

## **RECREATIONAL FACILITIES WORKING GROUP MEETING – 18 JANUARY 2022**

At the remote meeting of the Recreational Facilities Working Group held by video conference on Tuesday 18 January 2022, the following Councillors were present: -

Mrs J Leggett - Chairperson

Mr M G Callam - Ms D Coleman

Mr J H Mallen

In attendance

Mr G Ranaweera - Town Clerk and Responsible  
Financial Officer

Mr R Edriker - Local Flavours

---

### **22/001. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

### **22/002. MINUTES OF THE MEETING HELD 17 DECEMBER 2021**

Minutes of the meeting held on 17 December 2021 were agreed subject to the following amendments

Councillors present **delete** "Millen" and **insert** "Mallen"

Minute 21/109, after developers **delete** "on" and **insert** "planned for"

### **22/003. LOCAL FLAVOURS**

Having been welcomed to the meeting Robert Edriker gave a presentation on Local Flavours explaining they were embarking on a new project to partner and organise a number of events in Norfolk and Suffolk to bring different producers not usually exhibiting in these areas an opportunity to find new customers, promote tourist attractions and other local businesses. Also, to add more diversity and interest to organised events.

He said they had noticed a recent trend with visitors keen to attend local events and it seemed a good time to work with the Council to offer a wider choice of vendors.

Local Flavours work across 15 zones such as food and drink producers, craft makers, sustainability green area, local tourist attractions, young entrepreneurs and charities etc.

They promote, local producers, local colleges, and careers within hospitality, food and other associated businesses and bring along skills and careers tent to either promote a local sixth form or educational establishment such as

## **22/003. LOCAL FLAVOURS (CONTINUED)**

Norwich City College. They charge the stallholders they book and there is no cost to Council.

Local Flavours started as an event organised by another business to help local producers to find new shops and outlets to sell their products to. Since then, it has become a project run by West Suffolk College in Bury St. Edmunds with a theme of bringing education into the community, supporting local colleges by creating interesting events and advertising their name and other colleges names. It is promoting education in the background of other activities.

The company is subsidised to run this project and money generated will be invested into future events ensuring they continue.

Robert listed the various types of producers they were involved with and it was agreed:

- he sends a detailed list of organisations and activities within the 15 zones to the Town Clerk for consideration and decision at the Council meeting to be held 2 February 2022.
- once a decision had been made by Council on types of stallholders to invite, he carry out a site visit to clarify space required.
- Town Clerk to advise Robert of Council's commercial stallholder pitch fee.

There was discussion by Councillors on Local Flavours being a limited company.

## **22/004. MATTERS ARISING**

### (a) Rewilding Verges

The Town Clerk confirmed he had received a number of applications to rewild verges.

Ms D Coleman advised she would redeliver leaflets to all appropriate Households in March 2022.

### (b) Tiny Forests

The Town Clerk reported the perimeter fence for the tiny forest was due to be erected at Sprowston Recreation Ground on 7 February 2022 and he had been asked for input on a community planting day during the same week.

In response to a question from Mrs J Leggett the Town Clerk replied Norfolk County Council would staff the event and help promote it. Council could suggest community groups who would like to be involved.

#### **22/004. MATTERS ARISING (CONTINUED)**

It was agreed the Town Clerk arrange a date for planting and invite community groups to participate.

(c) Gates on Barkers Lane

Scheduled for February 2022, no precise date agreed.

(d) Sprowston Youth Engagement Project (SYEP) Urban Garden

Broadland District Council Planning officers require additional information with regard to SYEP's application to construct an urban garden on land at Church Lane.

(e) Letter to Broadland District Council

Town Clerk to finesse the letter and present to full Council at their meeting to be held on either 2 February or 23 February 2022.

(f) Town Clerk to update Sprowston Neighbourhood Plan and present to full Council at a future meeting.

#### **22/005. VIKING CENTRE**

Councillors commented on their attendance at the Viking Centre public consultation earlier in the day and positive feedback from residents, particularly with regard to a café.

Mrs J Leggett advised she had spoken to one visitor who was very interested in the environmental aspect of the development.

The Town Clerk confirmed the design included solar panels on the roof. He was looking into alternatives to gas boilers to provide Council with a sustainable and renewable energy generation option. Energy supply to be discussed with the architect.

The Town Clerk explained a design and access statement, specialist structural, acoustic and traffic surveys were required before a planning application could be submitted. He would present this to Council for agreement prior to the application being made.

#### **22/006. SKATE PARK**

The Town Clerk reported he had attended a meeting with developers and Broadland officers.

He was still waiting for the exact location of the skate park however, he did have figures for the Section 106 (S106) contribution which would clarify what was originally planned for the whole White House Farm development, what Council subsequently asked for, the financial difference between the two,

## **22/006. SKATE PARK (CONTINUED)**

future maintenance contributions and any remaining money available to partially fund the skate park.

Broadland District Council are considering payment of all S106 contributions to Town Council from the outset for both delivery of equipment and ongoing maintenance. This would have to be drawn up as a Deed of Variation to the legally enforceable S106 Agreement.

With regard to the skate park until dimensions are known a tender document cannot be prepared for potential providers.

## **22/007. ADULT GYM AND RUNNING TRACK**

Town Clerk had not as yet spoken to the Head Groundsman about the suitability of Barkers Lane field as a location for a grass running track.

Mrs J Leggett said following full Council meeting on 12 January 2022 she considered if there were alternative areas of open space in Sprowston suitable for provision of a running track. The Town Clerk had advised Blue Boar Lane open space was too water logged and she suggested White House Farm development rear of Boar Plantation.

It was agreed to look for sites and Town Clerk to discuss suitability of Barkers Lane field as a location for a grass running track with the Head Groundsman.

Mr J H Mallen reported he had been approached by Norwich Union Rugby Club about use of Barkers Lane open space as a training area.

It was suggested the club be advised that Council were not in favour of granting soul use of an open space and for the club to formally approach Council with their request.

The Town Clerk advised that if Barkers Lane is formally designated as public open space there is a legal prohibition on excluding people and it could not be hired for exclusive private use only.

## **22/008. EVENTS**

### **(a) Jubilee**

It was agreed to place an item on the agenda for 2 February 2022 for full Council to make a decision on whether to participate in the Jubilee and if so, with what type of event.

### **(a) Summer Fete**

The Town Clerk confirmed letters had been sent to the list of organisations agreed at full Council meeting held in November 2021, however he had received little response.

## **22/008. EVENTS (CONTINUED)**

A number of fairground suppliers had been contacted, SYEP agreed to provide activities. Contact would be made with previous stall holders and participants of the 2012 fete as well as other community groups such as Brownies, local charities, music providers etc. As to pitch fees he suggested £15.00 to £20.00 for a commercial stallholder.

Research would be carried out by Cllr. Mallen and the Town Clerk with regard to provision of a beer tent.

There was discussion around busking or paid musicians. The Town Clerk reminded group members that Council had agreed to provide some activities and Mrs Leggett suggested Council should support entrepreneurs and local businesses.

With regard to provision of other activities the group would wait for Robert of Local Flavours to respond. Recommendations to be circulated by the Town Clerk to all group members and presented to Council at their meeting to be held 2 February 2022.

## **22/009. CAFÉ' AT SPROWSTON RECREATION GROUND**

A mobile café would initially be the preferred option to establish how successful a café would be at Sprowston Recreation Ground.

The Town Clerk advised Council would have to invite expressions of interest and then decide who they thought most suitable. Having carried out some research it would seem the best charging regime would be a percentage of profits.

Town Clerk to place an item on full Council meeting agenda to be held 2 February 2022 for agreement to invite expressions of interest for a mobile barista at Sprowston Recreation Ground. If permission granted publicise on social media, Just Sprowston, Sprowston Matters time permitting and possibly the Evening News Paper.

Mrs J Leggett to clarify what food hygiene certificates would be applicable.

## **22/010. TREE GRANT**

Town Clerk to prepare an application for submission to Broadland Community Tree Planting Scheme for a grant to plant hedging at the Diamond Field, School Lane and Neville Road, Sprowston.

## **22/011. ASSETS OF COMMUNITY VALUE**

The Town Clerk reminded Councillors that Broadland District Council's decision on the application to place Sprowston Sports and Social Club on the Asset of Community Value Register was due on 19 January 2022.

**22/012. ITEMS FOR NEXT MEETING**

To continue with the same agenda items for the next meeting of the Recreational Facilities Working Group.

**22/013. AOB**

No other business was discussed.

**22/014. DATE OF NEXT MEETING**

Friday 11 February 2022 at 3.00pm