

Sprowston Town Council

Direct Debit Payments

Meeting Date: 27th September 2023

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
31.08.2023	014844360823	Barclaycard PDQ rental monthly charge	£49.80	£5.96	£55.76
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
16.09.2023	6716	FileStream File stream support & maintenance 5 users network system - September	£123.48	£24.70	£148.18
16.08.2023	6667	File stream support & maintenance 5 users network system - August	£123.48	£24.70	£148.18
			£246.96	£49.40	£296.36
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
31.08.2023	NWS100233050	Norse Waste Solution Rental Charge Recycling 1100L & Empty Recycling 1100L August 2023	£29.80	£5.96	£35.76
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
28.09.2023	100/23/0007325/Sep23	Novuna (Ernest Doe) Lease Rental for Husqvarna P535 Outfront Ride on	£933.00	£186.60	£1,119.60
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
14.08.2023	28389857	Opus Energy Viking Centre gas bill for period 14 July 23 to 13 Aug 23	£26.37	£1.32	£27.69
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
13.09.2023	PW502857	PWLB Loan Cemetery Groundworks (New Area)	£7,397.00	£0.00	£7,397.00
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
01.09.2023	UK-03627896	SAGE Global Services Ltd Accounting Standard & Payroll subscriptions - September 2023	£41.00	£8.20	£49.20
01.08.2023	UK-03523082	Accounting Standard & Payroll subscriptions - August 2023	£41.00	£8.20	£49.20
			£82.00	£16.40	£98.40

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
10.09.2023	313057211/23	Total Energies Sprowston Diamond Centre Electricity Bill for period August 2023	£741.60	£148.32	£889.92
10.09.2023	313057167/23	Sports field Flood Lights Electricity Bill for period August 2023	£14.08	£0.70	£14.78
10.09.2023	313057365/23	Streetlights Electricity Bill for August 2023	£5,676.63	£1,135.32	£6,811.95
			£6,432.31	£1,284.34	£7,716.65
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
05.07.2023	2023-06/1	Utilita Viking Centre Electricity Bill for period June 2023	£11.48	£0.57	£12.05
05.09.2023	2023-08/1	Viking Centre Electricity Bill for period August 2023	£11.86	£0.59	£12.45
			£23.34	£1.16	£24.50
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
31.08.2023	NRW1281000	Veolia Non-Hazardous Industrial Waste + Container Exchange + FETE bin rental	£546.10	£109.22	£655.32
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
15.09.2023	12551685	Wave - Anglian Water Cemetery Water Bill for the period 15 June to 14 Sep 2023	£43.26	£0.00	£43.26
15.09.2023	12552460	Allotments Water Bill for the period 15 Jun to 14 Sep 2023	£420.84	£0.00	£420.84
			£464.10	£0.00	£464.10
Total Direct Debits			£16,230.78	£1,473.76	£17,891.14

Sprowston Town Council

Invoices To Pay

Meeting Date: 27th September 2023

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
14.09.2023	442611	Ben Burgess Grounds Care Equipment John Deere Gator parts: Shafts, bushings, brackets, bolts, pin fasteners, wheels, arms, cable & lock nuts	947.37	189.46	1136.83
31.08.2023	INV-7645	Cozens Supply and Install 1x LED Lantern - Column 6290, 23 Trendall Road	£395.00	£79.00	£474.00
04.09.2023	INV-7662	Monthly Standard Maintenance Charge for August 2023	£600.00	£120.00	£720.00
11.09.2023	INV-7680	Supply and Install 1x LED Lantern - Column 4560, 52 Neville Road	£395.00	£79.00	£474.00
			£1,390.00	£278.00	£1,668.00
10.08.2023	302951	CPS Fuels ULSD White Diesel 1000L @ 125.86p	£1,258.60	£251.72	£1,510.32
16.08.2023	CD-223829784	Culligan 18.9Ltr Pure Angel Water & Deposit	69.00	13.80	82.80
22.08.2023	N/A	EL expenses 3x Key cut for Bowls Pavilion	£16.67	£3.33	£20.00
18.08.2023	No 7051197	ESPO A4 Copier Paper 5 reems x2	49.20	9.84	59.04
12.08.2023	J11325	Ernest Doe & Sons Ltd Inspect John Deere Gator drive shaft. - Pillow Block, mileage & consumables	314.91	62.98	377.89
31.08.2023	N/A	EE Expenses & Mileage Extra strong refuse Bags for litter picking x2 & Sim Card for Cemetery camera	£15.00	£3.00	£18.00
31.08.2023	N/A	Mileage expenses from Dec 2022 to Aug 2023 - 205miles @ 0.45ppm	£76.88	£15.38	£92.26
			£91.88	£18.38	£110.26
08.09.2023	501906	Flame Skill Sprowston Diamond Centre - Site Attendance including travel & time on site: 03/09/23, 05/09/23 & 08/09/23, Replacement Alarm Panel Batteries	£1,144.50	£228.90	£1,373.40
08.09.2023	501907	Sprowston Pavilion - Site attendance including travel & time on site to open loop fault, replacement optical detector, sounder strobe base & sundries	£337.50	£67.50	£405.00
			£1,482.00	£296.40	£1,778.40

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
07.08.2023	12643	G&G Fencing Ltd Re-hang of Sprowston Cemetery Front Gate	£147.40	£29.48	£176.88
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
20.09.2023	1013200586	HAYS Temporary Ground Worker CS w/e 15/09/2023	£349.20	£69.84	£419.04
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
01.09.2023	928745	Heritage Contract Services Ltd To labour re cemetery gates and litter picking for September 2023	£134.12	£26.82	£160.94
01.09.2023	928744	To provide caretaker and cleaning services for the October 2023	£7,048.43	£1,409.69	£8,458.12
31.08.2023	928769	To supply of: 2 Professional bulk pack, 2 dispenser bulk fill soap, 1 soap dispenser, 1 pack micro mini T/roll, 2 c/fold hand towel, 2 pack blue C/fold rolls & 4 packs black sacks M/duty	£267.11	£53.42	£320.53
			£7,449.66	£1,489.93	£8,939.59
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
18.09.2023	765933	Intouch systems Call charges Aug 2023 & service charges Sep 2023	£32.50	£6.50	£39.00
16.08.2023	764041	Call Charges Jul 2023 & Service charges Aug 2023	£31.54	£6.30	£37.84
01.09.2023	764505	WISP 01/09/2023 - 30/09/2023 - Bespoke package	£161.20	£32.24	£193.44
30.08.2023	764396	Pep wave surf soho & support ticket 676706 - diagnose and replace router	£270.83	£54.17	£325.00
01.09.2023	764441	9 x hosted exchange plus 4 x extra data 01/10/2023 - 01/11/2023	£71.51	£14.30	£85.81
01.09.2023	764504	Wisp 01/09/2023 - 30/09/2023 - business8000plus	£53.70	£10.74	£64.44
08.09.2023	765783	Server backup 18/09/2023 - 18/10/2023	£52.68	£10.54	£63.22
			£673.96	£134.79	£808.75
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
05.09.2023	213469	Moviola To supply of Film 'Allelujah' 04/09/2023	£101.38	£19.27	£120.65
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
18.09.2023	SI-5062	Mower Signs Supply PVC Banner as per copy - Ref: Viking Centre	£78.00	£15.60	£93.60
<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
11.09.2023	01854	Norfolk Drain Services Limited Sprowston Pavilion - To attended on site to blocked ladies toilet	£125.00	£25.00	£150.00

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
05.09.2023	PJI/22525	PJ Plumbing Heating & Maintenance Ltd Sprowston Pavilion - Attended on 14.06.2023 to an overflow pipe constantly dispensing water & a dripping hot tap in the ladies toilet - Material, call out & labour	£152.08	£30.42	£182.50
05.09.2023	PJI/22522	Sprowston Diamond Centre - Attended on 06.06.2023 to fit replacement 25ltr expansion vessel - Materials & labour	£208.62	£41.72	£250.34
			£360.70	£72.14	£432.84

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
16.08.2023	SIN2471422	PPL PRS Room Hires - PPL PRS Music License for 2023/2024	£509.64	£101.93	£611.57

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
11.09.2023	3838812	Safety Signs 4 Less 300 x 100 mm - Self Adhesive Vinyl x 6	£27.72	£5.54	£33.26

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
07.09.2023	8072332577	Sharp Business Systems UK Plc Mono copies 1516 copies used @ 0.40ppc & Colour copies 689 copies used @ 3.60ppc	£30.86	£6.17	£37.03

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
29.08.2023	wp-INV03160964	Water Plus Pavilion Water bill for period November 2022 to March 2023	£146.89	£15.38	£162.27
30.08.2023	wp-INV03174923	Pavilion Water bill for period November 2022 to March 2023	£249.57	£0.00	£249.57
			£396.46	£15.38	£411.84

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
07.09.2023	15130	Westcotec Street Lighting Solutions Repair of bus shelter SP5	£240.00	£48.00	£288.00

TOTAL OF INVOICES **£15,760.41** **£3,087.14** **£18,847.55**

Transfer: STC Active to STC Drawings a/c **18,847.55** Trf 43

Transfer: STC Active a/c to Salaries a/c **27,000.00** Trf 44

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Councillor

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Councillor

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Town Clerk

Sprowston Town Council

Invoices Payments Made

Meeting Date: 27th September 2023

HAYS

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
13.09.2023	1013188225	Temporary Grounds Worker CS w/e 08/09/2023	261.90	52.38	314.28	
06.09.2023	1013176821	Temporary Grounds Worker CS w/e 01/09/2023	436.50	87.30	523.80	
30.08.2023	1013162367	Temporary Grounds Worker CS w/e 25/08/2023	349.20	69.84	419.04	
23.08.2023	1013153434	Temporary Grounds Worker CS w/e 18/08/2023	349.20	69.84	419.04	
16.08.2023	1013141751	Temporary Grounds Worker CS w/e 11/08/2023	436.50	87.30	523.80	
09.08.2023	1013133442	Temporary Grounds Worker CS w/e 04/08/2023	261.90	52.38	314.28	
02.08.2023	1013120368	Temporary Grounds Worker CS w/e 28/07/2023	436.50	87.30	523.80	
26.07.2023	1013106279	Temporary Grounds Worker CS w/e 21/07/2023	436.50	87.30	523.80	

2,968.20 593.64 3,561.84

SDFC - Dementia Café

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
25.08.2023	N/A	Reimbursement to MJ to purchase cakes and biscuits	13.80	-	13.80	

Zurich

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>	<u>DIRECT</u>
28.07.2023	525716936	FETE insurance cover (inflatbles)	134.40	-	134.40	

3,116.40 593.64 3,710.04

Total Invoices paid

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Councillor

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Councillor

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Town Clerk



Sprowston Town Council

Barclaycard Payments

Meeting Date: 27th September 2023

<u>Invoice Date</u>	<u>Invoice No./Order no.</u>	<u>Detail</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u>
02.08.2023	C-SYCQGBWV	HSS Deposit Refund for Generator Diesel for FETE	-263.80	0.00	-263.80
03.08.2023	N/A	Homebase Refund for Gazebo FETE	-68.33	-13.67	-82.00
08.08.2023	2280242660	RS Components Ltd Credit for goods on invoice number 2211707845 - Dial combination key control padlock	-17.44	-3.49	-20.93
09.08.2023	N/A	Progress Fuel Diesel 37.97L @ 148.9ppL	47.12	9.42	56.54
13.08.2023	GB354QAL0AEUI	Amazon OrgeonDouline Trimmer Line for Over Grown Grass	34.72	6.95	41.67
22.08.2023	DS-ASE-INV-GB-2023-334303198	Fake CCTV Camera for the Diamond Centre	17.48	3.49	20.97
22.08.2023	DS-ASE-INV-GB-2023-334367234	HDMI Cable for Diamond Centre	6.66	1.33	7.99
22.08.2023	DS-ASE-INV-GB-2023-334367237	Compatible HDMI cable to VGA for Diamond Centre	4.17	0.83	5.00
			63.03	12.60	75.63
16.08.2023	62F0D6C4-0022	We Transfer We transfer subscription for period 16 Aug to 16 Sep 2023	8.87	0.00	8.87
21.08.2023	IEE2023009010790	Adobe Systems Software Ireland Ltd Acrobat Pro subscription for period 20 Aug 2023 to 19 Sep 2023	16.64	0.00	16.64
24.08.2023	909941	Garden and Hire Spares Ltd 12 x Wheel Bearing @ £4 each & Delivery	56.55	11.31	67.86
Total of Payments			-157.36	16.17	-141.19