falls 2 days before the Royal Wedding, so we are going with a theme of red, white and blue. Time extended 10.00 to 13.00 - Helpers from 9:15 if possible please Hayley to contact choir for a sing-a-long. Lunch provided-Hayley to organise. <p>Shez from Tesco to provide some cakes or maybe some table/room decorations, or via internet.</p> <p>Bill to organise CD of street party/royal wedding type scenes.</p>	<p>ALL</p> <p>HH</p> <p>HH</p> <p>SH</p> <p>WC</p>

	<ul style="list-style-type: none"> - <u>Summer Event</u> Hayley has booked the paddle steamer for June 11th 12.30-14.30, priced at £260 and to include a lunch of £7.95 per head. We are going to ask for a contribution of £5 per head to confirm places at May café and Hayley is also going to ask attendees at the Thorpe group to make up the numbers. This amount should be covered by the Coop gift, and in response we can post pics on social media tagging them to say thank you. Some members may need help with transport. - Reminiscence lady July 19th or October 18th 	<p>HH</p> <p>HH SH</p>
4.	<p>Alzheimer’s Society Cupcake Day.</p> <ul style="list-style-type: none"> - We are holding a cupcake day on June 20th @14.30, at Gage Road Chapel kindly organised by Michael. - Greenhouse project to be invited to host a stall. - Advertise locally on social media and also in local mags ie Just Sprowston. (Sandra contacted Alex re ‘Just Sprowston’, limited space this month but she will try, otherwise put in the June issue) - Everyone to be involved and to provide cakes if possible. 	<p>?</p> <p>SH</p> <p>ALL</p>
5.	<p>Dementia Friendly Community Status</p> <ul style="list-style-type: none"> - Sprowston DFC status has been confirmed by the Alzheimer’s Society and we are now showing on their website. - Businesses in our area that have pledged to support us can now show the Alzheimer DF logo in their windows or on their paperwork, however this is date linked so as representatives we have to visit them (possibly annually) to make sure that their staff, premises and business practice continues to maintain its status otherwise we will not renew their logo poster. - We need to consider how we combine the Alzheimer’s logo with the Sprowston DFC logo - To discuss detail of how we approach businesses a separate group to meet on Tues 8th May 9.00 at 72 School Lane. Group - Michael, Margaret, Sandra, Bill and Pat. - Margaret to approach Bunnings (Michael has made initial contact) 	<p>MG MY</p> <p>SH WC</p> <p>PS</p>
6.	<p>Recent DF sessions.</p> <p>St Cuthbert & St Mary & Margaret PCC - Michael, 10</p> <p>Acle Bowls Club - Sandra 12</p> <p>The Cutting Room - Sandra 3</p> <ul style="list-style-type: none"> - Michael has an Open session booked for 26th April 	

7.	Dementia Action Week 21st – 27th May Social Media. Put out info about 5 Key Messages Mon-Fri. Ken has volunteered to put them out on social media as Sandra is on holiday. Sandra & Margaret to compile the phrases. Margaret attending a session on 3 rd May with BDAA to discuss what Broadland is doing.	KL MY SH MY
8.	Broadland Community Event evening (April 23rd) Sandra attended on behalf of SDFC. Basically a lot of info from police, fire service, licensing regulations, street closures etc. However a free training course on offer to all groups who attended, Sandra has place booked on Emergency First Aid June 7 th .	SH
9.	NNUH Fayre Monday May 14th 10:00-16:00 Rota: Hayley-All day (Mabel Rose alongside us) Sandra -10-14.00 (has photo board) Margaret-11.15.00 Bill-14-16.00	HH SH MY WC

Forthcoming Events	
Thurs 3 rd May	BDAA discuss Dementia Action Week
Tues 8 th May 09:00-11:00	Business planning meet – 72 School Lane
Sun 13 th May 13:00-16:30	Bishops Garden Open Day (Mothers Union)
Mon 14 th May 10:00-16:00	NNUH Dementia Fayre
Thurs 17 th May 10:00-13:00	Café themed ‘Royal Wedding Street Party’
21 st -27 th May	Dementia Action Week
Mon 11 th June 12.30-14.30	Café Outing Southern Comfort at Horning
Tues 19 th June 09:00-11:00	SDFC meeting
Wed 20 th June 14:30-16:30	Cup Cake Day at Gage Road Chapel
Thurs 21 st June 10:-12:00	Café