

Sprowston Town Council

Direct Debit Payments

Meeting Date: 27th March 2024

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
29.02.2024	NWS100240868	Norse Waste Solution Rental Charge Recycling 1100L & Empty Recycling Bin 1100L at February 2024	29.80	5.96	35.76
28.02.2024	100/24/0008363	Novuna Business Finance Lease Rental for Husqvarna P535 Outfront Ride On	933.00	186.60	1119.60
20.02.2024	U0040068204	Peninsula Provision of services in accordance with agreement. Employment Services, Business Safe, Online Services & EAP & Insurance	220.95	43.31	264.26
01.03.2024	UK-04276034	SAGE Accounting Standard & Payroll subscriptions for period March 2024	41.00	8.20	49.20
24.04.2024	244/24/0011097	Simens Financial Services Lease Rental for Sharp MX2651	185.00	37.00	222.00
10.03.2024	333115645/24	Total Energies Sprowston Diamond Centre - Electricity Bill for period February 2024	1,168.36	233.67	1,402.03
10.03.2024	333115634/24	Sportsfield Floodlights - Electricity Bill for period February 2024	15.22	0.76	15.98
10.03.2024	333115722/24	Sprowston Streetlights - Electricity Bill for period February 2024	8,263.20	1652.65	9,915.85
			9,446.78	1887.08	11,333.86
06.03.2024	2024-02/1	Utilita Viking Centre Electricity for period February 2024	12.65	0.63	13.28
09.03.2024	13265620	Wave - Anglian Water Sprowston Diamond Centre Water Bill for period 08 Feb 2024 to 08 Mar 2024	160.77	0.00	160.77
09.03.2024	13264708	Council Office Water Bill for period 09 Feb 2024 to 08 Mar 2024	60.47	0.00	60.47
29.02.2024	13218180	Pavilion Water Bill for period 29 Jan 2024 to 28 Feb 2024	1,098.39	0.00	1,098.39
			1,319.63	0.00	1,319.63
Total Direct Debits			12,188.81	2168.78	14,357.59

Sprowston Town Council

Invoices To Pay

Meeting Date: 27th March 2024

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
19.02.2024	AAWS1204	AA Waste Solutions Collection, transport and safe disposal of multiple paint containers and their contents (39 tins, various sizes approximately 160kg), Hazardous Waste Consignment note/admin & one site packing and materials	481.75	96.35	578.10
28.02.2024	452050	Ben Burgess Ground Care Equipment Fuel Cap for John Deer	4.42	0.88	5.30
29.02.2024	SI-67080	Bidwells LLP Professional Services to Viking Centre - review and responding to building control queries and providing additional information. Chairing pre-start meeting, issuing minutes and undertaking actions. Receiving requests for information from the contractor and providing responses. Reviewing the contractor's health and safety plan and signing off. Completing F10 and issuing to all parties. Notifying CIL Officer of start date. Preparing and issuing contract documents.	5346.81	1069.36	6416.17
01.03.2024	2706950082	Broadland District Council CIL for the development at the former Viking PH	7329.80	0.00	7329.80
14.02.2024	INV-12076	Broadland Towbar & Trailer Centre Ltd Indespension Plant Trailer - to replace trailer wood floor including new metal floor overlay to protect flooring & Supply and Fit tyres, inc valves, balance & tyre	1038.28	207.66	1245.94
06.03.2024	INV-8209	Cozens UK Ltd Monthly Standard Maintenance charge for February 2024	600.00	120.00	720.00
26.02.2024	N/A	EL Mileage Expenses Mileage expense for January 2024 and February 2024 46.8 miles @ 0.45ppm	17.55	3.51	21.06

<u>Invoice Date</u>	<u>Invoice No.</u>	EC Mileage Expenses <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
06.03.2024	N/A	Mileage expenses for January, February & March 2024 @ 12.6miles @ 0.45ppm	4.73	0.95	5.68
<u>Invoice Date</u>	<u>Invoice No.</u>	First Aid 4 Less <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
07.03.2024	4001639	First Aid Kit - Bum Bag with content x3 & personal issue Kit soft pouch bag x2	69.05	13.81	82.86
<u>Invoice Date</u>	<u>Invoice No.</u>	The Helping Hand Company <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
28.02.2024	CD970089946	Litter pickers Pro Gel Handle x24 nos	279.84	55.97	335.81
<u>Invoice Date</u>	<u>Invoice No.</u>	Heritage Contract Services Ltd <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
06.03.2024	929255	To supply of 2 packs micro mini T/roll, 2 pack C-fold hand towel, 10 urinal screen deodorisers, 1 pack refuse sacks h/duty & 3 packs wheelie bin liners	233.57	46.71	280.28
01.03.2024	929228	To provide caretaker and cleaning services for month April 2024	7048.43	1409.69	8458.12
01.03.2024	929229	To labour re cemetery gates and litter picking for March 2024	134.12	26.82	160.94
			7416.12	1483.22	8899.34
<u>Invoice Date</u>	<u>Invoice No.</u>	Huws Gray <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
06.02.2024	IG636542	20 x Concrete Slabs grey, 2 x Big Bag Sharp Sand & 14 x General Purpose Cement 25kg	420.22	84.04	504.26
<u>Invoice Date</u>	<u>Invoice No.</u>	Intouch <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
02.03.2024	776641	10 x hosted exchange plus 5 x extra data 01/04/2024 - 01/05/2024	80.65	16.13	96.78
02.03.2024	446642	Annual support agreement 01/04/2024 - 01/04/2025	2135.42	427.08	2562.50
01.03.2024	775500	WISP 01/03/2024 - 31/03/2024 - business8000plus	53.70	10.74	64.44
01.03.2024	775501	WISP 01/03/2024 - 31/03/2024 - bespoke package	161.20	32.24	193.44
08.03.2024	776750	Server backup 18/03/2024 - 18/04/2024	52.68	10.54	63.22
			2483.65	496.73	2980.38
<u>Invoice Date</u>	<u>Invoice No.</u>	K.Lockwood & R Slater Ltd <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
29.02.2024	INV-33566	8500 A4 4pp Sprowston Matters Newsletter issue 65 Spring 2024	647.00	0.00	647.00
<u>Invoice Date</u>	<u>Invoice No.</u>	Moviola Ltd <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
05.03.2024	214478	For supply of movie 'The Miracle Club' 04.03.2024	111.17	20.98	132.15
<u>Invoice Date</u>	<u>Invoice No.</u>	Newton Flags & Banner Makers Ltd <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
11.03.2024	SI-3623	Official D-Day 80th Flag of Peace	24.00	4.80	28.80
<u>Invoice Date</u>	<u>Invoice No.</u>	Online Playgrounds <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
29.02.2024	SIN057255	Birds Nest Swing Seat 1m Diameter in black with 2 point suspension	667.00	133.40	800.40

<u>Invoice Date</u>	<u>Invoice No.</u>	Richard Powell <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
26.02.2024	65	Design of No 65 edition Sprowston Matters parish newsletter and social media graphics	100.00	0.00	100.00
<u>Invoice Date</u>	<u>Invoice No.</u>	Sharp Business Systems UK Plc <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
08.03.2024	8072624541	Mono copies 1893 copies used @ 0.44 ppc & Colour copies 917 copies used @ 3.96 ppc	44.64	8.93	53.57
<u>Invoice Date</u>	<u>Invoice No.</u>	Sutcliffe Play <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
01.03.2024	OP/I123987	Deck rubber covered, head screw zinc yellow, nut zinc and yellow, nut cover & cover washer zinc plated	711.48	142.30	853.78
<u>Invoice Date</u>	<u>Invoice No.</u>	Teleshore UK Ltd <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
20.02.2024	42637	2.5m aluminium ladder, galvanised pressed steel panel, speed brace, artificial grass 2m x 30m long	1,517.00	303.40	1,820.40
<u>Invoice Date</u>	<u>Invoice No.</u>	WHCLS - Heritage <u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> BACS
07.03.2024	1366	Heritage Website Hosting from 07/03/2024 to 07/03/2025 & Website Domain 07/03/2024 to 07/03/2025	90.00	-	90.00

TOTAL OF INVOICES

29,404.51 4,246.29 33,650.80

Transfer: STC Active to STC Drawings a/c

- - 33,650.80 Trf 45

Transfer: STC Active a/c to Salaries a/c

- - 33,000.00 Trf 46

.....
Councillor

.....
Councillor

.....
Town Clerk

Sprowston Town Council

Invoices Payments Made

Meeting Date: 27th March 2024

<u>Invoice Date</u>	<u>Invoice No.</u>	<u>Details</u>	<u>Net</u>	<u>VAT</u>	<u>Amount</u> <u>DIRECT</u>
28.02.2024	531248020	Zurich Works In Progress Insurance Cover for Viking Centre from 01/04/2024 to 31/03/2025	2,176.31	261.16	2,437.47

Total Invoices paid

2,176.31 261.16 2,437.47

.....
Councillor

.....
Councillor

.....
Town Clerk