

**Sprowston Town Council**

**Direct Debit Payments**

**Meeting Date: 28th June 2023**

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <b>DIRECT</b>
31.05.2023	014844360523	Barclaycard Monthly PDQ charge	£70.00	£5.00	£75.00
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <b>BACS</b>
13.05.2023	720356182	British Gas Gas Bill to Diamond Centre - 14 April 2023 to 20 April 2023	£173.28	£34.65	£207.93
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <b>BACS</b>
31.05.2023	NWS100227996	Norse Waste Solutions Rental Charge recycling 1100L & Empty recycling 1100L - May 2023	£29.80	£5.96	£35.76
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <b>BACS</b>
28.06.2023	100/23/0007325/Jun	Novuna Lease rental - Husqvarna P535 OutFront Ride On	£933.00	£186.60	£1,119.60
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <b>BACS</b>
01.06.2023	UK-03311753	Sage Monthly subscription - Accounting standard & Payroll	£38.00	£7.60	£45.60
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <b>BACS</b>
12.06.2023	303489136/23	Total Energies Electricity bill for May - Street lights	£6,071.59	£1,214.32	£7,285.91
12.06.2023	303489092/23	Electricity bill for May - Sprowston Diamond Centre	£655.55	£131.12	£786.67
12.06.2023	303489081/23	Electricity bill for May - Sports field Flood Lights	£14.24	£0.71	£14.95
			<b>£6,741.38</b>	<b>£1,346.15</b>	<b>£8,087.53</b>
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <b>BACS</b>
06.06.2023	2023-05/1	Utilita Energy Bill for Viking Centre - 01 May 2023 to 31 May 2023	£11.86	£0.59	£12.45
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <b>BACS</b>
31.05.2023	SIO1273283	Veolia Non-Hazardous Waste 1100Ltr x22 emptyings, 2 ton container disposal & exchan	£511.80	£102.36	£614.16
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <b>BACS</b>
15.06.2023	12153409	Wave (Anglian Water) Water bill - Cemetery 15 Mar to 14 Jun 2023	£38.46	£0.00	£38.46
15.06.2023	12154501	Water bill - Allotments 15 Mar to 14 Jun 2023	£166.43	£0.00	£166.43
			<b>£204.89</b>	<b>£0.00</b>	<b>£204.89</b>
<b>Total Direct Debits</b>			<b>£8,714.01</b>	<b>£1,688.91</b>	<b>£10,402.92</b>

**Sprowston Town Council**

**Invoices To Pay**

**Meeting Date: 28th June 2023**

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
05.05.2023	693418	Adcock Refrigeration air conditioning Attended site on 3/5/23 to complete air conditioning maintenance	521.00	104.20	625.20
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
02.06.2023	INV-7486	Cozens Ltd 1x rear deflector to be installed on LED lantern for column in footpath adjacent of property 34 on Proctor Road	75.00	15.00	90.00
02.06.2023	INV-7487	1x streetlight replacement column #390 o/s no.50 Barkers Lane - supply and install 1x 5M galvanised steel root mounted column into ground, new LED lantern	1,850.00	370.00	2220.00
07.06.2023	INV-7508	Monthly standard maintenance May 2023	600.00	120.00	720.00
			<b>£2,525.00</b>	<b>£505.00</b>	<b>£3,030.00</b>
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
12.06.2023	282152	CPS Fuels 1000 ULSD road diesel @ 113.73p per litre	£1,137.30	£227.46	£1,364.76
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
16.05.2023	CD-223657934	Culligan UK Limited 18.9 Ltr Pure Angel Water x6	£27.00	£5.40	£32.40
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
01.06.2023	N/A	EL Mileage Mileage expenses 63.20miles x0.45	23.70	4.74	28.44
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
02.06.2023	6958782	ESPO Box A3 paper	£43.00	£8.60	£51.60
25.05.2023	6952313	Flipchart pad A1 x5, box A4 recycled paper, rechargeable battery pack x6	£171.35	£34.27	£205.62
			<b>£214.35</b>	<b>£42.87</b>	<b>£257.22</b>
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
30.05.2023	N/A	EE Expenses Milk, biscuits, drinking chocolate for meetings, cinema, dementia café. Refuse bags for litter picking	79.00	0.00	79.00
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
05.06.2023	501524	Flameskill Inspection + test of emergency lighting - Bowling Pavilion	£51.00	£10.20	£61.20
05.06.2023	501525	Inspection + test of emergency lighting - Cemetery	£75.00	£15.00	£90.00
05.06.2023	501526	Inspection + test of emergency lighting, Inspection + test of fire alarm system - Pavilion and changing room	£130.00	£26.00	£156.00
05.06.2023	501527	Inspection + test of fire alarm system & inspection + test of emergency lighting - Council Office	£130.00	£26.00	£156.00
05.06.2023	501528	Inspection + test of fire alarm system & inspection + test of emergency lighting - Groundsman Store	£115.00	£23.00	£138.00

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
		Hays Recruitment Agency	<b>£501.00</b>	<b>£100.20</b>	<b>£601.20</b>
31.05.2023	1012996286	Temporary Groundsman - w.e 26/05/2023	£349.20	£69.84	£419.04
07.06.2023	1013011061	Temporary Groundsman - w.e 02/06/2023	£349.20	£69.84	£419.04
			<b>£698.40</b>	<b>£139.68</b>	<b>£838.08</b>
		Heritage Contract Services Ltd			
01.06.2023	928497	To labour re cemetery gates and litter picking - June 2023 plus increase for April & May	£157.86	£31.57	£189.43
01.06.2023	928496	To provide caretaker and cleaning services for July 2023 plus increase for April, May & June	£8,918.09	£1,783.62	£10,701.71
31.05.2023					
			<b>£9,075.95</b>	<b>£1,815.19</b>	<b>£10,891.14</b>
		Intouch			
13.06.2023	760273	Call charges May 2023 & service charges June 2023	£31.73	£6.34	£38.07
01.06.2023	758825	9x hosted exchange plus 4 x extra data 01/07/2023 to 01/08/2023	£71.51	£14.30	£85.81
01.06.2023	758887	WISP 01/06/2023 to 30/06/2023 - business8000plus	£53.70	£10.74	£64.44
01.06.2023	758888	WISP 01/06/2023 to 30/06/2023 - bespoke package	£161.20	£32.24	£193.44
08.06.2023	760193	server backup 18/06/2023 to 18/07/2023	£52.68	£10.54	£63.22
15.06.2023	760451	Avast cloud care 9 computer 2 year licence	£261.00	£52.20	£313.20
			<b>£631.82</b>	<b>£126.36</b>	<b>£758.18</b>
		Moviola Ltd			
06.06.2023	213133	For supply of film 'A Man Called Otto' 05 June 2023	£103.08	£19.62	£122.70
		NBB Outdoors			
01.06.2023	3751328	Park Seat with back 2-3 people x2 nos.	£1,020.00	£204.00	£1,224.00
		PJ Plumbing			
14.06.2023	PJI/22243	Sproston Pavilion - attended 24.3.23 to toilet constantly filling.	£55.50	£11.10	£66.60
16.06.2023	PJI/22248	Allotments - Attended 6.4.23 to repair 3 leaking taps on site	£92.28	£18.46	£110.74
20.06.2023	PJI/22257	Sparhawk Avenue Park - Attended on 18.4.2023 and fitted replacement taps in men's toilet	£183.19	£36.64	£219.83
			<b>£330.97</b>	<b>£66.20</b>	<b>£397.17</b>
		SYEP			
15.06.2023	1	Materials for repaint of Barkers Lane youth shelter - pack of mixed paint cans and caps, pack of masks & pack gloves	£189.54	£0.00	£189.54

**Invoice Date**

06.06.2023

**Invoice No.**

I277114

Thomas Fattorini Ltd

**Details**

Suply and fit additional chain links & Platinum Jubilee & Coronation Links, engraining, HGP polish, courier carriage.

**Net**

£2,646.51

**VAT**

£529.31

**Amount BACS**

£3,175.82

**TOTAL OF INVOICES**

**£19,724.62**

**£3,890.23**

**£23,614.85**

**Transfer:**

STC Active to STC Drawings a/c

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**23,614.85 Trf 37**

**Transfer:**

STC Active a/c to Salaries a/c

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**28,000.00 Trf 38**

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Councillor

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Councillor

.....  
Town Clerk

**Sprowston Town Council**

**Invoices Payments Made**

**Meeting Date: 28th June 2023**

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
31.05.2023	103257	BSA security & fire CCTV: Annual Maintenance Standard Contract from November 2022 to November 2023	130.00	26.00	156.00	
30.05.2023	1012990434	Hays Recruitment Agency Temporary Groundsman - w.e 19/05/2023	436.50	87.30	523.80	
31.05.2023	63762	Price Bailey Chattered Accountants Fee for the second visit to the Council for Internal Audit 2022/23.	1,875.00	375.00	2250.00	
<b>Total Invoices paid</b>			<b>2,441.50</b>	<b>488.30</b>	<b>2,929.80</b>	

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Councillor

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Councillor

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Town Clerk



**Sprowston Town Council**

**Barclaycard Payments**

**Meeting Date: 28th June 2023**

<u>Invoice Date</u>	<u>Invoice No./Order no.</u>	<u>Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
03.05.2023	22180	Door Solutions Direct Geze TS1500 - door closers for Sprowston Diamond Centre x 2 nc	54.95	10.99	65.94
11.05.2023	INV-GB-136078611-2023-5064	Amazon Union jack Flag Nylon rope & toggle x2	49.98	10	59.98
23.05.2023	DS-ASE-INV-GB-2023-197429190	6 pairs UV protection cooling arm sleeve	26.64	5.34	31.98
25.05.2023	INV-GB-130247271-2023-18938	Safety cap hard hat	60	12.00	72.00
			<b>136.62</b>	<b>27.34</b>	<b>163.96</b>
16.05.2023	62F0D6C4-0019	WeTransfer Subscription 16 May 2023 to 16 June 2023	10.79	0.00	10.79
20.05.2023	IEE2023005438861	Adobe System Software Acrobat Pro 20 May 2023 to 19 June 2023	16.64	0.00	16.64
30.05.2023	N/A	Post Office Special delivery letter sent	6.85	0.00	6.85
<b>Total of Payments</b>			<b>225.85</b>	<b>38.33</b>	<b>264.18</b>