

**Sprowston Town Council**

**Direct Debit Payments**

**Meeting Date: 22nd November 2023**

| <u>Invoice Date</u>        | <u>Invoice No.</u>       | <u>Details</u>  | <u>Net</u>      | <u>VAT</u>    | <u>Amount</u> BACS |
|----------------------------|--------------------------|---|-----------------|---------------|--------------------|
| 31.10.2023                 | 014844361023             | Barclaycard<br>PDQ machine card reader + charges  | 69.01           | 4.96          | 73.97              |
| 31.10.2023                 | NWS100234881             | Norse Waste Solutions<br>Rental Charge Recycling & Empty Recycling for October 2023   | 29.80           | 5.96          | 35.76              |
| 28.11.2023                 | 100/23/0007325 - Novembe | Novuna - Ernest Doe<br>Lease Rental of Husqvarna P535 Outfront Ride On  | 933.00          | 186.60        | 1119.60            |
| 14.09.2023                 | 28436584                 | Opus Energy<br>Gas standing charge - The Viking Centre for period 14 Aug 2023 to 13 Sep 2023                                      | 26.37           | 1.32          | 27.69              |
| 14.11.2023                 | 28523017                 | Gas standing charge - The Viking Centre for the period 16 Oct 2023 to 13 Nov 2023   | 24.66           | 1.23          | 25.89              |
|                            |                          |   | <b>51.03</b>    | <b>2.55</b>   | <b>53.58</b>       |
| 27.10.2023                 | 70163676                 | PHS Group<br>Eco Shield, Sanitary Disposal & Water Management System for period 01/12/2023 to 29/02/2023 - Recreation Ground Road | 62.51           | 12.50         | 75.01              |
| 27.10.2023                 | 70163677                 | Eco Shield, Sanitary Disposal & Water Management System for period 01/12/2023 to 29/02/2023 - Sparhawk Park                       | 57.73           | 11.55         | 69.28              |
| 27.10.2023                 | 70163678                 | Air Freshener, Hand Drier, Sanitary Disposal & Soap Dispenser for period 01/12/2023 to 29/02/2023 - Diamond Centre                | 401.41          | 80.28         | 481.69             |
|                            |                          |   | <b>521.65</b>   | <b>104.33</b> | <b>625.98</b>      |
| 01.11.2023                 | UK-03840926              | SAGE Global Services Ltd<br>Accounting Standard & Payroll subscription monthly fee  | 41.00           | 8.20          | 49.20              |
| 04.11.2023                 | 2023-10/1                | Utilita<br>Electricity Bill for the Viking Centre   | 11.86           | 0.59          | 12.45              |
| 28.10.2023                 | 12731189                 | Wave (Anglian Water)<br>Water charge for Recreation Ground Road for period 09/08/2023 to 08/10/2023                               | 1,418.48        | 0.00          | 1,418.48           |
| 30.10.2023                 | 12732452                 | Water charge for Sparhawk Park for period 03/08/2023 to 02/10/2023  | 83.61           | 0.00          | 83.61              |
| 29.10.2023                 | 12731361                 | Water charge for Pavilion Recreation Ground Road for period 14/09/2023 to 28/10/2023  | 1,624.24        | 0.00          | 1,624.24           |
| 09.11.2023                 | 12770556                 | Water charge for Sprowston Diamond Centre for period 09/08/2023 to 08/11/2023   | 454.20          | 0.00          | 454.20             |
|                            |                          |   | <b>3580.53</b>  | <b>0.00</b>   | <b>3580.53</b>     |
| <b>Total Direct Debits</b> |                          |   | <b>5,237.88</b> | <b>313.19</b> | <b>5,551.07</b>    |

**Sprowston Town Council**

**Invoices To Pay**

**Meeting Date: 22nd November 2023**

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u>      | <u>VAT</u>      | <u>Amount</u> BACS |
|---------------------|--------------------|---|-----------------|-----------------|--------------------|
| 27.10.2023          | I1253470           | AC Leigh<br>Squire 50mm old English Galvanised Padlock  | 87.84           | 17.57           | 105.41             |
| 20.10.2023          | 67713              | The Alarm Company<br>Engineer call out to intruder alarm system on 11/10/23. Grade 2/II contact replaced  | 104.68          | 20.94           | 125.62             |
| 09.11.2023          | 4687               | A.T.Coombes Associates Ltd.<br>Site visit and preparation of an annual Tree Health and Safety Survey along Millennium Loke, Windsor Park, Millennium Woods, Wroxham Road numbers 290 to 306, Wroxham Road numbers 262 to Blue Boar Lane and Chopyns Dole Close, Church Lane Public Car Park & Allotments and Cemetery New Extension. Plus supplv and fitment of Latschbacher taas   | 2,897.60        | 579.52          | 3,477.12           |
| 26.10.2023          | 2930300            | Bailey's of Norfolk Limited<br>4mm Screened Topsoil Bag - Bag x3  | 177.00          | 35.40           | 212.40             |
| 02.11.2023          | 445758             | Ben Burgess Ground care Equipment<br>18" / X-CUT / S35G Semi - Husqvarna chain saw new chain  | 18.74           | 3.75            | 22.49              |
| 02.11.2023          | 445759             | Wiper blade - John Deer   | 35.20           | 7.04            | 42.24              |
|                     |                    |   | <b>53.94</b>    | <b>10.79</b>    | <b>64.73</b>       |
| 31.10.2023          | SI-61536           | Bidwells LLP<br>Viking Centre service - Revising and preparing detailed designs for Building Control submissions, submitting a Building Control Application, preparing schedules of work and specifications, meetings with M&E consultant, reviewing and agreeing designs, Liaising with the structural engineer and agreeing designs, Preparation of tender documents for issue to building contractors, preparing documentation for tender portal & preparation and issue of the pre-tender health and safetv documentation | 24,000.00       | 4,800.00        | 28,800.00          |
| 30.10.2023          | 2701001919         | Broadland District Council<br>Annual Charge for Dog Bin Servicing - 01/04/2023 to 31/03/2024  | 4,862.00        | 972.40          | 5,834.40           |
| 30.10.2023          | 2701001942         | Annual Litter Bin Emptying Service - 01/04/2023 to 31/03/2024   | 1,989.00        | 397.80          | 2,386.80           |
|                     |                    |   | <b>6,851.00</b> | <b>1,370.20</b> | <b>8,221.20</b>    |
| 01.11.2023          | 106382             | BSA Security & Fire<br>CCTV Annual Maintenance Standard Contract from November 2023 to November 2024  | 140.00          | 28.00           | 168.00             |

|                     |                    |  |                 |               |                    |
|---------------------|--------------------|--|-----------------|---------------|--------------------|
| <u>Invoice Date</u> | <u>Invoice No.</u> | Building & Maintenance Norfolk Ltd<br><u>Details</u>   | <u>Net</u>      | <u>VAT</u>    | <u>Amount</u> BACS |
| 15.11.2023          | 15523              | Ref: St Marys & St Margarets Flint Wall Repairs E23110 - Cost of attending to works as estimate plus additional day with 2 men on wall for general pointing.                               | 6,993.44        | 1,398.69      | 8,392.13           |
| <u>Invoice Date</u> | <u>Invoice No.</u> | BWL Consulting (East) Limited<br><u>Details</u>  | <u>Net</u>      | <u>VAT</u>    | <u>Amount</u> BACS |
| 31.10.2023          | 100214             | Production of written M&E performance specification for Viking tender, inclusive of liaison with consultant team and survey  | 4,675.00        | 935.00        | 5,610.00           |
| <u>Invoice Date</u> | <u>Invoice No.</u> | Contractors Equipment Sales Ltd<br><u>Details</u>  | <u>Net</u>      | <u>VAT</u>    | <u>Amount</u> BACS |
| 20.10.2023          | 31012              | Volvo Mini Digger - Remove and replace side cutters and Tooth to Bucket as required and supply hydraulic oil   | 128.61          | 25.72         | 154.33             |
| <u>Invoice Date</u> | <u>Invoice No.</u> | Cozens UK Ltd<br><u>Details</u>  | <u>Net</u>      | <u>VAT</u>    | <u>Amount</u> BACS |
| 31.10.2023          | INV-7796           | 4 x LED lantern Upgrades - 45 & 62 Blithemeadow Drive, side of Holly Bank on Corbett Avenue & 53 Neville Road  | 1,580.00        | 316.00        | 1,896.00           |
| 07.11.2023          | INV-7824           | Monthly standard maintenance charge for October 2023   | 600.00          | 120.00        | 720.00             |
|                     |                    |  | <b>2,180.00</b> | <b>436.00</b> | <b>2,616.00</b>    |
| <u>Invoice Date</u> | <u>Invoice No.</u> | Ernest Doe<br><u>Details</u>   | <u>Net</u>      | <u>VAT</u>    | <u>Amount</u> BACS |
| 31.10.2023          | J14358             | Remove bucket support from trailer. Straighten and weld frame. Mileage and welding consumables   | 234.60          | 46.92         | 281.52             |
| 31.10.2023          | J14357             | Make frames to fit beacons to the Iseki and to the John Deere. Mileage, consumable and parts   | 596.38          | 119.27        | 715.65             |
| 10.11.2023          | J14813             | 12mm x 320mm Solid tines   | 191.76          | 38.35         | 230.11             |
|                     |                    |  | <b>1,022.74</b> | <b>204.54</b> | <b>1,227.28</b>    |
| <u>Invoice Date</u> | <u>Invoice No.</u> | ESPO<br><u>Details</u>   | <u>Net</u>      | <u>VAT</u>    | <u>Amount</u> BACS |
| 13.10.2023          | No 7120896         | Exam Glove box of 100 Large, Cable ties & Hazard Warning tape  | 35.00           | 7.00          | 42.00              |
| <u>Invoice Date</u> | <u>Invoice No.</u> | Expense Form EL<br><u>Details</u>  | <u>Net</u>      | <u>VAT</u>    | <u>Amount</u> BACS |
| 31.10.2023          | N/A                | Mileage reimbursement 34 miles @ 0.45ppm   | 12.75           | 2.55          | 15.30              |
| <u>Invoice Date</u> | <u>Invoice No.</u> | Expense Form EE<br><u>Details</u>  | <u>Net</u>      | <u>VAT</u>    | <u>Amount</u> BACS |
| 13.10.2023          | 502082             | Reimbursement for Sandwich Bags for COVID test and diary for Groundsmen  | 5.20            | 1.04          | 6.24               |
| 03.11.2023          | N/A                | Reimbursement for Glue for caretaker & biscuits for meetings   | 51.06           | 0.62          | 51.68              |
|                     |                    |  | <b>56.26</b>    | <b>1.66</b>   | <b>57.92</b>       |
| <u>Invoice Date</u> | <u>Invoice No.</u> | Flameskill<br><u>Details</u>   | <u>Net</u>      | <u>VAT</u>    | <u>Amount</u> BACS |
| 13.10.2023          | 502082             | Sprowston Diamond Centre - Inspection + Test of Fire Alarm System & Lighting. Replacement Emergency light 2 Cell Battery pack fitted & replacement emergency light fluorescent tube fitted | 442.00          | 88.40         | 530.40             |

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>   | <u>Net</u> | <u>VAT</u> | <u>Amount</u> BACS |
|---------------------|--------------------|--|------------|------------|--------------------|
| 01.11.2023          | 928912             | Heritage Contract Services Ltd<br>To labour re cemetery gates and litter picking - November 2023   | 134.12     | 26.82      | 160.94             |
| 01.11.2023          | 928911             | To provide caretaker and cleaning services - December 2023   | 7,048.43   | 1,409.69   | 8,458.12           |
| 26.10.2023          | 928866             | To supply and install at Diamond Centre Nursery 2 x LED 6ft fitting  | 585.00     | 117.00     | 702.00             |
| 26.10.2023          | 928865             | To carry out test in Nursery Diamond Centre (replacement dryers required)  | 90.00      | 18.00      | 108.00             |
| 26.10.2023          | 928864             | To supply and install new stainless steel hand drier st Sparhawk Park  | 475.00     | 95.00      | 570.00             |
| 31.10.2023          | 928578             | To supply of 18 Urinal screen deodorisers delivered in March 2023  | 75.40      | 15.08      | 90.48              |
| 31.10.2023          | 928932             | To supply of 4 Jumbo c/pull t/roll, 1 pack refuse heavy duty sacks, 3 packs wheelie bin liners, 2 pack micro mini t/roll & 3 packs black sacks | 277.53     | 55.51      | 333.04             |

**8,685.48      1,737.10      10,422.58**

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u> | <u>VAT</u> | <u>Amount</u> BACS |
|---------------------|--------------------|---|------------|------------|--------------------|
| 14.11.2023          | 21482              | HH Tankering<br>Sprowston Cemetery septic tank emptying | 166.00     | 33.20      | 199.20             |

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u> | <u>VAT</u> | <u>Amount</u> BACS |
|---------------------|--------------------|---|------------|------------|--------------------|
| 15.11.2023          | 1000156726         | Imperative Training Ltd.<br>CC2- CU Medical iPad SP1 and SP2 - Disposable Li-ion Ba, (63032) for De-fib | 238.50     | 47.70      | 286.20             |

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>   | <u>Net</u> | <u>VAT</u> | <u>Amount</u> BACS |
|---------------------|--------------------|--|------------|------------|--------------------|
| 01.11.2023          | 768180             | Intouch<br>WISP 01/11/2023 - 30/11/2023 - Business8000plus         | 53.70      | 10.74      | 64.44              |
| 01.11.2023          | 768118             | 9 x hosted exchange plus 4 x extra data - 01/12/2023 to 01/01/2024 | 71.51      | 14.30      | 85.81              |
| 01.11.2023          | 768181             | WISP 01/11/2023 - 30/11/2023 - bespoke package                     | 161.20     | 32.24      | 193.44             |
| 22.10.2023          | 767990             | Hosting website - 05/12/2023 to 05/12/2023                         | 156.30     | 31.26      | 187.56             |
| 08.11.2023          | 769459             | Server backup - 18/11/2023 to 18/12/2023                           | 52.68      | 10.54      | 63.22              |

**495.39      99.08      594.47**

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u> | <u>VAT</u> | <u>Amount</u> BACS |
|---------------------|--------------------|---|------------|------------|--------------------|
| 10.11.2023          | INV-33269          | K.Lockwood & R Slater Ltd<br>8700 A4 8pp Sprowston Matters issue 64 Autumn 2023 | 669.00     | 0.00       | 669.00             |

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u> | <u>VAT</u> | <u>Amount</u> BACS |
|---------------------|--------------------|---|------------|------------|--------------------|
| 07.11.2023          | 213822             | Moviola<br>For supply of film 'What's Love Got To Do With It' - 06 Nov 2023 | 104.33     | 19.62      | 123.95             |

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>                                       | <u>Net</u> | <u>VAT</u> | <u>Amount</u> BACS |
|---------------------|--------------------|--|------------|------------|--------------------|
| 27.10.2023          | 10053608           | Norfolk County Council<br>NPLAW charges for Sep 2023 | 44.45      | 8.89       | 53.34              |

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>   | <u>Net</u> | <u>VAT</u> | <u>Amount</u> BACS |
|---------------------|--------------------|--|------------|------------|--------------------|
| 17.10.2023          | 01929              | Norfolk Drain Services Limited<br>To attend blocked ladies toilet. To remove large amount of tissue paper. | 125.00     | 25.00      | 150.00             |

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u> | <u>VAT</u> | <u>Amount</u> BACS |
|---------------------|--------------------|---|------------|------------|--------------------|
| 30.10.2023          | 20538              | Norfolk Parish Training & Support<br>Training: Understanding Your Council's Finance | 60.00      | 0.00       | 60.00              |

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>  | <u>Net</u>       | <u>VAT</u>       | <u>Amount</u> BACS      |
|---------------------|--------------------|---|------------------|------------------|-------------------------|
| 24.10.2023          | OASI0084614        | Origin Amenity Solutions (Rigby Taylor)<br>Impact standard white 10 Ltr Drum x10 Line marker  | 280.35           | 56.07            | 336.42                  |
| 20.10.2023          | SI-17879           | Pest Express Ltd<br>Visit call out on 10/09/2023 for extra boxes on plots 13 & 80.  | 40.00            | 8.00             | 48.00                   |
| 31.10.2023          | PJI/22766          | PJ Plumbing Heating & Maintenance Ltd.<br>Sprowston Diamond Centre - attended on 30.10.2023 and carried out annual servicing to 2 x Remeha Quinta Pro boilers | 200.00           | 40.00            | 240.00                  |
| 31.10.2023          | PJI/22752          | Sprowston Pavilion Changing Rooms - attended on 22.09.2023 and replaced Torbec valve to toilet. Material and labour   | 136.14           | 27.23            | 163.37                  |
|                     |                    |   | <b>336.14</b>    | <b>67.23</b>     | <b>403.37</b>           |
| 04.09.2023          | SB20231381         | PKF<br>Limited assurance review of Annual Governance & Accountability Return (AGAR) for year ended 31 March 2023  | 2100.00          | 420.00           | 2520.00                 |
| 08.11.2023          | 64                 | Richard Powell<br>Design of No 64 edition Sprowston Matters newsletter and social media graphic   | 100.00           | 0.00             | 100.00                  |
| 08.11.2023          | 8072429682         | Sharp Business Systems UK Plc<br>Minimum charge for October   | 25.00            | 5.00             | 30.00                   |
| 09.11.2023          | 0000823625         | Wicksteed Leisure Ltd<br>Supply of the parts for Rocking Horse Footboard, Buddy Board & XS Cyclone at Wilks Farm Drive play area                              | 257.07           | 51.41            | 308.48                  |
|                     |                    | <b>TOTAL OF INVOICES</b>  | <b>56,352.63</b> | <b>11,093.89</b> | <b>67,446.52</b>        |
| <b>Transfer:</b>    |                    | STC Active to STC Drawings a/c  | -                | -                | <b>67,446.52</b> Trf 43 |
| <b>Transfer:</b>    |                    | STC Active a/c to Salaries a/c  | -                | -                | <b>33,000.00</b> Trf 44 |

.....  
Councillor

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Councillor

.....  
Town Clerk

**Sprowston Town Council**

**Invoices Payments Made**

**Meeting Date: 22nd November 2023**

Culligan UK Limited

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>   |
|---------------------|--------------------|--|
| 17.07.2023          | CD-223771819       | 18.9L Pure Angel Water x10, monthly water dispenser rental charges |
| 15.10.2023          | CD-223946329       | Freestanding Dispenser Rental Charge & Service and Maintenance     |

| <u>Net</u>    | <u>VAT</u>   | <u>Amount</u> | <u>DIRECT</u> |
|---------------|--------------|---------------|---------------|
| 150.79        | 30.17        | 180.96        |               |
| 171.08        | 34.23        | 205.31        |               |
| <b>321.87</b> | <b>64.40</b> | <b>386.27</b> |               |

Hays Recruitment Specialists Ltd

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>                              |
|---------------------|--------------------|---|
| 18.10.2023          | 1013252408         | Temporary Cemetery Worker CS w.e 13/10/2023 |
| 25.10.2023          | 1013267969         | Temporary Cemetery Worker CS w.e 20/10/2023 |
| 03.11.2023          | 1013283743         | Temporary Cemetery Worker CS w.e 27/10/2023 |
| 13.09.2023          | 1013188225         | Temporary Cemetery Worker CS w.e 08/09/2023 |

| <u>Net</u>      | <u>VAT</u>    | <u>Amount</u>   | <u>DIRECT</u> |
|-----------------|---------------|-----------------|---------------|
| 261.90          | 52.38         | 314.28          |               |
| 261.90          | 52.38         | 314.28          |               |
| 349.20          | 69.84         | 419.04          |               |
| 261.90          | 52.38         | 314.28          |               |
| <b>1,134.90</b> | <b>226.98</b> | <b>1,361.88</b> |               |

HH Tankering

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>                                     |
|---------------------|--------------------|--|
| 07.08.2023          | 21238              | Septic Tank empty at Sprowston Cemetery 02/08/2023 |

| <u>Net</u> | <u>VAT</u> | <u>Amount</u> | <u>DIRECT</u> |
|------------|------------|---------------|---------------|
| 228.00     | 45.60      | 273.60        |               |

ICO Renewal

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>                              |
|---------------------|--------------------|---|
| 18.10.2023          | Z2419077           | Information Commissioners Office Annual Fee |

| <u>Net</u> | <u>VAT</u> | <u>Amount</u> | <u>DIRECT</u> |
|------------|------------|---------------|---------------|
| 35.00      | 0.00       | 35.00         |               |

PHS Group

| <u>Invoice Date</u> | <u>Invoice No.</u> | <u>Details</u>   |
|---------------------|--------------------|--|
| 06.09.2023          | 70060857           | Sanitary Disposal for period 11/10/2023 to 10/10/2024                |
| 21.09.2023          | 70090300           | ESPO Minimum charge Admin charge for period 18/09/2023 to 10/10/2024 |

| <u>Net</u>   | <u>VAT</u>  | <u>Amount</u> | <u>DIRECT</u> |
|--------------|-------------|---------------|---------------|
| 17.55        | 3.51        | 21.06         |               |
| 18.84        | 3.77        | 22.61         |               |
| <b>36.39</b> | <b>7.28</b> | <b>43.67</b>  |               |

**Total Invoices paid**

|                 |               |                 |  |
|-----------------|---------------|-----------------|--|
| <b>1,756.16</b> | <b>344.26</b> | <b>2,100.42</b> |  |
|-----------------|---------------|-----------------|--|

.....  
Councillor

.....  
Councillor

.....  
Town Clerk

**Sprowston Town Council**

**Barclaycard Payments**

**Meeting Date: 22nd November 2023**

| <u>Invoice Date</u>      | <u>Invoice No./Order no.</u> | <u>Detail</u>  | <u>Net</u>    | <u>VAT</u>    | <u>Amount</u>   |
|--------------------------|------------------------------|--|---------------|---------------|-----------------|
| 02.10.2023               | 12001604823                  | The Poppy Shop<br>Medium Poppy Wreath (Type B)                                     | 19.99         | 3.99          | 23.98           |
| <b>Invoice Date</b>      | <b>Invoice No./Order no.</b> | <b>Detail</b>  | <b>Net</b>    | <b>VAT</b>    | <b>Amount</b>   |
| 04.10.2023               | IEE2023010811090             | Adobe Systems Software<br>Acrobat Pro subscription                                 | 8.68          | 0             | 8.68            |
| 04.10.2023               | 2569900930                   | Acrobat Pro credit to cancel charge - decreasing contracted charge                 | -8.61         | 0             | -8.61           |
|                          |                              |  | <b>0.07</b>   | <b>0</b>      | <b>0.07</b>     |
| <b>Invoice Date</b>      | <b>Invoice No./Order no.</b> | <b>Detail</b>  | <b>Net</b>    | <b>VAT</b>    | <b>Amount</b>   |
| 04.10.2023               | INV-GB-120829731-2023-209064 | Amazon<br>Reusable Dehumidifier Bag Moisture Damp Absorber Pad                     | 11.57         | 2.32          | 13.89           |
| 04.10.2023               | INV-GB-146416041-2023-4104   | CO2, Fire Extinguisher ID Sign Adhesive Sticker                                    | 1.50          | 0.30          | 1.80            |
| 04.10.2023               | GB36DSBH3AEUI                | Fire Extinguisher - Foam Spray ID Not Electrical Safe                              | 2.50          | 0.50          | 3.00            |
| 09.10.2023               | INV-GB-166744921-2023-7095   | 2 Halogen Amber Beacon 55W 12V Bulb flashing rotating Light                        | 4.32          | 0.87          | 5.19            |
| 11.10.2023               | INV-GB-2062873885-2023-5180  | Lamp Bar Warning H1<br>2024 Calendar Spiral Bound Wall Hanging Planner/Organiser   | 9.14          | 1.84          | 10.98           |
|                          |                              |  | <b>29.03</b>  | <b>5.83</b>   | <b>34.86</b>    |
| <b>Invoice Date</b>      | <b>Invoice No./Order no.</b> | <b>Detail</b>  | <b>Net</b>    | <b>VAT</b>    | <b>Amount</b>   |
| 05.10.2023               | N/A                          | Progress Fuels Ltd<br>Unleaded 73.94L @ 152.9ppl for machinery                     | 94.21         | 18.84         | 113.05          |
| <b>Invoice Date</b>      | <b>Invoice No./Order no.</b> | <b>Detail</b>  | <b>Net</b>    | <b>VAT</b>    | <b>Amount</b>   |
| 06.10.2023               | 1970-5107                    | PopTopUK<br>Deposit for Ballon Modeler at 2024 FETE                                | 70.59         | 0.00          | 70.59           |
| <b>Invoice Date</b>      | <b>Invoice No./Order no.</b> | <b>Detail</b>  | <b>Net</b>    | <b>VAT</b>    | <b>Amount</b>   |
| 09.10.2023               | 88818                        | Lateralflowtest<br>FloeFlex Covid-19 Multi Pack (25 Test Kits)                     | 46.43         | 9.29          | 55.72           |
| <b>Invoice Date</b>      | <b>Invoice No./Order no.</b> | <b>Detail</b>  | <b>Net</b>    | <b>VAT</b>    | <b>Amount</b>   |
| 11.10.2023               | 000037954                    | E-Bath<br>Celmac Saxon Standard Close Toilet Seat & Cover                          | 30.20         | 6.04          | 36.24           |
| <b>Invoice Date</b>      | <b>Invoice No./Order no.</b> | <b>Detail</b>  | <b>Net</b>    | <b>VAT</b>    | <b>Amount</b>   |
| 16.10.2023               | 0045678                      | Jarrold Training<br>Training: Health and Safety at Work Award - 6/11/23 to 8/11/23 | 595.00        | 119.00        | 714.00          |
| <b>Invoice Date</b>      | <b>Invoice No./Order no.</b> | <b>Detail</b>  | <b>Net</b>    | <b>VAT</b>    | <b>Amount</b>   |
| 16.10.2023               | 62F0D6C4-0024                | WeTransfer<br>WeTransfer subscription Oct 16 to Nov 16 2023                        | 8.92          | 0.00          | 8.92            |
| <b>Total of Payments</b> |                              |  | <b>894.44</b> | <b>162.99</b> | <b>1,057.43</b> |