

Sprowston Town Council

Direct Debits

Meeting Date: 24th April 2024 Supplemental

	<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
D.D.	22.02.2024	6939974	British Gas Gas Bill to Diamond Centre for period 16 Jan 2024 to 22 Feb 2024	5,915.22	1,183.04	7098.26
D.D.	10.04.2024	2024-03/1	Utilita Viking Centre Energy Bill for period 01/03/2024 - 31/03/2024	422.08	84.42	506.50

**TOTAL OF INVOICES**

**£6,337.30   £1,267.46   £7,604.76**

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Councillor

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Councillor

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Town Clerk

**Sprowston Town Council**

**Invoices to Pay**

**Meeting Date: 24th April 2024 Supplemental**

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
11.03.2024	134	Dinosaurs and Dragons Ltd FETE 2024 - Dinosaur performance Day (Deposit)	150.00	-	150.00
08.04.2024	0711037942	CNC Building Control Building Regulations inspection Fee at The Viking Centre - ground floor extension and alterations to basement and first floor to form a new Community Hub	1,020.00	204.00	1224.00
15.03.2024	CD-243160179	Culligan Pure Angel Water bottles x6 + Drinking cups 2000	160.43	32.09	192.52
08.04.2024	J19864	Ernest Doe Seat Switch - Credit note	- 91.80 -	18.36	-110.16
31.03.2024	J19598	Electric Brush cutter x2, belt bag with connector x2, battery x8, high-speed charger x2, 4 way charger, electric kombi motor tool x1, hedge cutter attachment, electric blower x2, battery belt with harness x2, pole pruner attachment	4,779.00	955.80	5734.80
28.03.2024	J19599	John Deere 2032R - Fit mulch kit & seat switch fault	376.00	75.20	451.20
			<b>5,063.20</b>	<b>1,012.64</b>	<b>6075.84</b>
03.04.2024	N/A	EE General Expenses Reimbursement - Haribo, biscuits, juice, tea bags, skittles & jelly tots for children's cinema, batteries, bin bags	111.28	16.70	127.98
26.03.2024	N/A	Reimbursement - Milk, Bin Bags, coffee, popcorn, biscuits and batteries for children cinema and office expenses	90.94	2.60	93.54
			<b>202.22</b>	<b>19.30</b>	<b>221.52</b>
15.03.2024	No 7267995	ESPO Teapot & lid 3.4L, Azure Foam Soap 6 x 1L & Blue paper roll	94.75	18.95	113.70
02.04.2024	502802	Flameskill Inspection + test of fire alarm system & emergency lighting	400.00	80.00	480.00

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16.10.2023	1036	Grey Goose Archery FETE 2024 - Axe Throwing provision for 4 hours on 13/07/2024	795.00	-	795.00
11.04.2024	N/A	GR general expenses Recorded postage x2	7.45	0.00	7.45
31.03.2024	INV-929277	Heritage Contract Services Consumables supplied & delivered in March 2024 - 3x packs t/roll & 1x pack dishwasher tablets	92.47	18.50	110.97
31.03.2024	INV-929085	Diamond Centre - The supply of materials delivered in December 2023. 3x stainless steel soap dispenser, 3x stainless steel toilet roll dispenser, 2x pack t/rolls & 1x pack black sacks	351.5	70.31	421.81
31.03.2024	INV-929091	Sparhawk Park - To remove 2x hand dryers and install 1x hand dryer and make a safe supply	511	102.2	613.2
01.04.2024	INV-929334	For the month of April - to provide caretaker and cleaning services	7,738.47	1,547.69	9286.16
			<b>8,693.44</b>	<b>1,738.70</b>	<b>10432.14</b>
12.03.2024	776825	Intouch Call Charges Feb 2024 & Service charges Mar 2024	30.87	6.17	37.04
01.04.2024	777370	Wisp 01/04/2024-30/04/2024 - business8000plus	53.70	10.74	64.44
01.04.2024	777306	10 x hosted exchange plus 5 x extra data 01/05/2024 - 01/06/2024	80.65	16.13	96.78
01.04.2024	777371	Wisp 01/04/2024-30/04/2024 - bespoke package	161.2	32.24	193.44
08.04.2024	778567	Server backup 18/04/2024-18/05/2024	52.68	10.54	63.22
			<b>379.10</b>	<b>75.82</b>	<b>454.92</b>
05.04.2024	240011	Moviola Ltd For Supply of Film 'Wonka' 04.04.2024 & postage	69.48	12.65	82.13
09.04.2024	240030	For Supply of Film 'A Haunting In Venice' 08.04.2024 & postage	99.21	18.59	117.80
			<b>168.69</b>	<b>31.24</b>	<b>199.93</b>
18.03.2024	02261	Norfolk Drain Services Limited Cemetery - attended both toilets blocked	125.00	25.00	150.00

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05.04.2024	259	Norfolk Tyre Disposal Ltd Standard Tyre disposal x6	7.50	1.50	9.00
06.03.2024	OASI0098883	Origin - Rigby Taylor Impact Standard White RTU 10Ltr Drum, stainless steel nozzles, green universal & green cone nozzle	597.10	119.42	716.52
14.03.2024	SI-18533	Pest Express Ltd Pest Control Monitoring Contract for Rodents - April 2024 to March 2025 12 visits per year	549.00	109.80	658.80
05.04.2024	8072666951	Sharp Business Systems UK Plc Mono copies 1327 copies used @ 0.44ppc & Colour copies 873 copies used @ 3.96ppc	40.41	8.08	48.49

**TOTAL OF INVOICES**

**£18,453.29    £3,476.54    £21,929.83**

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Councillor

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**Sprowston Town Council**

**Invoices Paid**

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PAID	25.03.2024	N/A	DBS check DBS check reimbursement to 3 grounds staff	54.00	0.00	54.00
			Dementia Café reimbursement			
PAID	25.03.2024	N/A	Reimbursement to chairman BC for the Electronic bingo machine	£80.64	£0.00	£80.64
PAID	25.03.2024	N/A	Reimbursement to MJ for first aid kit purchased	£25.44	£0.00	£25.44
PAID	25.03.2024	N/A	Reimbursement to CJT for insurance policy for charities and community groups	£128.80	£0.00	£128.80
				<b>£234.88</b>	<b>£0.00</b>	<b>£234.88</b>
			Street Solution UK			
PAID	07.03.2024	26107	Warning sign - Men At Work with Grass Cutting plate x4	184.13	36.82	220.95
			Zurich			
PAID	29.03.2024	532183960	Insurance Policy for period 01/04/2024-31/03/2025	10,968.02	1,442.36	12410.38
<b>TOTAL OF INVOICES</b>				<b>£11,441.03</b>	<b>£1,479.18</b>	<b>£12,920.21</b>

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**Sprowston Town Council**

**Barclaycard Payments**

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04.03.2024	IEE2024002624997	Adobe Acrobat Pro subscription for 04/03/2024 to 03/04/2024	8.68	0.00	8.68
Amazon					
04.03.2024	INV-GB-129111741-2024-4080	Oregon Duoline Trimmer Line for over grown grass and weeds	17.25	3.45	20.70
04.03.2024	INV-GB-128558591-2024-2828	Oregon Duoline Trimmer Line for over grown grass and weeds 3.0mm x 60M	17.32	3.47	20.79
11.03.2024	DS-ASE-INV-GB-2024-111475685	Plastic travel pump bottle dispenser	11.65	2.32	13.97
			<b>46.22</b>	<b>9.24</b>	<b>55.46</b>
WeTransfer					
16.03.2024	62F0D6C4-0029	WeTransfer subscription 1 Mar 24 to 16 Apr 24	8.81	-	8.81
B&Q					
18.03.2024	1038824672	Safety Boots for grounds person	43.00	-	43.00
The Photo ID Card					
21.03.2024	N/A	Photo ID cards for Councillors and staff	£156.49	£31.30	£187.79
Screwfix					
21.03.2024	A17065835688	Mangusson Carbon Steel Sledgehammer, Dial Insulating Tape, Easydrive Countersunk Woodscrews Trade pack, Easyfix Round Wire Nails, Roughneck Micro pick & Mattock & 4x Red Gorilla Polyethylene tub	86.18	17.23	103.41
Garden and Hire Spares					
23.03.2024	N/A	Refund for Hedge Trimmer Blades x2 ordered 28.02.2024	-140.32	-28.06	-168.38
Barclaycard					
02.04.2024	N/A	Annual Card Fee	32.00	-	32.00
<b>TOTAL OF INVOICES</b>			<b>£241.06</b>	<b>£29.71</b>	<b>£270.77</b>

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