

Sprowston Town Council

Direct Debit Payments

Meeting Date: 19th July 2023

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
Norse Waste Solutions					
30.06.2023	NWS100230294	Rental Charge recycling 1100L & Empty recycling 1100L - June 2023	£40.70	£8.14	£48.84
Novuna					
28.07.2023	100/23/0007325/July	Lease rental - Husqvarna P535 OutFront Ride On	£933.00	£186.60	£1,119.60
Siemens					
24.07.2023	A9769113/July	Lease Rental Sharp MX2651 for the period 24 July 2023 to 24 September 2023	£185.00	£37.00	£222.00
SSE Energy Solution					
22.06.2023	IV00002892	Energy invoice to Sparhawk Park - 11/03/2023 to 20/06/2023	£234.99	£11.75	£246.74
Total Energies					
09.07.2023	306102660/23	Electricity bill for Street lights June 2023	£5,538.27	£1,107.65	£6,645.92
09.07.2023	306102615/23	Electricity bill for Sports field June 2023	£13.79	£0.69	£14.48
09.07.2023	306102626/23	Electricity bill for Diamond Centre June 2023	£848.69	£169.73	£1,018.42
			£6,400.75	£1,278.07	£7,678.82
Veolia					
30.06.2023	SIO1275854	Non-Hazardous Industrial Waste for Diamond Centre, Car Park, Cemetery & Recreational Ground	£270.94	£54.19	£325.13
Total Direct Debits			£8,065.38	£1,575.75	£9,641.13

Sprowston Town Council

Invoices To Pay

Meeting Date: 19th July 2023

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
22.06.2023	6790	Altus Man safety testing of roof on the Diamond Centre - 22.06.2023	764.99	153.00	917.99
29.06.2023	0000192011	Collier Turf Care Ltd Advantage Pellet Applicator Gun, prestige super hose end pellets pack of 6, Ongar Loam 25kg x10 & Surcharge Contribution for all orders over £350	324.50	64.90	389.40
05.07.2023	INV-7557	Cozens Ltd Monthly Standard maintenance charge for June 2023	£600.00	£120.00	£720.00
28.06.2023	INV-7538	Cozens Ltd Supply and install 1x LED lantern - upgrade @ unit 6880, Mountbatten Drive (outside house number 97)	£395.00	£79.00	£474.00
			£995.00	£199.00	£1,194.00
28.06.2023	10426	Exclusive Leisure Limited To carry out repairs to the artificial cricket wicket at Recreation Ground Road	£400.00	£80.00	£480.00
22.06.2023	K66633	Ernest Doe & Sons Ltd Blade Rotary HRG466 x2	52.72	10.54	63.26
29.06.2023	N/A	GR General Expenses Union Jacks Flag & Next day posting x2	£19.07	£1.08	£20.15
05.07.2023	1013067462	HAYS Specialist Recruitment Limited Temporary Grounds Maintenance Worker - w.e 30/06/2023	349.20	69.84	419.04
01.07.2023	928573	Heritage Contract Services Ltd To provide caretaker and cleaning services for August 2023	7,048.43	1409.69	8458.12
01.07.2023	928574	Heritage Contract Services Ltd To labour re cemetery gates and litter picking for July 2023	134.12	26.82	160.94
22.06.2023	928516	Heritage Contract Services Ltd To supply of 1 pack laundry capsules, 1 pack of refuse sacks, 3 packs of toilet rolls, 2 packs blue C-fold hand towel, 2 packs wheelie bin liners, 4 packs C/pull T/roll & 2 Urinal screen deodorisers	301.08	60.22	361.30

			£7,483.63	£1,496.73	£8,980.36
		Intouch systems			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
08.07.2023	762053	Server backup - 18/07/2023 to 18/08/2023	£52.68	£10.54	£63.22
01.07.2023	760711	WISP 01/07/2023 to 31/07/2023 - business8000plus	£53.70	£10.74	£64.44
01.07.2023	760712	WISP 01/07/2023 to 31/07/2023 - bespoke package	£161.20	£32.24	£193.44
02.07.2023	761940	9x hosted exchange plus 4x extra data - 01/08/2023 to 01/09/2023	£71.51	£14.30	£85.81
			£339.09	£67.82	£406.91
		K. Lockwood & R Slater Ltd t/a Colour Print			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
07.07.2023	INV-32866	8600 A4 4pp Sprowston Matters Newsletter issue 63 Summer 2023	£666.00	£0.00	£666.00
		Moviola Ltd			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
04.07.2023	213265	For supply of film 'The Fabelmans' 03 July 2023 - 35% of Box Office plus Disk postage charge	£79.17	£14.83	£94.00
		Norfolk Drain Services Limited			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
06.07.2023	01725	To attended to blocked ladies toilet at Pavilion	£125.00	£25.00	£150.00
		Norfolk Electrical And Testing			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
30.06.2023	100765	Complete an EICR and PAT testing on all buildings at Recreation Ground R	£3,002.05	£600.41	£3,602.46
		Norfolk Fire Protection			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
28.06.2023	2245	Fire Awareness/Extinguisher Training Course up to 12 people	£279.00	£55.80	£334.80
		Origin Amenity Solutions - Rigby Taylor			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
19.06.2023	OASI0066955	Impact standard white RTU 10Ltr Drum	£280.35	£56.07	£336.42
		Richard Powell			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
04.07.2023	63	Design of No 63 edition Sprowston Matters parish Newsletter and social media graphic	£100.00	£0.00	£100.00
		Sharp Business Systems UK Plc			
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount BACS</u>
06.07.2023	8072259540	Mono copies 2196 copies used @ 0.40ppc & Colour copies 1352 copies used @ 3.60ppc	£57.45	£11.49	£68.94

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
Jul-23	N/A	SYEP Grants Section 137 SYEP Outreach Worker 2 of 4 plus £823.50 backdated as per increase	£7,022.00	£0.00	£7,022.00

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
04.07.2023	1278193	Thomas Fattorini Ltd Block wooden regalia case with locks, keys & handle - Plywood covered in black leatherette. - carriage charge	£333.67	£66.74	£400.41

TOTAL OF INVOICES	£22,672.89	£2,973.25	£25,646.14
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Transfer:	STC Active to STC Drawings a/c	-	-	25,646.14	Trf 39
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Transfer:	STC Active a/c to Salaries a/c	-	-	26,000.00	Trf 40
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Councillor

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Councillor

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Town Clerk

Sprowston Town Council

Invoices Payments Made

Meeting Date: 19th July 2023

			<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
Anglia Elite Banqueting Hire						
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>				
06.07.2023	N/A	Fete table and chairs hire deposit	80.00	-	80.00	
SDFC - Dementia Café						
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
29.06.2023	N/A	Reimbursement K.L for buns bought in Tesco	9.00	-	9.00	
29.06.2023	N/A	Paid an invoice 2023 to Angela Bishop	65.00	-	65.00	
			74.00	-	74.00	
Hays Specialist Recruitment Limited						
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
14.06.2023	1013024073	Temporary Grounds Maintenance w.e 09/06/2023	436.50	87.30	523.80	
30.06.2023	1013059813	Temporary Grounds Maintenance w.e 23/06/2023	349.20	69.84	419.04	
21.06.2023	1013038846	Temporary Grounds Maintenance w.e 16/06/2023	436.50	87.30	523.80	
			1,222.20	244.44	1,466.64	
SLCC for Local Council Professionals						
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
30.06.2023	2023	SLCC Norfolk Annual Conference - GR	55.00	-	55.00	
Total Invoices paid			1,431.20	244.44	1,675.64	

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Councillor

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Councillor

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Town Clerk

Sprowston Town Council

Barclaycard Payments

Meeting Date: 19th July 2023

<u>Invoice Date</u>	<u>Invoice No./Order no.</u>	<u>Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
06.06.2023	N/A	Progress Fuels Unleaded fuel 96.19L @141.9ppL	113.74	22.75	136.49
07.06.2023	N/A	Diesel 34.87L @144.9ppL	42.11	8.42	50.53
			155.85	31.17	187.02
<u>Invoice Date</u>	<u>Invoice No./Order no.</u>	<u>Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
08.06.2023	INV-GB-990129875-2023-3779	Amazon Maypole Trailer cargo net 1.9x1.2m	14.16	2.83	16.99
08.06.2023	GB33KMHK9AEUI	Draper Measuring Tape & Professional Ratchet with Teardrop head & shipping charges	22.91	4.59	27.50
08.06.2023	GB33KLMP4AEUI	Everbuild Surveyline, Semi permanent line marking paint & shipping charge	39.27	7.86	47.13
08.06.2023	GB33KLR8MAEUI	Trimmer line, draper measuring tape x2	38.09	7.63	45.72
08.06.2023	DS-ASE-INV-GB-2023-220811171	Heavy duty luggage bungee net for trailer	16.96	3.39	20.35
08.06.2023	DS-ASE-INV-GB-2023-220811175	Tyre lever, tire remover repair tools & a pair of non-slip gloves	11.12	2.23	13.35
08.06.2023	DS-ASE-INV-GB-2023-220773032	Wheelbarrow Inner Tubes	11.96	2.39	14.35
28.06.2023	DS-ASE-INV-GB-2023-250395078	1000L Tank Adapter - Valve fitting parts	14.07	2.81	16.88
28.06.2023	GB340XFVRAEUI	Protection Moulded Disposable Mask - pack of 10	14.69	2.94	17.63
			183.23	36.67	219.90
<u>Invoice Date</u>	<u>Invoice No./Order no.</u>	<u>Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
12.06.2023	144788	Howardson Group Brake band cable, brake band & carriage & packing	173.56	34.71	208.27
<u>Invoice Date</u>	<u>Invoice No./Order no.</u>	<u>Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
16.06.2023	62F0D6C4-0020	We Transfer Subscription for large files 16 Jun to 16 Jul 2023	10.62	0.00	10.62
<u>Invoice Date</u>	<u>Invoice No./Order no.</u>	<u>Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
16.06.2023	1000002813836	GOV.UK Title register search	3.00	0.00	3.00
28.06.2023	1000002901547	Title register and title plan search	6.00	0.00	6.00
			9.00	0.00	9.00
<u>Invoice Date</u>	<u>Invoice No./Order no.</u>	<u>Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
20.06.2023	IEE2023006628423	Adobe Systems Software Ireland Ltd Acrobat Pro monthly subscription 20 Jun 2023 to 19 Jul 2023	16.64	0.00	16.64
Total of Payments			548.90	102.55	651.45